

AURORA COLLEGE

POLICY

Aurora College shall maintain a standardized system of grading.

PRINCIPLES

1. Aurora College recognizes that a standardized system of grading provides for equality of measurement.
2. The College recognizes a specific system of grades must be in place to support program standards and quality.
3. A standardized system of grading is part of the process that allows Aurora College to enter into articulation agreements with other post-secondary institutions.

PROCEDURES

1. The grading system will be published annually in the Aurora College Calendar.
2. The approved Aurora College system of grading will be used to recognize a student's achievement in each course.
3. The Campus Registrar¹ will provide the student with his/her official final grade in each course.
4. The grading system and course status key will be included on the Unofficial/Official Transcript when issued.

NOTE: There may be exceptions to the grading system. Please refer to course outline.

¹ At the Yellowknife Campus, the Manager, Student Services performs the duties of the Campus Registrar.

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Aurora College Grading System

Aurora College 4 point	9 point	Percentage (60% pass)	Percentage (50% pass)	Alpha	Definition
4.0	9	97-100	97-100	A+	Excellent: Extensive knowledge base; strong evidence of original or independent thinking; capacity to critically analyze and synthesize; consistent ability to make decisions based on theory and critical evaluation
3.9	8.7	90-96	90-96	A	
3.7	8	83-89	83-89	A-	
3.3	7.3	78-82	77-82	B+	Good: Sound knowledge base; original or independent thinking; some critical capacity and analytic ability; some ability to make decisions based on theory; ability to evaluate critically
3.0	6.5	75-77	70-76	B	
2.7	6	72-74	66-69	B-	
2.3	5.5	68-71	62-65	C+	Adequate: Satisfactory knowledge base; some ability to analyze unfamiliar problems, make decisions, and evaluate critically
2.0	5.1	65-67	58-61	C	
1.7	4.7	62-64	54-57	C-	
1.0	3.8	60-61	50-53	D	Minimum pass: Minimal knowledge base; problem-solving limited to routine application of rules and/or based on inaccurate observation; errors of judgment in decision-making or limited ability to make decisions independently and limited ability to evaluate critically
0.0	3	0-59	0-49	F	Inadequate: Little evidence of even a superficial knowledge base; lacking in ability to problem-solve, make decisions and evaluate

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Aurora College Course Status Definitions

Audit – AU:	Student has enrolled in the course under audit status.
Challenge Credit – CC:	Student has received credit by successfully demonstrating knowledge and skills in an Aurora College Credit course.
Completion Requirements – C:	<p>A designation used only for non-credit courses:</p> <ul style="list-style-type: none">i) specified non-credit courses (such as clinical or practicum/internship) which are compulsory courses required for Certificate and Diploma programsii) Adult Basic Education courses where marks are not enterediii) general interest non-credit courses, workshops and seminars
Credit – CR:	Student has received credit by completing course requirements.
Dismissal – DS:	The student has been officially dismissed from the course. (See C.14)
Equivalency – E:	The student has previous credit that meets specific requirements from within the Aurora College system.
Incomplete – IN:	<p>Shall be used if, at the end of a credit course, a student has not completed all the prescribed course requirements due to unusual circumstances, and the student has expressed the intent to complete the work, and the course instructor has agreed to the arrangement. (See C.24)</p> <p>The maximum time for completion of the work shall be the following term. The instructor must submit the final mark for the course within seven (7) calendar days from the date the student completed the requirements. Failure to complete the requirements will result in a failing grade of “F” being assigned.</p>

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- Incomplete Failure – IF:** In the case where the course outline and course syllabus indicate that failure to complete the required course work will result in failure of the course, and the student has a computed passing percentile grade but has not completed the required course work, a final grade of 49% (F) will be submitted along with a course status of IF (Incomplete Failure). (See Policy C.24)
- In Progress – IP:** The student is enrolled in a course being offered in the current term. Once the course has ended this status needs to be updated.
- No Credit – NC:** Student has not successfully completed the course requirements.
- Not Completed Requirements – N:** Student has not completed the requirements for specified non-credit and/or Adult Basic Education course(s).
- On-Going Studies – OG:** Instructors will submit at the end of a term, a list of students in ABE courses who have not successfully completed the requirements, to the Registrar. The Registrar will enter On-Going Studies (OG) for Course Status. This status is also applicable for courses that are designed to run over two semesters as indicated in the approved program/course outline. The student must register in the same course the next term it is offered. Failure to do so will result in the appropriate non-completion status being assigned.
- Prior Learning Assessment – PL:** The student has been given credit for a course in accordance with policy C.03.
- Supplemental Examination – SE:** A supplemental examination was written in order to successfully complete the course requirements. (See C.27)

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Transfer Credit – TC: The student has previous credit that meets specific requirements from other post-secondary education institutions. (See C.01)

Withdrawal – W: The student has officially withdrawn from a course. (See C.30)

RELATED POLICIES

- C.01 Transfer Credit
- C.13 Course Extensions
- C.14 Course Dismissal
- C.24 Course Grade Determination
- C.27 Supplemental Examinations and Assignments
- C.28 Student Academic Evaluation
- C.30 Student Withdrawal

RELATED AURORA COLLEGE BYLAWS

- Bylaw #2 Academic Standards
- Bylaw #3 Student Loss of Privileges, Expulsion, and Appeals