

## POLICY STATEMENT

Policy Name	<b>Program Suspension, Reinstatement, and Termination Policy</b>		
Policy #	<b>G.21</b>	Category	<b>Academic</b>
Approving Jurisdiction	<b>Board of Governors</b>	Replaces	<b>2019-11-07</b>
Administrative Responsibility	<b>Education and Training</b>	Version	<b>2024-09-25</b>
		Next Review Date	<b>To Be Determined</b>

See the related **PROCEDURES** (Link to be added when posted.)

### PURPOSE

This policy provides the context and guidance for the suspension, reinstatement, or termination of Aurora College post-secondary programs.

### SCOPE AND LIMITS

This policy and its related procedures apply to:

1. All post-secondary programs that are being considered for suspension or termination; and
2. Suspended post-secondary programs that are being considered for reinstatement.

### POLICY STATEMENT

Aurora College will evaluate the suspension, reinstatement, or termination of post-secondary programs against its strategic plan and academic plan.

### Guiding Principles

1. Aurora College is responsible for delivering quality programs that are relevant and current.
2. Aurora College will be transparent and accountable in how it suspends and terminates programs

### General

- 1.1 A program may be recommended for suspension or termination if one or more of the following conditions are met (but not limited to):
  - a. A minimum enrolment threshold has not been maintained;
  - b. Program admission has been suspended for at least two years;

- c. The program is no longer financially viable;
  - d. The quality of the program has been compromised or the program no longer meets the required learning outcomes;
  - e. The program represents an increased liability risk to the college;
  - f. The program no longer aligns with the strategic or academic goals of the college;
  - g. The program no longer meets the needs of relevant industry; or
  - h. The program does not align with current and forecast labour market demand.
- 1.2 Proposals for the suspension, reinstatement, or termination of a program will be initiated by the relevant Vice President in consultation with their faculty.
- 1.3 The suspension, reinstatement, or termination of a program requires the approval of the Board of Governors.
- 1.4 Proposals for the suspension, reinstatement, or termination of a program will be comprehensively documented to assess potential consequences and effects on students.
- 1.5 When a program is suspended, the proposal should outline the conditions that need to be met for future reinstatement.
- 1.6 The suspension, reinstatement, or termination of a program will be communicated to all interested stakeholders.
- 1.7 Students enrolled in a suspended or terminated program will be provided with every opportunity to complete the program per the timelines outlined in policy *C.49 Program Completion Grace Period*.
- 1.8 Full details of the process for the suspension, reinstatement, or termination of a program will be developed through a transparent consultation process as documented in the *Program Suspension, Reinstatement, and Termination Procedure*.

## DEFINITIONS

**Program:** A program is an integrated set of courses and related learning activities within an academic unit that collectively will lead to either a document of recognition, or achieving the entrance requirements of another program.

**Program Reinstatement:** The reactivation of a suspended program, allowing new admissions.

**Program Suspension:** A temporary cessation of a program whereby students will not be admitted to a program for a defined period of time.

**Program Termination:** Permanent closure of a program, which includes removal from future academic calendars and cessation of admission to the designated program.

## **RELATED POLICIES/PROCEDURES/DOCUMENTS**

### **Related Policies:**

- B.10 Acquisition of Programs, Courses, and Services Policy
- B.15 Establishment of New Courses Policy
- C.49 Program Completion Grace Period Policy
- G.08 Program Review Policy
- G.19 Internal Review Policy

### **Related Procedures:**

- G.21.1 Program Suspension, Reinstatement, and Termination Procedure

## **APPLICABLE LEGISLATION**

Aurora College Act RSNWT 1988, c A-7

## **DOCUMENT HISTORY**

Date	Update
2019-11-07	New policy <i>G.21 Suspension and Discontinuation of Programs Policy</i> issued. Approved by Administrator, Aurora College Ref.#Admin-18-2019. Implemented November 7, 2019.
2024-09-25	Policy revised and renamed. Governance Committee Motion #GC05-2024. Board of Governors Motion #BG09-Sept-2024. Implemented September 25, 2024.