

POLICY

Aurora College will provide opportunities for high school students to earn post-secondary credit or other program recognition simultaneously with high school credits through dual credit programming.

PRINCIPLES

1. Dual credit programming may enable high school students to take courses in subject areas that might not otherwise be available.
2. Dual credit programming enables high school students to earn post-secondary and high school credits simultaneously, which may help them progress through their post-secondary education more quickly and easily.
3. Dual credit programming enhances the ability of high school students to make choices about education after high school by providing them with the opportunity to experience post-secondary education and explore areas of interest for future study or a career.
4. Dual credit programming establishes a connection between high school students and Aurora College that may increase the likelihood of the student continuing their education after high school and doing so at Aurora College.

SCOPE

This policy applies to those Aurora College courses where agreement has been reached that the curriculum between a high school course and an Aurora College course is sufficiently similar that a student taking the Aurora College course may be awarded credit by both institutions.

Courses taken at other post-secondary institutions and prior learning experience do not fall within the scope of this policy.

Courses taught by Aurora College's School of Developmental Studies that use the Department of Education, Culture and Employment's Adult Literacy and Basic Education curriculum do not fall within the scope of this policy.

DEFINITIONS

Dual Credit: an opportunity for high school students to earn post-secondary credits and high school credits at the same time.

1.0 DELIVERY

- 1.1 Dual credit courses may be delivered in the classroom, on the land, or in another setting.
- 1.2 Dual credit courses will be instructed by Aurora College instructors or individuals who have the qualifications required to be hired as Aurora College instructors for the course in question.

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- 1.3 Dual credit courses will be delivered using one of the following models:
- high school students taking dual credit courses in a high school setting;
 - high school students taking dual credit courses at or through Aurora College with Aurora College students; or
 - high school students taking dual credit courses at or through Aurora College with only other high school students.
- 1.4 Dual credit courses may be scheduled in a number of ways including, but not limited to, day classes, evening classes, or as a summer school.
- 2.0 COURSE APPROVAL**
- 2.1 Program staff from Aurora College, staff from the local high school, and curriculum staff from the GNWT, Department of Education, Culture, and Employment will work together to identify post-secondary courses that can be matched with high school courses and that can be taken for dual credit.
- 2.2 Aurora College courses available for dual credit delivery will be approved by the appropriate Aurora College Vice President.
- 2.3 Aurora College will not accept high school courses for dual credit. Students wishing to gain post-secondary credit for high school courses will follow the Prior Learning and Assessment process.
- 3.0 STUDENT ELIGIBILITY**
- 3.1 Students admitted to a dual credit course will normally be in grades 11 or 12. Depending on the course being delivered, students in other grades may be admitted on a case by case basis.
- 4.0 APPLICATION AND APPROVAL**
- 4.1 Students will need the approval of their high school principal and the chair of the Aurora College program before being admitted to the course.
- 4.2 High School students under the age of 17 will also need parental consent, in accordance with Aurora College policy.
- 4.3 Applicants will meet the academic and non-academic pre-requisites for the course, including the successful completion of pre-requisite courses, if applicable.
- 5.0 FEES / COSTS / SERVICES**
- 5.1 Tuition fees will be paid in accordance with Aurora College policy.
- 5.2 A fee for materials and supplies will be charged on a cost recovery basis.

5.3 A computer fee will be charged if students are taking a course that requires them to use the Aurora College computer system.

5.4 Students will be eligible for an Aurora College library card and will have access to Aurora College's library resources for the duration of the course.

6.0 LIMITATIONS / RESTRICTIONS

6.1 Students may take dual credit courses from different programs.

6.2 Students who are taking dual credit courses in one program and who plan to be eligible for program certification in that program must complete an Application for Admission prior to completing 40 percent of the course work, as per Aurora College Policy C.12 *Program Application, Admission, and Continuation*.

7.0 GENERAL

7.1 Students will register / enrol with both the high school and Aurora College and will receive transcripts from both institutions.

7.2 Students in dual credit courses will be subject to Aurora College bylaws and policies governing matters such as the conduct of courses, student conduct, attendance, access to student records, and release of information.

7.3 Notwithstanding section 7.2, student information that relates to the dual credit course will be shared between Aurora College and the high school, as needed. This includes, but is not limited to, attendance records, marks, and reports of student injuries.

SUPPORTING PROCEDURES, FORMS, AND RULES

The Vice President, Education and Training (or designee) in consultation with the Registrar (or designee) is responsible for managing the supporting procedures, forms, and rules for this policy.

RELATED POLICIES

C.01 *Transfer Credit*

C.03 *Prior Learning Assessment and Recognition*

C.10 *Admission of Underage Students*

C.12 *Program Application, Admission, and Continuation*

RELATED AURORA COLLEGE BYLAWS

Bylaw #2 *Academic and Performance Standards*

FACT SHEET

DATES:

2017-02-10

New policy issued.
Policy and Planning Motion #PP05-2017.
Board of Governors Motion #BG08-2017.
Implemented March 1, 2017

2018-07-24

Housekeeping changes – added statement of responsibility for procedures.