

**Board of Governors – Meeting Minutes**  
**January 17 – 19, 2011**  
**Yellowknife/North Slave Trades Complex – Yellowknife**

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**In Attendance:**

John McKee, Chairperson, Board of Governors  
Ted Blondin, Vice Chairperson, Board of Governors  
Lani Cooke, Chairperson, Finance Committee  
Sydney O’Sullivan, Chairperson, Policy & Programs Committee  
Ethel Blondin-Andrew, Sahtu Representative  
Margaret Thom, Elder Representative  
Tammy Soanes-White, Staff Representative  
Stephanie Gilbert, Student Representative

Sarah Wright Cardinal, President, Aurora College  
Aranka Raffai, Chief Financial Officer  
Margaret Imrie, Vice President, Academic  
Kerry Robinson, Manager, Program Development  
Joan Langevin, Manager, Student Records and Systems (Registrar)  
Pippa Seccombe-Hett, Director, Aurora Research Institute  
Jane Arychuk, Director, Yellowknife/North Slave Campus  
Jeff O’Keefe, Director, Thebacha Campus  
Doug Robertson, Director, Aurora Campus  
Heather Meacock, Executive Assistant to the President

**Regrets:** Sandra Suliman, Beaufort Delta Representative

**Day One – Monday January 17, 2011**

**1. Opening Prayer**

Ms. Thom led the meeting in an opening prayer.

**2. Call to Order & Adoption of Agenda**

The meeting was called to order by Mr. Blondin at 9:30am on Monday January 17, 2011. Mr. McKee was delayed due to flights and will resume the role of Chair upon his arrival.

**Motion#BG01-2011: To adopt the agenda as presented.**

**Moved by: Sydney O’Sullivan**

**Seconded by: Margaret Thom**

**Unanimous/carried**

**3. Declarations of Interest**

There were no declarations of interest declared at this time.

**4. Office of the President (Sarah)**

**a) President’s Update**

Ms. Wright Cardinal provided a strategic update to the Board via power point. The key points noted were:

- Programs: post-secondary; trades; developmental studies
- Student supports: enrolments; residence statistics; key initiatives
- Research and Policy
- Finance and Legal
- Communications and Upcoming Events

**b) Enrollment (Joan)**

Ms. Langevin presented the enrolment data to the Board. The student enrolment numbers have increased College wide by approximately 40 %. A pie chart was also presented demonstrating the percentage of students in the various 'schools' of Aurora College. The pie chart demonstrated that just over half of all Aurora College students are enrolled in developmental studies.

**c) Program Annual Review Process (Kerry)**

Mr. Robinson presented the annual Program Review process currently in place and how the information in this document could be better used to summarize information for the Board. The Board requested the Annual Review binder be available at regular Board meetings.

**5. Finance (Aranka)**

**a) French Financials**

Ms. Raffai presented the French Financial statements to the Board and noted the delay in having this document translated. It is currently with the Office of the Auditor General the Auditor General confirmed the Board may proceed with review and approval.

**Motion#BG02-2011: To approve the French Financial Statements for the year ending June 30, 2010 as presented with the understanding there may be minor translation edits to wording only as determined by the Office of the Auditor General.**

**Moved by: Tammy Soanes-White**

**Seconded by: Ted Blondin**

**Unanimous/carried**

**b) Variances**

Ms. Raffai presented the variances projected in revenue and expenditures to June 30, 2011. The Board would like to see additional information in the presentation providing background on larger scale variances, such as with the Office of the President due to salaries, relocation, retirement and maternity leave payouts.

**c) Write Offs**

Ms. Raffai presented the requests for write offs.

**Motion#BG03-2011: To approve the write off amounts as presented.**

**Moved by: Ted Blondin**

**Seconded by: Lani Cooke**

**Unanimous/carried**

**d) Tuition Costs – Other Organizations**

Ms. Raffai provided comparison information on tuition costs from across Canada. Out of the schools reviewed Aurora College has the lowest tuition costs. A discussion developed surrounding tuition and the relationship between Student Financial Assistance. The Board requested further information on the breakdown of how tuition is paid in the North. Are students mainly funded by Student Financial Assistance and other organizations or are the majority of students self paying? How would an increase in tuition impact the students directly and how would a change that increases revenue affect our base funding from ECE? Ms. Raffai will research this information further and provide it to the Board at the next meeting.

**e) Fundraising – Update**

Ms. Raffai reviewed key points related to the past paper prepared on a College Foundation vs. Fundraising as follow up to the Board meeting in October.

The Board skipped forward to Section #6.

**f) Public Works & Services – Update**

At this time the issues with the transfer of funds and responsibility to Public Works and Services is still unresolved. There is a lack of clarity on who is responsible and for what. Discussions are in progress and a further update will be provided to the Board at the next meeting in May.

**Motion#BG06-2011: To move IN CAMERA at 4:50pm on January 17, 2011.**

**Moved by: Ted Blondin**

**Seconded by: Lani Cooke**

**Unanimous/carried**

**Motion#BG07-2011: To come out of IN CAMERA at 5:01pm January 17, 2011.**

**Moved by: Ted Blondin**

**Seconded by: Sydney O’Sullivan**

**Unanimous/carried**

**6. Delegations**

- **January 17, 2011 @ 1:15pm – 2:45pm**
  - **Yukon College Presentation**
  - **Terry Weninger, President and Karen Barnes, Vice President, Education & Training**

**7. Aurora Research Institute (Pippa)**

**a) International Gas Hydrates Symposium (Japan) – Update (John/Sarah)**

Mr. McKee and Ms. Wright Cardinal provided an overview on their trip to Japan for the International Gas Hydrates Symposium and the meetings surrounding the Mallik Project.

**b) New Policy & Definitions – For Approval (Margaret/Pippa)**

Ms. Imrie presented the two new policies and new definitions to the Board for review and approval.

