

# AURORA COLLEGE

---

## **POLICY**

The College shall, within its resources, support and promote the creating of student/staff alumni art.

## **PRINCIPLE**

1. Anyone in College programs and courses may be recognized for exceptional achievement through the purchase of his/her artwork by the College.

## **PROCEDURES**

### Purchasing of Student/Staff Alumni Work

1. The President or designate will establish a committee to select any art to be included in the College's collection. An annual budget will be established for the purpose of purchasing student/staff alumni art.
2. A contract will be issued listing the conditions of the purchase including the ownership of the copyright. (see Definition)
3. The selection committee may publish a call for submissions once a year to purchase student/staff alumni art.
4. The selection committee may accept donations appropriate for the College's permanent collection without condition(s).
5. When the College provides raw material, the cost of raw material will be deducted from the purchase price.
6. If his/her artwork is purchased, it will become part of the College's permanent art collection.
7. Once purchased, in consultation with the artist, the College may have the rights to exhibit, photograph and use the work publicly.

## AURORA COLLEGE

---

8. In consultation with the artist, this collection may be used for educational, exhibition, and marketing purposes.

### Loan of Collection and Student/Staff Alumni Work

1. A contract will be issued listing the conditions of the loan.
2. The Selection Committee, in consultation with the borrowing agency(s), will assist with the selection, display, and proper curatorial procedure of the loan.
3. In consultation with the artist, the College may occasionally exhibit in galleries, museums and other institutions. Under the Copyright Act of 1988, artists have the right to fees from any public exhibition or loan of their work, including any of their work owned by the College, for which the College has not obtained copyright, where exhibition fees are offered.
4. An artist who has works in the College's Collection may request loan of such work for his/her own exhibit purposes. The loan will be allowed provided the requested piece(s) is available. As well, the request must be received by the selection committee 60 days prior to the exhibition. The artist, at his/her own expense or arrangement, will be responsible to verify all necessary loan agreements and insurance with a copy of documentation prior to the release of any part of the College's collection that is requested and available for loan.
5. The College will arrange for its own insurance coverage.
6. The College will take responsibility to ensure that work loaned is returned.
7. The College will not take responsibility for lost or stolen items, if the item(s) loaned are not covered by the College's insurance policy.

## AURORA COLLEGE

---

### Sale or Disposal of College Permanent Collection

1. The Selection Committee will use the GNWT Supply and Services Manual when selling, lending, trading, or disposing of any work in their possession as they see fit after the following:
  - (a) The artist is notified, by the Selection Committee, of any sale or disposal of his/her work so that he/she be allowed the opportunity to purchase, or receive, the work(s) back if they wish; and,
  - (b) Notification of the artist concerning the above will be in writing and sent by registered mail. If no response is received within forty-five (45) days the work(s) will be sold and/or disposed of based on the Selection Committee's recommendations.
2. The artist will take responsibility to maintain a current mailing address with the College.
3. When necessary, independent art appraisal(s) will be used to establish a fair resale price.
4. Costs associated with the returning of art work to the artist through sale and/or disposal shall be at the expense of the artist.