

POLICY STATEMENT

Policy Name	Academic Schedule		
Policy #	C.19	Category	Academic
Approving Jurisdiction	Board of Governors	Replaces	2012-07-01
Administrative Responsibility	Vice President, Student Affairs	Version	2024-09-25
		Next Review Date	To Be Determined

See the related PROCEDURES (Link to be added when posted.)

PURPOSE

The Academic Schedule guides scheduling processes and decisions to support teaching and learning.

SCOPE AND LIMITS

This policy applies to the Registrar, schools and administrative units responsible for approving operational dates included in the Academic Schedule.

Aurora College reserves the right to make changes to the Academic Schedule without notice to prospective and current students, although reasonable notice will be provided as is practical.

Programs using an alternate term are noted in the Aurora College Academic Calendar and are adapted by prorating deadlines.

POLICY STATEMENT

The Academic Schedule documents important dates and deadlines to support educational planning and instruction. The Academic Schedule is prepared annually, up to two (2) years in advance, to provide learners, instructional staff, and non-instructional staff with key dates affecting academic progress and operational activities. The approved Academic Schedule is published in the Aurora College Academic Calendar.

The Academic Council may approve variations to the term dates or changes to the schedule.

Guiding Principles

1. The Academic Schedule is designed to provide accurate information about important dates and deadlines for students to support their educational planning and success.
2. The Academic Schedule is built so that there are sufficient instructional and final assessment days to support high quality instruction and educational standards.
3. The Academic Schedule and academic policies should align and complement each other.

DEFINITIONS

Academic Year: An academic year is a period of twelve (12) continuous months. The Aurora College academic year begins July 1 and ends June 30 of the following year.

Additional note for the purposes of this policy: Aurora College divides its academic year into four terms normally between these dates.

Summer Term:	July 1- August 31
Fall Term:	September 1 to December 31
Winter Term:	January 1 to April 30
Spring Term:	May 1 to June 30

Academic Schedule: The listing of important academic dates and deadlines for Aurora College.

RELATED POLICIES/PROCEDURES/DOCUMENTS

C.31 Academic Calendar Policy

C.19.1 Academic Schedule Procedure

C.19.2 Trades Schedule Procedure

APPLICABLE LEGISLATION

Aurora College Act RSNWT 1988, c A-7.

DOCUMENT HISTORY

Date	Update
1993-05	New policy issued.
1996-03	Policy revised. Programs and Planning Committee Motion #PP03-1996. Board of Governors Motion #BG22-1996.
1997-06	Policy revised. Programs and Planning Committee Motion #PP12-1997. Board of Governors Motion #BG41-1997. Implemented June 30, 1997.
2003-04	Policy revised. Policy and Programs Committee Motion #PP59-2003. Board of Governors Motion #BG168-2003. Implemented June 1, 2003.
2011-04-07	New format approved and implemented. Board of Governors Motion #BG#14-2011.
2012-07-27	Policy revised and renamed (former name <i>Academic Year</i>). Board of Governors Motion #BG30-2012. Implemented July 1, 2012.
2024-09-25	Policy revised. Governance Council Motion #GC05-2024. Board of Governors Motion #BG-09-Sept-2024. Implemented September 25, 2024.