- **Policy – I.02 Research Administration – NEW**
- **Policy – I.07 Research Associate Program – NEW**
- **Definitions – NEW**

**Motion#BG04-2011: To approve policies I.02 Research Administration, I.07 Research Associate Program and the new definitions and presented.**

**Moved by: Tammy Soanes-White**

**Seconded by: Sydney O’Sullivan**

**Unanimous/carried**

**c) Northern Science Award**

Ms. Seccombe-Hett reviewed the briefing note provided and the candidate selection process.

**Motion#BG05-2011: To approve Julian Morse as the selected recipient of the Northern Science Award, as presented.**

**Moved by: Ted Blondin**  
**Seconded by: Tammy Soanes-White**  
**Unanimous/carried**

**d) Research Advisory Council – Update**

A discussion was held and the Board requested a letter be prepared outlining to the Minister and Deputy Ministers of both ECE and ENR with regards to the approach the Board would like to take to re-establish the RAC and the working relationship between the three organizations.

The Board skipped back to Section #5f.

## **Day Two – Tuesday January 18, 2011**

### **8. Members' Round Table**

The following items were brought to the table during the Members' Round Table:

- Need for Leadership Training – Aboriginal Leadership Programs
- Language programming – ASA Meeting priority
- Yukon College – Governance Course
  - Could provide a starting point for leadership training
- Emergency Response Training – partnership between the Town and Aurora College
  - Possible training delivered by Aurora College
  - Town Employees (NWT Wide) are required to take training
  - Due to budget cuts can no longer afford to send people across the country to take training
- Housing Policy
  - How is housing decided?
  - What students qualify and what programs provide students priority housing?
  - Review the policy and generalized standards vs. case by case decisions
- Midwifery program delivery
- Capital Planning – specifically with regards to a “New” Yellowknife/North Slave Campus
- BOG Governance policies
- Language and Culture – develop community involvement
- Trades Mobile Unit for the Sahtu Region in the proposal stage
- Literacy
- Students at risk programming through the CLCs
- Ready to Learn programming through the CLCs
- Yellowknife/North Slave Campus building
  - Technology issues – cannot accommodate new requirements
  - Building inadequate in washrooms – 3<sup>rd</sup> floor, 150 people most of whom are women – only two washrooms
- BOG Intranet access for Aurora College

The Board skipped forward to Section #10.

### **9. Other Delegations**

- **Mayor Van Tighem @ 10:30am**
- **Tourism & Parks – Ms. Jenni Bruce, Chair of NWT Tourism @ 10:50am**
- **MLA Robert Hawkins @ 11:10am**

## **10. Board of Governors – Old Business**

### **a) Approval of Previous Board Minutes**

- **Board Meeting Minutes – October 2010**  
**Motion#BG08-2011: To approve the meeting minutes from the October 2010 Board of Governors meeting as presented.**  
**Moved by: Ethel Blondin-Andrew**  
**Seconded by: Lani Cooke**  
**Unanimous/Carried**
- **Finance Committee Teleconference Minutes – October 28, 2010**  
**Motion#BG09-2011: To approve the meeting minutes from the October 28, 2010 Finance Committee teleconference as presented.**  
**Moved by: Lani Cooke**  
**Seconded by: Ted Blondin**  
**Unanimous/carried**

### **b) Review of BOG Action Items from October 2010**

All action items not completed will be carried over on the action table from this meeting.

The Board skipped back to Section #9.

## **11. Other Business**

### **a) International Travel**

- **UArctic Rectors' Forum – Sarah Wright Cardinal, President**
  - **Kautokeino, Norway**
  - **March 22 – 25, 2011**

The Board reviewed the briefing note provided on the international travel request for Ms. Wright Cardinal.

**Motion#BG10-2011: To approve the international travel request for Ms. Wright Cardinal to attend the UArctic Rectors' Forum in Kautokeino, Norway from March 22 – 25, 2011.**

**Moved by: Ted Blondin**

**Seconded by: Tammy Soanes-White**

**Unanimous/carried**

- **UArctic Board Meeting – Margaret Imrie, Vice President, Academic**
  - **Tromso, Norway**
  - **March 25 – 26, 2011**

The Board reviewed the briefing note provided on the international travel request for Ms. Imrie.

**Motion#BG11-2011: To approve the international travel request for Ms. Margaret Imrie to attend the UArctic Board meeting in Tromso, Norway from March 25-26, 2011.**

**Moved by: Lani Cooke**

**Seconded by: Sydney O'Sullivan**

**Unanimous/carried**

### **b) ACCC Conference 2011 – Big Sky Thinking: Sustainability – Education for Tomorrow**

- **June 5 – 7, 2011**
- **Edmonton, Alberta – Hosted by Grant MacEwan University, NAIT and NorQuest College**

- John McKee would like to attend

**c) Next Meeting Dates**

- **May 9-12, 2011 – BOG Meeting in Inuvik (Budget/Research)**
  - May 9 Travel to Inuvik (May 8 travel for some) & Meeting
  - May 10 & 11 Meeting
  - May 12 Meeting and travel home (May 13 travel for some)
  - May 13 Aurora Campus Convocation
  - May 14/15 Travel home

\*\*\*Teleconferences between meetings will be scheduled as and when needed\*\*\*

**d) Selection of Meeting Dates 2011-2012 Academic Year**

- **October 2011 – Fort Smith – Week of October 17**
- **January 2012 – Yellowknife – Week of January 16**
- **May 2012 – Inuvik – Confirm convocation date**

**e) Board Members' Term End Dates – Information Item**

- **Committee Membership**
- **Board Members' Term End Dates**

**12. Closing Remarks & Adjournment**

All members were thanked for their participation.

