

## POLICY STATEMENT

Policy Name	<b>Curriculum Committees</b>		
Policy #	<b>G.15</b>	Category	<b>Academic</b>
Approving Jurisdiction	<b>Board of Governors</b>	Replaces	<b>March 2002</b>
Administrative Responsibility	<b>VP, Education and Training</b>	Version	<b>2025-07-01</b>
		Next Review Date	<b>TBD</b>

See the related **PROCEDURES** (Link to be added when posted.)

### PURPOSE

This policy outlines the requirement for curriculum committees. Curricular and instructional practices are foundational to quality programming.

### SCOPE AND LIMITS

This policy applies to instructional programming and is limited to curricular changes. Some programs that utilize a shared curriculum with partners will be guided by institutional, territorial, and provincial agreements.

New programs or extensive changes to a program follow the Program Creation Policy and its procedures.

### POLICY STATEMENT

1. Each school will establish curriculum committees for Aurora College programming. The committees may be at the school or program level, depending on the needs of the school. These committees design, develop, and maintain curricula.
2. Curriculum committees are considered standing committees.
3. Minor curriculum changes are approved by the relevant Chair and Vice President. The Academic Council must be informed of any changes to course curriculum.
4. The Academic Council approves major curriculum changes.

## **Guiding Principles**

1. Schools are responsible to ensure instructional staff and subject matter experts create quality curriculum that is relevant, evidenced-based, current, and supports equitable learning opportunities which are inclusive for all learners.
2. Aurora College recognizes the importance of high-quality programming that meets or exceeds institutional, territorial, national, professional, and/or accreditation standards.
3. Program Advisory Committees may inform curriculum development and ongoing changes.
4. Indigenous ways of knowing, being, and doing should be considered in curriculum development.

## **DEFINITIONS**

**Course:** A course is an ensemble of related learning outcomes that are:

- subject matter or course specific;
- taught progressively;
- assessed to measure learning; and
- given credit or recognition on an Aurora College transcript.

This includes credit courses, non-credit courses, work experience, internships, and practicums.

**Curriculum:** is broadly defined as the totality of student experiences that occur in the educational processes. Curriculum includes a set of intended learning objectives/outcomes and activities, that outline the knowledge, skills and abilities learners are expected to complete by the end of a program or course.

**Instructional programming:** is credit and non-credit courses offered as part of a program at Aurora College. This includes Adult Literacy and Basic Education courses but may not include all continuing education offerings.

**Major Curriculum Changes:** are changes that affect multiple courses or the overall program requirements. They include:

- Curriculum standards for the program.
- Substantive changes to existing program curriculum and course outlines.
- Significant changes that may affect the academic schedule and the academic calendar.

**Minor Curriculum Changes:** are changes at the course level only and do not affect overall program requirements. They include:

- changes to the distribution of hours (classroom, lab, practice, other learning experiences).
- changes in the design, mode of delivery, teaching and assessment methods of an individual course.
- editorial changes.
- other minor changes to individual course offerings that do not affect the overall program requirements.

#### **RELATED POLICIES / PROCEDURES / DOCUMENTS**

B.13 Program Creation Policy  
B.15 Establishment of New Courses Policy  
C.26 Course Outline and Syllabus Policy  
G.07 Program Advisory Committees Policy  
G.08 Program Review Policy

#### **APPLICABLE LEGISLATION**

Aurora College Act RSNWT 1988, c A-7.

#### **DOCUMENT HISTORY**

Date	Update
1995-01	New policy issued
2000-06-28	Policy revised Policy and Planning Motion #82-2000 Board of Governors Motion #227-2000 Implemented August 2000
2002-03	Policy revised Policy and Planning Motion #40-2002 Board of Governors Motion #113-2002 Implemented April 6, 2002
2025-06-26	Policy revised Board of Governors Motion #BG04-June-2025 Implemented July 1, 2025