



In Attendance: Richard Boudreault, Acting Interim Chairperson (Vice Chairperson),
Board of Governors
Dave Hurley, Chairperson, Governance Committee
Tom Colosimo, Chairperson, Planning & Accountability Committee
Grant Hood, Acting Chairperson, Audit & Finance Committee
Jack Rowe, Chairperson, Audit & Finance Committee
Lorraine Tordiff, Board Member
Rebecca Plotner, Board Member
Ellice Schneider, Board Member
Mieke Cameron, Board Member
Kevin Antoniak, Board Member (In Part)
Dëneze Nakehk'o, Chairperson, Indigenous Knowledge Holders Council
Angela James, President, Aurora College
Heather Meacock, Executive Assistant

Regrets: Wanda Roberts, Instructional Staff Representative

- 1. Land Acknowledgement & Welcome**
- 2. Call to Order & Attendance**
The meeting was called to order at 9:04am on April 24, 2025 by the Acting Interim Chairperson of the Board.
- 3. Declarations of Interest**
No declarations.
- 4. Adoption of Agenda**
Motion#BG05-April-2025: To adopt the agenda as presented:
Moved by: Dave Hurley
Seconded by: Mieke Cameron
Unanimous/Carried (April 24, 2025)
- 5. Scheduled Delegations**
No delegations were requested to the Board.
- 6. Board of Governors Committee & Council Reports**
 - a. Audit & Finance Committee (Grant Hood/Jack Rowe)**
 - i. Staff Numbers and Org Design**
The College will continue to pull information into this reporting as the Org Design progresses.

The College is looking at all positions, funded, vacant, unfunded and third party funded positions as part of the overall review and Org Design project.

The ratio of staff/faculty to students is high and will be a focus of the review for innovative ways to manage and ensure all supports are in place for programming and functioning of the College and the students we serve.

Information will be brought back to the Board in September 2025 for further discussion.

ii. Variance Reporting – Q2

Current reporting projects the College to be in a \$1.4 M deficit for year end. Mechanisms have been temporarily put into place to mitigate some of the costs with the aim to bring the year end variance to a balanced budget.

b. Governance Committee (David Hurley)

i. Action Tracker

The action tracker was reviewed for Q2 revisions to actions/timelines.

ii. Minister Meetings

With reference to the approved Committee minutes, the Board is in agreement with the recommendations to engage with the Minister of Education, Culture and Employment (ECE) in regular meetings.

- Quarterly meetings with the Executive Committee of the Board
- Semi-annual meetings with the full Board of Governors.

iii. Policies

The Governance Committee is recommending Board approval of the following revised policies and noted implementation dates:

a. B. 15 Establishment of New Courses

Motion#BG06-April-2025: To approve Policy B.15 Establishment of New Courses with an implementation date of April 24, 2025.

Moved by: Dave Hurley

Seconded by: Lorraine Tordiff

Unanimous/Carried (April 24, 2025)

b. C.26 Course Outline and Syllabus

Motion#BG07-April-2025: To approve Policy C.26 Course Outline and Syllabus with an implementation date of April 24, 2025.

Moved by: Dave Hurley

Seconded by: Mieke Cameron

Unanimous/Carried (April 24 ,2025)

c. E.07 Discrimination, Harassment, and Violence

Motion#BG08-April-2025: To approve Policy E.07 Discrimination, Harassment, and Violence with an implementation date of July 1, 2025.

Moved by: Dave Hurley

Seconded by: Lorraine Tordiff



Unanimous/Carried (April 24, 2025)

- d. I.04 Ethical Conduct for Research Involving Human Participants**
Motion#BG09-April-2025: To approve Policy I.04 Ethical Conduct for Research Involving Human Participants with an implementation date of July 1, 2025.

Moved by: Dave Hurley

Seconded by: Ellice Schneider

Unanimous/Carried (April 24, 2025)

iv. Board Self-Evaluation

The link will be resent to the Board with an extended deadline to allow for participation from all Board Members. To date only six have responded. The results will be rolled into a comparison report presented at the June 2025 Board meeting.

c. Planning and Accountability (Tom Colosimo)

i. Corporate Plan

The Corporate Plan is in development with revisions based on feedback from the Joint Committee meeting of the Executive Committee and the Planning and Accountability Committee, with regards to the document being very inward facing and the need to strengthen Key Performance Indicators (KPIs), including measurable goals and objectives.

The Corporate Plan is due to the Minister's Office early June to meet the June 30, 2025 deadline.

d. Executive Committee (Richard Boudreault)

i. Community Learning Centre (CLC) Closures – Update

The CLC closure process continues, with notifications to impacted staff officially provided earlier this month. Work continues on determining asset inventory and redistribution, including concluding facility use agreements and leases.

ii. Presentation – Mobile Trades Training Lab (MTTL) – 11:00am

Duane MacDonald, Chair, School of Trades, Apprenticeship & Industrial Training

- Background on the acquisition of the MTTL and the intended purpose for short-term training needs within Inuvik and the remote communities of the Beaufort Delta and Sahtu regions.
- Programming delivered and identified for current delivery.
 - Trades Essentials