**Motion#BG12-2011: To adjourn the meeting at 12:16pm on January 18, 2011.**

**Moved by: Ethel Blondin-Andrew**

# **Board of Governors – Meeting Minutes**

## **May 10 - 13, 2011**

### **Aurora Campus, Inuvik**

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**In Attendance:**

John McKee, Chairperson, Board of Governors  
Ted Blondin, Vice Chairperson, Board of Governors  
Sydney O’Sullivan, Chairperson, Policy & Programs Committee  
Sandra Suliman, Beaufort Delta Representative  
Ethel Blondin-Andrew, Sahtu Representative  
Margaret Thom, Elder Representative  
Tammy Soanes-White, Staff Representative  
Stephanie Gilbert, Student Representative

Sarah Wright Cardinal, President, Aurora College  
Margaret Imrie, Vice President, Academic  
Aranka Raffai, Chief Financial Officer  
Pippa Seccombe-Hett, Director, Aurora Research Institute  
Jason Panter, Manager, Distributed Learning, Information Systems and Technology  
Elizabeth Doyle, Manager, College Relations and Communications  
Joan Langevin, Registrar (Recording and Minutes)

**Regrets:** Lani Cooke, Chairperson, Finance Committee

#### **Day One – Tuesday May 10, 2011**

**1. Opening Prayer**

Mr. Blondin led the meeting with an opening prayer.

**2. Call to Order & Adoption of Agenda**

The meeting was called to order by Mr. McKee at 2:10pm on Tuesday May 10, 2011.

**Motion#BG22-2011: To adopt the agenda as presented.**

**Moved by: Ethel Blondin-Andrew**

**Seconded by: Ted Blondin**

**Unanimous/Carried**

**3. Declarations of Interest**

There were no declarations of interest at this time.

**4. Office of the President**

Ms. Wright Cardinal and Mr. McKee spoke on the upcoming presentation to the Standing Committee on Social Programs of the Legislative Assembly on May 16, 2011. Ms. Wright Cardinal presented the draft power point presentation to the Board for feedback. Both Mr. McKee (BOG representative) and Ms. Arychuk (Senior Management Representation) will join Ms. Wright Cardinal for this presentation. The Board approved the presentation.

**a) President’s Update**

Ms. Wright Cardinal provided a strategic update to the Board through a power point presentation on the five strategic projects of Aurora College. The key points noted were:

- Five Strategic Projects

- Completing Organizational Design
- Employee Retention
- Challenging the Student Services Paradigm
- Aboriginal Perspectives
- Contract Review, Approval and Administration
- Developing the Role of Research
- Enrolment Stats & Residence Profile
- Moving Forward

Ms. Doyle, Manager, College Relations & Communications was invited to the floor to make a presentation on the Relations and Communications Department. The key points noted were:

- Marketing and Recruitment Materials
- Newsletter
- Advertising
- Press Releases and Media Relations
- Communications and Marketing Strategies
- Recruitment

Mr. Panter, Manager, Distributed Learning & Information Systems and Technology was invited to the floor to make a presentation on the Information Technology Department. The key points noted were:

- IT Overview
- Multi-Year Technology Plan – Major Projects and Initiatives
- Resource Allocation
- Student Information Systems
- Proposal for implementation funding and associated staff submitted
- Curriculum Management System
- 2010-2011 Academic Year – Highlights
  - Student Email
  - Software Standardization and Cost Savings
  - Microsoft Licensing
- Email System – Exchange 2010
- CANARIE

## Day Two – Wednesday May 11, 2011

### **b) Vice President Academic's Update**

#### **● University of the Arctic (UArctic)**

Ms. Imrie provided an update on the University of the Arctic (UArctic), their relationship with Aurora College and how it all fits together, emphasizing the focus on circumpolar education. Ms. Wright Cardinal will be the key representative with the UArctic for Aurora College with Ms. Imrie's upcoming retirement. Both Ms. Imrie and Ms. Wright Cardinal spoke about their recent trips to Norway for UArctic meetings and the role of Aurora College and the concept of a Northern University in Canada. Ms. Wright Cardinal also spoke on her additional meetings with the University of Iceland and developing a working relationship with them. The key points presented were:

- Circumpolar Education – Focus
- Governance Structure - Council and Board
- Flagship Program – member partnerships
- UArctic does not grant degrees, but rather degrees are granted from the partner institutions



- UArctic Website – Terminology (Advanced Emphasis = Major)
- Research, Graduate Studies and PHDs – evolution of the UArctic
- Mobility - Aurora College was able to send a group of Nursing Students from the Yellowknife/North Slave Campus on a work program for a month to the University of Finland, through UArctic participation and partnerships
- Ms. Imrie's involvement with the UArctic since 1999
- Student Statistics – over the past three years there have been a total of 62 students taking courses through the UArctic (including courses delivered as part of the Aurora College Bachelor of Education Program at Thebacha Campus).
- 2012 University of Manitoba will be hosting the UArctic Rectors' Forum and Ms. Wright Cardinal has been asked to sit on the organizational committee

• **Emergency Response Training**

Ms. Imrie spoke on the Emergency Response Training college wide, including the mock drills held at each Campus location. A college wide Emergency Response Manual was produced and a training plan developed based on extensive research by the consultants on the operations of the College throughout the NWT. Ms. Wright Cardinal will assume the lead on this project.

**5. Finance**

Ms. Raffai provided hard copy binders for each Board member with documentation for the Finance Section.

**a) Budget 2011-2012**

Ms. Raffai presented the 2011-2012 Budget to the Board for review and approval through a power point presentation.

**Motion#BG23-2011: To approve the 2011-2012 Aurora College Budget as presented.**

**Moved by: Ethel Blondin-Andrew**

**Seconded by: Ted Blondin**

**Unanimous/Carried**

**b) Variances**

Ms. Raffai presented the variances for Aurora College through a power point presentation.

**c) Write Offs**

Ms. Raffai presented the requests for write offs.

**Motion#BG24-2011: To approve the write off amounts as presented.**

**Moved by: Ted Blondin**

**Seconded by: Tammy Soanes-White**

**Unanimous/Carried**

**d) Public Works & Services and Leases – Update**

Ms. Raffai provided an update to the Board of the current situation with Public Works and Services (PW&S) and the recent move of services from the College budget to PW&S through a power point presentation. There are still ongoing discussions between Aurora College, ECE and PW&S surrounding who is responsible for maintenance and for what maintenance at the various College facilities. Negotiations for leases and other agreements surrounding the maintenance of leased College facilities is done by ECE on the College's behalf, limiting the role Aurora College plays in the development of these agreements. The Board would like to see Aurora College at the table with ECE to put their case forward and take part in the budget decisions and allocations.

