

POLICY STATEMENT

Policy Name	Course and Program Attendance Policy		
Policy #	C.02	Category	Academic
Approving Jurisdiction	Board of Governors (current) Academic Council (proposed)	Replaces	2011-07-01
Administrative Responsibility	VP Education & Training	Version	2023-07-01
		Next Review Date	To Be Determined

PURPOSE

This policy will guide programs in developing attendance requirements for their courses.

SCOPE AND LIMITS

This policy applies to all programs that have attendance requirements. Asynchronous modalities are considered as exceptions that do not have attendance requirements. Attendance will be recorded in all classes where there are requirements for this information.

Attendance is not a cause for dismissal except in cases where there is a requirement for credentialing.

Third party or partnership program attendance requirements supersede this policy.

POLICY STATEMENT

The School Chair will propose program or course specific attendance requirements and recommend to the Academic Council through the Vice President, Education and Training for approval.

For schools that have attendance requirements, specific requirements will be stated in the course outline provided to students the first week of classes and will include consequences for non-compliance.

Guiding Principles

1. Students who attend classes receive an active learning experience that may support the learning processes.
2. Student attendance is one determinant of student success. Student attendance requirements will apply for experiential learning courses and practicums.

3. School Chairs should try for consistency across all courses within a School, where practical.

DEFINITIONS

Asynchronous modalities use technology to enable any-time, any-place collaboration; learners and facilitators are not necessarily online and interacting at the same time.

RELATED POLICIES/PROCEDURES/DOCUMENTS

C.05 Academic Standing Policy

C.26 Course Outline Policy

APPLICABLE LEGISLATION

Aurora College Act, RSNWT 1988,c.A-7

DOCUMENT HISTORY

Date	Update
1993-10	New policy issued.
2003-06	Policy revised. Policy and Programs Committee Motion #70-2003. Board of Governors Motion BG#186-2003. Implemented July 1, 2003.
2010-03	Policy revised. Board of Governors Motion BG#15-2010. Implemented July 1, 2010.
2011-04-07	Policy revised. Board of Governors Motion BG#15-2011. Implemented July 1, 2011.
2023-06-15	Policy revised. Approved Board of Governors BG#14-2023. Implemented July 1, 2023.