

# **AURORA COLLEGE**

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## **POLICY**

Aurora College shall assign credit to courses that are part of Certificate, Diploma, Post Diploma, Advanced Diplomas, and Applied Degree programs.

## **PRINCIPLES**

1. Aurora College recognizes the need for credit to validate Certificate, Diploma, Post Diploma, Advanced Diploma, and Applied Degree programs.
2. The College Document of Recognition for Certificate, Diploma, Post Diploma and Advanced Diploma programs is awarded based upon the successful completion of a required number of credit courses and related learning experiences.
3. The College Document of Recognition for Applied Degree programs is awarded based upon the successful completion of a required number of credit courses and the completion of appropriate work experience components/courses.
4. The College recognizes that the assignment of credits to a course is one part of the process that allows Aurora College to enter into articulation agreements with other post-secondary institutions.

## **PROCEDURES**

1. Assignment of credit shall be given on the basis of instructional contact hours with fifteen (15) hours equivalent to one (1) credit.
2. The College will grant credit in a Certificate/Diploma/Post Diploma/Advanced Diploma/Applied Degree Program to a student who successfully completed a standard 3-credit course that has 45 hours of delivery.
3. The College will grant a College Certificate to a student who completes a minimum of thirty (30) credits in a Certificate Program or as otherwise stated in the Program Outline.
4. The College will grant a College Diploma to a student who completes a minimum of sixty (60) credits in a Diploma Program, or as otherwise stated in the Program Outline.
5. The College will grant a College Post Diploma or and Advanced Diploma to a student who completes a minimum of thirty (30) credits in a Post Diploma Program or Advanced Diploma Program, or as otherwise stated in the Program Outline.

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For students who have not completed the relevant pre-requisite diploma from Aurora College or have not received a related and recognized diploma from an accredited institution, successful completion of a Post Diploma or Advance Diploma program will require ninety (90) credits and completion of all work experience components and/or courses as stated in the Program outline.

6. Subject to ministerial approval of the program, the College will grant an Applied Degree to a student who completes thirty (30) credits at the post-diploma level and completes all work experience components/courses as stated in the Program outline.

For students who have not completed the relevant pre-requisite diploma from Aurora College or have not received a related and recognized diploma from an accredited institution, successful completion of a Post Diploma or Advance Diploma program will require ninety (90) credits and completion of all work experience components and/or courses as stated in the Program outline.

7. Any exception to #2 and #3 will be presented to the Board of Governors who will approve/reject the change. Exceptions will be stated in the calendar and in the program outline.

### **RELATED AURORA COLLEGE BYLAWS**

Bylaw #2 Academic Standards