**e) Student Funding Analysis**

As a follow up to an action item from a previous Board meeting, Ms. Raffai prepared and presented a power point presentation to the Board on student funding. The research showed that student funding fell under three categories: Student Financial Assistance, Self supported and

Sponsorship by another organization. Ms. Raffai also provided a listing of all the organizations that sponsored students.

**f) BIP**

Ms. Raffai reviewed the confirmation that Aurora College was no longer included under the Business Incentive Policy (BIP). Only organizations that are fully funded by government funding are required to follow BIP. It has been recommended that the College look to develop an internal policy to address BIP policies and processes. Aurora College is working to update many of our current policies and will include needed financial policies in this project.

A further discussion was held on the direction the College is moving in and the changes that will be required, including legislative change.

**6. Members' Round Table**

**Beaufort Delta Region**

Ms. Suliman began by thanking everyone for welcoming her to her first face-to-face Board meeting. Ms. Suliman wished to highlight a few key items:

- ALBE Community Adult Educators Conference held in Inuvik in March 2011
- Family Housing issues
- Truth & Reconciliation Sessions will be hosted in Inuvik

**Sahtu Region**

Ms. Blondin-Andrew recently met with the Premier of the NWT and discussed regional trades training, specifically for the Sahtu and the possibilities of a mobile trades training unit, similar to the MTTL in the Beaufort Delta Region. Other training and programming that was discussed included:

- Regional Trades training
- Construction Good Camp – offers trades training
- Hospitality training
- Guiding, land use planning and survey training

The Sahtu region recently had as many as 92 graduates unemployed after successfully completing their high school diploma. The Sahtu Region's needs could be funneled into specific training that would allow students and communities to grow and successfully achieve regional success.

**North Slave Region**

Mr. Blondin spoke on activities he has been involved in since the last Board meeting, including his work with the Tlicho Government.

**Dehcho Region**

Mr. McKee spoke on the increasing positive media attention for Aurora College and the path of change the College was embarking upon.

**South Slave Region**

Ms. O'Sullivan spoke of her role at the Thebacha Convocation and what a beautiful event it was.

**Elder Representative**

Ms. Thom is still trying to define her role on the Board as the Elder Representative and how to profile Aboriginal perspectives within the Board and Aurora College. Ms. Thom is looking forward to working with the new Adult Educator in Fort Providence and has been working with Managers at the campuses to profile Traditional Knowledge in a variety of ways throughout programming, events and the College's day-to-day processes.

### **Staff Representative**

Ms. Soanes-White spoke of the Yellowknife/North Slave Campus Convocation and how moving it was to see the success of students, and the challenges many of them had to overcome to reach success.

Challenges and issues presented to Ms. Soanes-White as the Staff Representative for Aurora College include:

- Distance Learning, collaboration and participation
- Cost sharing between campus locations on programming and events
- YK Campus building – electrical issues, space limitations, etc.
- Advancement of technology - partnerships
- Peer Review of programming

### **Student Representative**

Ms. Gilbert showcased a project completed by the Students at the Yellowknife/North Slave Campus. The project was a community assessment of the “Aurora College” community of students, specifically targeting student writing and research, emphasizing community involvement and enhancements. Ms. Gilbert proposed showcasing student research projects at each Board meeting and looking at ways to highlight student research to other students, staff and faculty and outside researchers.

## **7. Delegations**

- Dr. John England and Dr. George Pavlich from the University of Alberta - 8:30am Thursday May 12, 2011

## **8. Board of Governors – Old Business**

### **a) Approval of Previous Board Minutes**

**Motion#BG25-2011: To approve the meeting minutes from the January 2011 Board of Governors meeting as presented.**

**Moved by: Sandra Suliman**

**Seconded by: Margaret Thom**

**Unanimous/Carried**

**Motion#BG26-2011: To approve the meeting minutes from the April 7, 2011 Board of Governors teleconference as presented.**

**Moved by: Ted Blondin**

**Seconded by: Sydney O’Sullivan**

**Unanimous/Carried**

### **b) Review of BOG Action Items – January 2011**

Ms. Wright Cardinal reviewed the purpose of the Action Items and the table provided from the January 2011 Board meeting. The Board reviewed the document provided for enrolment capacity as one of the completed action items.

## **9. Other Business**

### **a) Committee/Council Elections**

Mr. McKee reviewed the current committee membership with the Board. The Board asked Ms. Suliman to sit on the Policy and Program Committee and the Capital Planning Committee. Ms. Suliman agreed to sit on both committees.

### **b) Next Meeting Dates - Confirmation**

Mr. McKee reviewed the dates and locations for upcoming face-to-face Board meetings and the following was confirmed:

- **October 2011 – Fort Smith**

- October 17 Travel
- October 18 Travel, 10:00am – 5:00pm Meeting
- October 19 8:30am – 3:30pm Meeting, BOG Executive Meeting, Travel
- October 20 Travel

- **January 2012 – Yellowknife**

- January 23 Travel
- January 24 Travel, 9:00am – 5:00pm Meeting
- January 25 8:30am – 4:00pm, BOG Executive Meeting 4:00pm – 6:00pm, Travel
- January 26 Travel

- **June 2012 – Inuvik**

- June 5 Travel, 2:00pm – 5:00pm Meeting
- June 6 8:30am – 4:00pm Meeting, BOG Executive Meeting 4:00pm – 6:00pm
- June 7 8:30am – 11:30am Meeting (RAC & Research), Travel

**\*\*\*Teleconferences between meetings will be scheduled as and when needed\*\*\***

**c) Board Members' Term End Dates**

The Board discussed the upcoming end dates for Board Members and the time frame to move advertising forward. An advertisement for the Yellowknife Board Representative will be put out in June, a Board teleconference in July to review the applicants, followed by a submission to the Minister of Education, Culture and Employment recommending an appointment.

