

September 18, 2014

Revised Bylaws and Ongoing Policy Revision

Aurora College has three bylaws that govern student conduct, academic and performance standards, and loss of privileges, penalties, sanctions and appeals.

Bylaw #1 – *Student Conduct*

Bylaw #2 – *Academic and Performance Standards*

Bylaws #3 – *Student Loss of Privileges, Penalties, Sanctions and Appeals*

New versions of these bylaws came into effect in August when they were signed by the Honourable Jackson Lafferty, Minister of Education, Culture and Employment. These replace the original bylaws, which came into effect January 2010.

They can be found at: http://www.auroracollege.nt.ca/_live/pages/wpPages/StudentBylaws.aspx

Note: The bylaws take precedence over the policies.

The online version of the manual is now the official version of the manual.

In practical terms - this means referring to a bylaw rather than a policy when you want to know what the standards are for student conduct and academic performance or what the potential loss of privileges, penalties and sanctions are. Example: for student rights and responsibilities, refer to Bylaw 1, Section 4 instead of Policy A.02 *Code of Ethics* or D.17 *Student Conduct*.

Bylaw #2 *Academic and Performance Standards* contains a significant change. The cumulative average needed to earn an Aurora College certificate or diploma with honours is now 83%. This is a change from policy B.16 *Documents of Recognition*. The bylaw takes precedence over the policy.

Bylaw #3 *Student Loss of Privileges, Penalties, Sanctions and Appeals* distinguishes between dismissal (temporary removal) and expulsion (permanent exclusion).

Bylaw #3 *Student Loss of Privileges, Penalties, Sanctions and Appeals, Section 11* gives the President (or delegate) the authority to take immediate action in emergency situations.

The bylaws set the standards and describe the loss of privileges, penalties and sanctions; they do not go into the procedures. Until we finish creating supporting procedures for the bylaws and revising or retiring policies, we are following the procedures in the policies.

Thank you,

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AURORA COLLEGE

POLICY

Aurora College shall adhere to a dismissal process for a student who does not meet the attendance/behaviour/academic progress expectations of a program.

PRINCIPLES

1. Aurora College recognizes the importance of maintaining a healthy, productive and safe learning environment.
2. The College recognizes that students have responsibilities and rights (see Policy D.17) and are deemed to be responsible for their actions.
3. The College recognizes that each student who registers in a program enters into a contractual agreement according to the terms of the program as stated in the Aurora College Policy and Procedures Manual, program outline, course outlines, and syllabi (see Calendar and appropriate program outline).

PROCEDURES

1. The program manager or designate shall ensure the program expectations are understood by their students by referring to the Aurora College Policy and Procedures Manual, program outlines, course outlines, and syllabi during the first week of delivery (see Definitions Section and policies C.02, C.15, C.28, D.17).
2. Program managers shall follow the procedures outlined in policies *C.02 Course and Program Attendance* or *C.28 Student Academic Evaluation* or *D.17 Student Conduct – Student Rights and Responsibilities* when seeking to dismiss a student from a program.
3. A student who has been dismissed from a program will receive a final grade designation of fail in all applicable courses (see Policy C.24).
4. A student who has been dismissed from a program must sit out one complete academic year (July 1 – June 30) before applying for re-admission to any Aurora College program.

NOTE: A student who has been dismissed has the right to appeal the decision (See Policy D.01). A copy of Policy D.01 will be attached to the student's notice of dismissal. The decision of the appeal panel will be final.

AURORA COLLEGE

RELATED POLICIES

Definitions

C.02 Course and Program Attendance

C.14 Course Dismissal

C.15 Academic Dishonesty

C.24 Course Grade Determination

C.28 Student Academic Evaluation

D.01 Student Appeals

D.17 Student Conduct - Students Rights and Responsibilities

RELATED AURORA COLLEGE BYLAWS

Bylaw #1 – Student Conduct

Bylaw #2 – Academic Standards

Bylaw #3 – Student Loss of Privileges, Expulsion, and Appeals