

POLICY STATEMENT

Policy Name	Research Associate Program		
Policy #	I.07	Category	Research
Approving Jurisdiction	Board of Governors	Replaces	2013-07-01
Administrative Responsibility	Research Division	Version	2024-09-25
		Next Review Date	*Date to be reviewed*

See the related PROCEDURES (Link to be added when posted.)

PURPOSE

The purposes of this policy and accompanying procedure are:

1. To outline the qualifications that must be met by researchers appointed as Research Associates at Aurora College;
2. To outline the process to appoint and reappoint a Research Associate; and
3. To outline the privileges, responsibilities, and restrictions that are associated with the Research Associate position.

SCOPE AND LIMITS

This policy applies to all Aurora College Research Associates for the duration of their appointment as adjunct staff¹.

POLICY STATEMENT

Aurora College will appoint qualified external researchers to adjunct staff positions as Research Associates.

Aurora College commits to:

1. Enriching and diversifying its academic and research environment by creating partnerships with experts through the appointment of Research Associates.
2. Contributing to the research and scholarly environment of the Northwest Territories by supporting Aurora College Research Associates who are conducting research that benefits environmental, economic, social, or cultural aspects of the Northwest Territories.

¹ Staff includes instructional staff and non-instructional staff, as per the *Aurora College Act*.

3. Clearly communicating the mechanism to appoint Research Associates, and the privileges and responsibilities associated with the position.

Guiding Principles

1. Research is a critical function of post-secondary institutions that leads to discovery and innovation.
2. Aurora College recognizes the importance of nurturing and supporting a diverse research community that contributes to the research and scholarly environment of both the College and the Northwest Territories.

DEFINITIONS

Research Associate: An individual whose appointment as an adjunct staff member enhances the intellectual life of Aurora College and whose skills and expertise advance the College's mission and mandate. Research Associates (RAs) are appointed on a limited term academic appointment, and therefore are not employed by Aurora College. Appointment as an RA carries no remuneration and has no teaching duties.

RELATED POLICIES/PROCEDURES/DOCUMENTS

Related Policies:

- A.02 Aurora College Code of Ethics
- B.18 Copyright Policy
- F.04 Conflict of Interest Policy
- I.02 Research Administration Policy
- I.03 Integrity in Research and Scholarship Policy
- I.04 Ethical Conduct for Research Involving Human Subjects Policy
- I.05 Care of Animals in Teaching and Research Policy
- I.06 Intellectual Property Policy
- I.10 Research Data Management Policy

Related Procedures:

- I.07.1 Research Associate Program Procedure

Related Documents:

Tri-Agency Framework: Responsible Conduct of Research

<https://rcr.ethics.gc.ca/eng/documents/framework-cadre-2021-en.pdf>

Tri-Agency Guide on Financial Administration

https://www.nserc-crsng.gc.ca/interagency-interorganismes/TAFA-AFTO/guide-guide_eng.asp

GNWT Financial Administration Manual (FAM) <https://www.fin.gov.nt.ca/en/financial-administration-manual>

APPLICABLE LEGISLATION

Aurora College Act RSNWT 1988, c A-7.

Financial Administration Act SNWT 2015, c 13.

<https://www.justice.gov.nt.ca/en/files/legislation/financial-administration/financial-administration.a.pdf>

DOCUMENT HISTORY

Date	Update
2011-01-17	New policy issued. Board of Governors Motion #BG04-2011. Planned implementation July 1, 2011.
2011-04-07	Policy revised. Board of Governors Motion #BG17-2011. Planned implementation July 1, 2011. New format approved and implemented.
2011-06	Implementation date rescinded until all Research policies approved.
2013-06-11	Implementation date recommended. Policy and Planning Committee Motion #PP09-2013 Board of Governors Motion #BG13-2013 Implemented July 1, 2013.
2014-12-15	Released with other research policies.
2024-09-25	Policy revised. Governance Committee Motion #GC05-2024. Board of Governors Motion #BG09-Sept-2024. Implemented 2024-09-25.