**Ms. Wright Cardinal spoke on a few additional items:**

- Thank you to Ms. Suliman for attending the ALBE CAE Conference in March hosted by the Aurora Campus
- Convocations at all three campuses
- Thank you to Ms. O'Sullivan for her assistance in writing job descriptions as part of the overall College structural reorganization project
- ACCC Conference in June which Ms. Thom and Ms. Blondin-Andrew will be attending as Board Members in addition to senior managers, Ms. Arychuk and Mr. Robinson. Ms. Wright Cardinal will not be in attendance and requested one of the four in attendance accept the role of the President's voting delegate. The Board confirmed Ms. Arychuk as the President's voting designate.
- ASA Meetings have concluded
- Presentation to the Standing Committee on Social Programs of the NWT Legislative Assembly on Monday May 16
- Education Hall of Fame Induction Ceremony – Tuesday May 17
- Ms. Thom's work with Aurora College's Senior Management on the integration of Traditional Knowledge into programming, orientations, student life and day-to-day processes
- Briefing Note – BHP Project for a new Yellowknife Campus building
  - BHP approached the College regarding a project to develop a new building for the Yellowknife Campus.
  - Ms. Wright Cardinal and Ms. Arychuk met with representatives from BHP to hold a preliminary discussion.

The Board discussed the possibilities presented and what a proposal might look like in terms of what Aurora College would be seeking for funding and partnerships. Ms. Wright Cardinal

and Ms. Arychuk will work together to organize an initial meeting with BHP, the City of Yellowknife, Tlicho Government and the Yellowknives. The Board will ask Mr. Blondin to participate in the initial meeting as the Board Representative. Ms. Wright Cardinal and Ms. Arychuk will also be in attendance.

### **Day Three – Thursday May 12, 2011**

#### **10. Aurora Research Institute**

Mr. Blondin, Chair of the Research Advisory Council was invited to Chair this section of the Board meeting.

##### **a) Research Delegation – John England**

Ms. Wright Cardinal introduced Dr. John England, NSERC Northern Chair and Professor, and Dr. George Pavlich, Associate Vice President of Research and Professor from the University of Alberta. Dr. England has been instructing within Aurora College's ENRT Program over the past several years and both Dr. England and Dr. Pavlich are interested in strengthening the research partnerships between the University of Alberta (UofA) and Aurora College.

Dr. Pavlich and Dr. England presented a power point to the Board, noting the following key items:

- Working relationship with the Aurora Research Institute
- Research contributions to the North (from UofA)
- UofA Library – Exceptional collection of Northern Research
- Northern Research Council – recently developed at UofA
  - Northern Research Strategy – demonstrating the commitment to research in the north and relationships to expand and encourage Northern research
- Key Themes for Northern Research within the context of the University
  - Impacts of Environmental Change
  - Socio and Cultural Resilience and Adaptation
  - Health and Wellness
  - Resource and Economic Development
- Field Schools
- Mentorships

Other topics that were shared by the Board Members for research included: Traditional Knowledge, Animal Populations, Environmental Impacts and Cultural Impacts, Pilot Community Projects and how northern research could strengthen community relationships with the Aurora Research Institute and the larger world of research.

Ms. Wright Cardinal spoke on the recognized need for the development of a Research Strategic Plan and emphasized the following key points:

- Articulate the role of visiting researchers and scientists
- Undergraduate research projects – research engagement starting in first year of programming at Aurora College – Larger institution, such as UofA to look at research opportunities at an undergraduate level with a community based element
- Field Schools – block transfers are offered through various campuses of Aurora College
- Traditional Knowledge incorporation into programming, instruction, day to day processes, projects and research

##### **b) New Policy & Definitions – For Approval**

###### **• I.04 – Ethical Conduct for Research Involving Human Subjects**

Ms. Seccombe-Hett and Ms. Imrie reviewed Policy I.04 as presented to the Board.

**Motion#BG27-2011: That the Board of Governors approves policy I.04 Ethical Conduct for Research Involving Human Subjects as presented with an implementation date of July 1, 2011.**

**Moved by: Sandra Suliman  
Seconded by: Sydney O’Sullivan  
Unanimous/Carried**

**c) Research Programs**

**• Research Assistant Program**

Ms. Secombe-Hett reviewed the applicants for the Research Assistant Program. The Research Assistant Program provides financial support to graduate students to hire community assistants.

**Motion#BG28-2011: That the Board of Governors approves the amount of \$2000.00 to be granted to Ms. Zoe Todd under the Research Assistant Program as presented.**

**Moved by: Sandra Suliman  
Seconded by: Tammy Soanes-White  
Unanimous/Carried**

**• Research Fellowship Program**

Ms. Secombe-Hett reviewed the applicants for the Research Fellowship Program. The Research Fellowship Program supports researchers and research students conducting northern research in a community setting.

**Motion#BG29-2011: That the Board of Governors approves the amount of \$10,700.00 to be granted under the Research Fellowship Program as presented:**

- Erica Hille - \$3000.00
- Andrew Hodgkins - \$3000.00
- Andrew Atuhl - \$1700.00
- Zoe Todd - \$3000.00

**Moved by: Tammy Soanes-White  
Seconded by: Sydney O’Sullivan  
Unanimous/Carried**

**• Revisions to the Research Assistant Program and Research Fellowship Program**

Ms. Secombe-Hett reviewed the briefing note provided to the Board Members outlining the need to conduct a review of both programs and the amounts awarded. The review would also involve an increase of accountability to the researchers, allowing a better connect between research being conducted, profiled and the access of that research.

**Motion#BG30-2011: That the Board of Governors approves a review of both the Research Assistant Program and the Research Fellowship Program allowing an increase to the accountability of researchers and approves an increase to the awarded amounts as presented:**

- Research Assistant Program from \$1000.00 to \$2500.00
- Research Fellowship Program from \$3000.00 to \$6000.00

**Moved by: Tammy Soanes-White  
Seconded by: Sydney O’Sullivan  
Unanimous/Carried**

**d) Research Advisory Council (RAC) Update**

The Board discussed the applications that were submitted to sit as members of the Research Advisory Council on the Board of Governors and the re-establishment of the Council.

**11. Closing Remarks & Adjournment**

Mr. Blondin thanked everyone for an efficient meeting and turned the floor back to Mr. McKee. The dates were reconfirmed for the next Board meetings as set during the meeting.