- New programming, designed as two week introductory trades training sessions in Carpentry, Electrical, Plumbing and Cooking.
- Trades Awareness Program (TAP)
 - Introductory programming to trades for high school students.
 - Sessions focus on a new trade daily (introductory TAP) or one trade for a week intensive session.
- Building Trades Helper
 - 12 week program including sessions on Carpentry, Plumbing, Electrical and soft skills that provide a pathway to apprenticeship programming.
- Small Engines
 - Four (4) week programming for basic Two and Four stroke engine operation, including safety and troubleshooting.
- Challenges and resolution to overcome some of the challenges.
 - Staffing
 - Accreditation requirements for specific types of programming.
 - Pathway to apprenticeship programming.
 - Partnerships opportunities have declined and last minute cancellations have impacted use of the MTTL.
 - Funding to run and support requirements of programming.
- Regional Training Committee – the College sits on this Committee with a goal to engage potential partners for programming through the MTTL.

The Board would like to see the College extend outreach, specific to the trades programming available through the MTTL and re-engage potential partners to bring in more program deliveries. The Board has requested the College connect with the Gwich'in Tribal Council and Inuvialuit Regional Corporation to ensure that the MTTL facility is also available for their use through partnership.

e. Indigenous Knowledge Holders Council (Dēneze Nakehk'o)

Work continues on the final stages of the Indigenous Knowledge Holders Council (IKHC) framework document, expected to come to the Board at the June 2025 meeting.

An implementation plan will follow, once the framework has been approved and submitted through to the Minister as a legislated requirement. The implementation plan will be laid out in three phases of implementation.

f. Research Advisory Council (Richard Boudreault)

A presentation on the Research Advisory Council, mandate, role and members will be made to the Board at the June 2025 meeting. This presentation was original schedule for this meeting, and due to logistics and schedules, the Board agreed to defer it to the June meeting.



7. President's Report (Dr. Angela James)

The President's Report included the following items, aligned through the goals, objectives and strategic items within the Aurora College Mandate Agreement:

- Quality Assurance Update
 - Submission of the Institutional Self-Study and Made in the North Degree Program has been completed to the Campus Alberta Quality Council (CAQC).
 - On site evaluation is expected for the Fall 2025 and will include identified personnel from across the College.
 - Expectation of completed evaluation – Winter 2025
 - One of three outcomes: non-approval, approval in full without conditions, and approval with conditions and related timelines.
- Aurora College 2025-2026 budget development.
 - Cost Allocation Budget (CAB) model will assist in an improved understanding of program costing and will leave to future development of a funding formula.
- Tricameral Governance System
 - Academic Council
 - Indigenous Knowledge Holders Council (IKHC)
 - Finalization of the IKHC Framework
 - Implementation Plan
- College Infrastructure
 - Tin Can Hill Memorandum of Understanding (MOU) between the College, City of Yellowknife and the Department of ECE has been mutually terminated without negative impact.
 - Ongoing discussions surrounding submissions received in response to the Request for Information/Proposals on Student Housing in Yellowknife posted in the Fall of 2024.
- College Programming
 - General Studies Diploma Program
 - Applicant and accepted student numbers – low currently.
 - Advertising and recruitment strategies – what has been done and continues to be done.
 - Program development and partnerships/partnership opportunities.
- Aurora College BUZZ Newsletter launch
 - Sharing of happenings, featuring good news stories and student success stories from across the College and the NWT.
 - BUZZ will be distributed ever 4-6 weeks in print/email and linked to social media sites.

- The AC BUZZ will look to do features on Board Members to assist in connecting the Board with staff, faculty and students.
- A presentation to the Standing Committee on Social Development Committee (SCOSD) of the Legislative Assembly on the status of the Aurora College Transformation and Mandate Agreement 2025-2028, is scheduled for May 28, 2025, at the request for the SCOSD.
- President's Communication
 - All College Community Gatherings (On Site and Virtual).
 - External Partnership meetings and presentations.

Motion#BG10-April-2025: To formally recognize the leadership and service provided by Joe Handley as the former Board Chairperson, from March 2023 – March 2025.

Moved by: Ellice Schneider

Seconded by: Lorraine Tordiff

Unanimous/Carried (April 24, 2025)

8. IN CAMERA

Motion#BG11-April-2025: To move IN CAMERA at 1:13pm on April 24, 2025.

Moved by: Lorraine Tordiff

Seconded by: Ellice Schneider

Unanimous/Carried (April 24, 2025)

Motion#BG12-April-2025: To come out of IN CAMERA at 2:27pm on April 24, 2025.

Moved by: Dave Hurley

Seconded by: Jack Rowe

Unanimous/Carried (April 24, 2025)

Motion#BG13-April-2025: To approve the College to enter into an agreement with Colliers Project Leaders, for Infrastructure Advisory Services, as per their full proposal (720241 Proposal) in the total amount of \$224, 465.00.

Moved by: Dave Hurley

Seconded by: Mieke Cameron

Unanimous/Carried (April 24, 2025)

9. Closing Remarks & Adjournment

Motion#BG14-April-2025: To adjourn the meeting at 2:31pm on April 24, 2025.

Moved by: Grant Hood

Seconded by: Lorraine Tordiff

Unanimous/Carried (April 24, 2025)