**Motion#BG33-2011: To adjourn the Board of Governors meeting at 10:45am on Thursday May 12, 2011.**

**Moved by: Sandra Suliman**

# **Board of Governors – Meeting Minutes**

## **July 28, 2011 @ 1:30**

### **Teleconference**

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In Attendance: John McKee, Chairperson, Board of Governors  
Ted Blondin, Vice Chairperson, Board of Governors  
Lani Cooke, Chairperson, Finance Committee  
Sydney O’Sullivan, Chairperson, Policy & Programs Committee  
Ethel Blondin-Andrew, Sahtu Representative  
Sandra Suliman, Beaufort Delta Representative

Not Present: Margaret Thom, Elder Representative  
Tammy Soanes-White, Staff Representative  
Stephanie Gilbert, Student Representative

#### **1. Call to Order & Adoption of Agenda**

Mr. McKee called the teleconference to order at 1:50pm on Thursday July 28, 2011. Due to an urgent matter, requiring the Board’s attention the Public and RAC Membership selection will be deferred until another meeting.

#### **2. Declarations of Interest**

There were no declarations of interest at this time.

#### **3. Motion#BG32-2011: To move IN CAMERA at 1:53pm on July 28, 2011.**

**Moved by: Sandra Suliman**

**Seconded by: Lani Cooke**

**Unanimous/Carried**

**Motion#BG33-2011: To come out of IN CAMERA at 3:12pm on July 28, 2011.**

**Moved by: Ted Blondin**

**Seconded by: Sydney O’Sullivan**

**Unanimous/Carried**

#### **4. Actions**

- The Executive Committee will prepare a letter to the Minister of Education, Culture and Employment as a result of their IN CAMERA discussion.
- The teleconference to select RAC and Public Members will be rescheduled

#### **5. Adjournment of Meeting**

**Motion#BG34-2011: To adjourn the Board teleconference at 3:23pm on July 28, 2011.**

**Moved by: Ted Blondin**



# **Board of Governors – Meeting Minutes**

## **October 18-19, 2011**

### **Thebacha Campus, Fort Smith**

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**In Attendance:** John McKee, Chairperson, Board of Governors  
Ted Blondin, Vice Chairperson, Board of Governors  
Margaret Thom, Elder Representative  
Ethel Blondin-Andrew, Sahtu Representative  
Lani Cooke, Chairperson, Finance Committee  
Terry Weninger, Past President of Yukon College, Guest of the Board of Governors

Sarah Wright Cardinal, President, Aurora College  
Jeff O’Keefe, Vice President, Education and Training  
Jane Arychuk, Vice President, Community and Extensions  
Delphine Paulette, Director, Student Services  
Aranka Raffai, Director of Finance  
Lauraine Armstrong, Senior Research Analyst  
Heather Meacock, Executive Assistant to the President

**Regrets:** Sydney O’Sullivan, Chairperson, Policy and Program Committee  
Sandra Suliman, Beaufort Delta Representative  
Tammy Soanes-White, Staff Representative

#### **Day One – October 18<sup>th</sup>**

##### **1. Opening Prayer**

Mr. Blondin led the meeting with an opening prayer.

##### **2. Call to Order & Adoption of Agenda**

The Board of Governors meeting was called to order at 8:55am on Tuesday October 18, 2011 by Mr. McKee, Board Chairperson. The item of Board Governance Policies will be added to the agenda after agenda item #8.

**Motion#BG43-2011: To adopt the agenda with the addition of Board Governance Policies after agenda item #8.**

**Moved by: Ethel Blondin-Andrew**

**Seconded by: Ted Blondin**

**Unanimous/Carried**

##### **3. Declarations of Interest**

There were no declarations of interest declared.

##### **4. Office of the President**

Ms. Wright Cardinal provided a strategic update to the Board through a power point presentation noting the following key points:

- **Board of Governors Strategic Planning**
- **Five Strategic Projects**
  - Completing Aurora College’s Organizational Design
  - Challenging the Student Services Paradigm

- Aboriginal Perspectives
- Financial Accountabilities
- Developing the Role of Research
- **Academic Freedom**

Ms. Wright Cardinal spoke on the briefing notes provided to the Board. In order for Aurora College to further pursue Institutional Eligibility for Tri-Council research funding the College is required to have a statement or policy on Academic Freedom. Academic Freedom conflicts with the GNWT's Code of Conduct Respecting Conflict of Interest and Oath of Office and Secrecy and as a result Aurora College is seeking the Board's direction to move forward with a legal referral request.

**Motion#BG44-2011: To direct the President of Aurora College to seek a legal opinion on investigating an amendment to the GNWT Code of Conduct to grant an exemption to Aurora College employees for the purposes of Academic Freedom.**

**Moved by: Lani Cooke**  
**Seconded by: Margaret Thom**  
**Unanimous/Carried**
- **Policy Project Update**

Ms. Armstrong was invited to the floor to provide an overview and update to the Board on the Policy Project that she is the lead on. Mr. Mark Cleveland has been contracted to assist with the updating of Aurora College policies. Upon the end of his contract, Mr. Cleveland will provide a report with recommendations which will form the framework for the completion of the project.
- **ARI Update**
  - **Western Arctic Research Centre (WARC) – Fee Revisions**

Ms. Wright Cardinal reviewed the briefing note provided for the Board. The Director of ARI has requested a review and increase to the facility fees for the new Western Arctic Research Centre (WARC). The Board would like to review the facility rent/fees college wide for the October 2012 Board of Governors meeting to allow time to analyze the revised fee structure for the WARC facility and whether it is meeting the costs associated with running and maintaining the new building.

**Motion#BG45-2011: To approve the revised fee structure for the WARC facility as presented and to review Aurora College fee structures college wide at the October 2012 Board of Governors meeting.**

**Moved by: Ted Blondin**  
**Seconded by: Lani Cooke**  
**Unanimous/Carried**
  - **Northern Science Award**

Ms. Wright Cardinal reviewed the briefing note provided for the Board on the Northern Science Award. Due to a decline in donations received from environmental consultants to run this award the Director of ARI is requesting the Board of Governors approval to discontinue this award due to lack of funding.

**Motion#BG46-2011: To approve discontinuing the Northern Science Award due to a lack of funding.**

**Moved by: Lani Cooke**  
**Seconded by: Margaret Thom**  
**Unanimous/Carried**
- **Student Services**

- **Enrolment Statistics (Fall 2011)**  
Ms. Paulette was invited to the floor to present the Fall 2011 enrolment statistics to the Board of Governors.
- **Student Handbook**  
Thebacha Campus was successful in having a student handbook completed that was provided with letters of acceptance to students, bringing specific community and campus information to the students prior to arriving for school. The Aurora and Yellowknife/North Slave campuses have drafts in progress. These handbooks will also be available in the Community Learning Centres throughout the NWT to assist students prior to relocating for College programming. Ms. Paulette also spoke on the Culture Room and the desire to incorporate this student space at each of the campuses. The Culture Room at Thebacha Campus has been run by the students for the last year and there has been positive feedback on the use of the space and the variety of activities offered.
- **College Relations & Communications**  
Ms. Arychuk was invited to the floor to present the Fall Newsletter and upcoming events that Aurora College was involved in.

The Newsletter will be published three times a year to coincide with Board of Governors meetings and also available on the College website. It is intended for staff and students.

Ms. Arychuk also spoke on the success of the NWT Youth Symposium hosted by Aurora College in June 2011. There were 38 students in attendance and the College is looking to host again in June 2012. Aurora College will be the College host for the Blueprint for the Future Career Fair in Yellowknife on October 22, 2011 put on by the National Aboriginal Achievement Foundation. Aurora College will be making presentations as well as a booth at the trade fair and the College is the luncheon host. Ms. Arychuk spoke on the success of Aurora College's Facebook page and the work to keep Aurora College updated on social media sites.

## 5. Finance

Ms. Raffai was invited to the floor to review the Finance section.

### a) Financial Statements

Ms. Raffai presented the financial statements via power point highlighting key points for the Board.

### b) Variance Report

The budget coding and variance reports will be changing as a result of the College reorganization. The Board would like to see expenditures broken out from budgets to show items outside of the College's scope, such as in the Office of the President's variance report, facilities and Human Resource expenditures.

### c) Project Updates

Ms. Raffai provided an update to the Board on finance projects that have been ongoing and upcoming projects, specifically noting the Contract/Contribution Agreement Approval Checklist.

**Motion#BG47-2011: To move IN CAMERA at 11:36am on October 17, 2011 to review outstanding liabilities.**

**Moved by: Ted Blondin**

**Seconded by: Ethel Blondin-Andrew**  
**Unanimous/Carried**

**Motion#BG48-2011: To come out of IN CAMERA at 11:42 am on October 17, 2011.**

**Moved by: Ted Blondin**  
**Seconded by: Ethel Blondin-Andrew**  
**Unanimous/Carried**

**d) Report to the Finance Committee**

The Board of Governors and the Office of the Auditor General of Canada (OAG) held a teleconference to review the Auditors Report to the Finance Committee.

The teleconference was called to order at 1:15pm on October 18, 2011 by Ms. Cooke, the Chairperson of the Finance Committee.

In attendance were: Lani Cooke, John McKee, Ted Blondin, Ethel Blondin-Andrew and Margaret Thom from the Board of Governors; Sarah Wright Cardinal, Aranka Raffai and Heather Meacock from Aurora College; and Denver Wigg, James Lain and Lana Dar from the Office of the Auditor General of Canada.

The OAG reviewed the report to the Finance Committee highlighting the following key points:

- New Canadian Audit Standards
- Significant Audit Areas & Related Audit Results
- Significant Audit & Accounting Matters
- Materiality Level of \$800K (No change from past years)
- Annual Report
- Next Year's Audit and key changes in reporting and accounting practices
- OAG commended Ms. Raffai and the Finance Team on their prep work, cooperation and efforts to make this Audit successful
- Audit close process and potential options

The teleconference with the OAG concluded at 1:55pm on October 18, 2011.

The Board reviewed the Annual Report draft and made suggestions for minor changes. Ms. Wright Cardinal walked the Board through the new approach to the Annual Report.

The Board discussed the role of Chairperson of the Finance Committee vacancy as a result of Ms. Cooke's term on the Board ending. The Board asked Ms. Blondin-Andrew to think about taking on this roll and will revisit prior to the conclusion of the Board of Governors meeting.

**Motion#BG49-2011: To increase from a 90 days (3month) to a six month year end and invite the Auditors up twice – March 31 and year end.**

**Moved by: Lani Cooke**  
**Seconded by: Ethel Blondin-Andrew**  
**Unanimous/Carried**

**Motion#BG50-2011: To approve the Financial Statements as reviewed and presented.**

**Moved by: Lani Cooke**  
**Seconded by: Ted Blondin**

**Unanimous/Carried**

**Motion#BG51-2011: To approve the Annual Report as drafted with the few minor changes indicated by the Board.**

**Moved by: Margaret Thom**

**Seconded by: Ethel Blondin-Andrew**

**Unanimous/Carried**

## **6. Members' Round Table**

Board Members were invited to provide an update on their regions.

### **a) Elder Representative – Ms. Margaret Thom**

- Working with the Senior Management on various ways to incorporate Aboriginal content and protocol into everyday business
- Convocation in Inuvik – beautiful and such a wonderful event to participate in
- Further discussion on focus on defining the role of the Elder Representative, College Wide, with Senior Management and with the students

### **b) Beaufort Delta Region – Ms. Sandra Suliman – Not in attendance**

### **c) Sahtu Region – Ms. Ethel Blondin-Andrew**

- Grateful to be a part of the Convocation Ceremony in Inuvik
- Enjoyed the tour and visit to the new ARI – WARC building
- SSI is focussing on education (Summer Conference) - Ms. Blondin-Andrew will provide resolutions from this conference to the Board
  - A similar idea for a mobile training unit in the Sahtu
  - Apprenticeship training in the Sahtu communities
  - Aboriginal ECO-tourism

### **d) North Slave Region – Mr. Ted Blondin**

- Industry wanting more apprenticeship training, in need of Northern skilled workers
- Recent travel to BHP and his work with the Mine Training Society (MTS)

### **e) Yellowknife Region – Ms. Lani Cooke**

- Ms. Cooke to this opportunity to reflect on her time as a Board Member and to thank Aurora College and the Board for the experience
- The Board is moving forward and looking at the bigger picture
- YK Campus building needs to remain high on the Board's priority list

### **f) Dehcho Region – Mr. John McKee**

- Attendance at the WARC Grand Opening – the first Manager of the Research Centre was in attendance
- Tsiigehtchic CLC Grand Opening – wonderful community event
- Attending Literacy Awards luncheon in Yellowknife
- Working with Ms. Wright Cardinal and Dr. Weninger on governance items which the Board will be looking at

### **g) South Slave Region – Ms. Sydney O'Sullivan – Not in attendance**

### **h) Staff Representative – Ms. Tammy Soanes-White – Not in attendance**

### **i) Student – VACANT**

**\*\* The Board of Governors skipped forward to Agenda Item #8 – Old Business \*\***

## **Day Two - October 19, 2011**

### **7. Delegations**

- **Her Worship Mayor Janie Hobart, Town of Fort Smith**

- Town of Fort Smith has embarked on a new strategy to encourage local businesses and organizations to host their meetings in town
- Proud of recreation facilities – Thebacha Trail, Track, Rec Centre and the MOU established annually with Aurora College to support student use of all recreation facilities Fort Smith has to offer
- Thank you to Aurora College for their assistance in the completion of the track project
- The Town will continue to offer support for joint marketing to encourage students to remain in the North and look at Aurora College as the preferred choice
- Trades Awareness Program – huge success
- Need for evening courses to be available for community members, specifically targeted to business, home maintenance, computer skills and other valuable areas that citizens would be interested in learning
- Aboriginal music program – could this be something the College could get involved in
- Emergency Preparedness Training – Aurora College to follow up on the possibility of providing this type of training for municipal leaders

**Motion#BG56-2011: To go IN CAMERA at 9:30am on October 19, 2011.**

**Moved by: Ted Blondin**

**Seconded by: Ethel Blondin-Andrew**

**Unanimous/Carried**

**Motion#BG57-2011: To come out of IN CAMERA at 11:45am on October 19, 2011.**

**Moved by: Ethel Blondin-Andrew**

**Seconded by: Lani Cooke**

**Unanimous/Carried**

**\*\* The Board of Governors skipped forward to Agenda Item #9 – Board Governance Policies \*\***

**8. Board of Governors – Old Business**

**a) Approval of Previous Board Minutes**

**Motion#BG52-2011: To approve the May 2011 Board of Governors meeting minutes as presented.**

**Moved by: Ethel Blondin-Andrew**

**Seconded by: Ted Blondin**

**Unanimous/Carried**

**Motion#BG53-2011: To approve the July 28, 2011 Board of Governors Teleconference minutes as presented.**

**Moved by: Lani Cooke**

**Seconded by: Margaret Thom**

**Unanimous/Carried**

**Motion#BG54-2011: To approve the August 23, 2011 Finance Committee Teleconference minutes as presented.**

**Moved by: Lani Cooke**

**Seconded by: Ethel Blondin-Andrew**

**Unanimous/Carried**

**Motion#BG55-2011: To approve the August 29, 2011 Board of Governors Teleconference minutes as presented.**

**Moved by: Ted Blondin**

**Seconded by: Ethel Blondin-Andrew**

**Unanimous/Carried**

**b) Review of BOG Action Items – May 2011**

Ms. Wright Cardinal reviewed the Board of Governors Action Table from the May 2011 Board meeting and provided an update on outstanding items.

Congratulations were given to Ms. Ethel Blondin-Andrew and Ms. Margaret Field for their induction into the Education Hall of Fame earlier in the year.

**\*\* The Board of Governors skipped forward to Agenda Item #10 – Other Business \*\***

**9. Board Governance Policies**

Dr. Terry Weninger was invited to the floor to lead this section of the meeting. A package of policies for review, approval and further discussion were provided to the Board Members.

**Motion#BG58-2011: The Board of Governors adopts the format for written policies governing the Board for inclusion in an Aurora College Board of Governors Policy Handbook as presented with minor changes as specified.**

**Moved by: Ethel Blondin-Andrew**

**Seconded by: Lani Cooke**

**Unanimous/Carried**

**Motion#BG59-2011: The Board of Governors adopts Policy #1 – Roles and Responsibilities of the Aurora College Board of Governors, as presented with minor changes as specified.**

**Moved by: Ted Blondin**

**Seconded by: Margaret Thom**

**Unanimous/Carried**

**Motion#BG60-2011: The Board of Governors adopts Policy #2 – Roles and Responsibilities of Board Members, as presented with minor changes as specified. The Board has requested an additional policy be drafted for review on conflict of interest and Board Member protocol.**

**Moved by: Lani Cooke**

**Seconded by: Ethel Blondin-Andrew**

**Unanimous/Carried**

**Motion#BG61-2011: The Board of Governors adopts Policy #3 – Executive Committee, Terms of Reference, as presented with minor changes as specified.**

**Moved by: Ethel Blondin-Andrew**

**Seconded by: Ted Blondin**

**Unanimous/Carried**

**Motion#BG62-2011: The Board of Governors adopts Policy #4 – Roles and Responsibilities of the President, as presented with minor changes as specified.**

Moved by: Ted Blondin  
Seconded by: Margaret Thom  
Unanimous/Carried

**Motion#BG63-2011: The Board of Governors adopts Policy #9 – Aurora College Academic Council, Terms of Reference, as presented with minor changes as specified.**

Moved by: Margaret Thom  
Seconded by: Ted Blondin  
Unanimous/Carried

**Motion#BG64-2011: The Board of Governors adopts Policy #5 – Capital Planning Committee, Terms of Reference, as presented with minor changes as specified.**

Moved by: Lani Cooke  
Seconded by: Ethel Blondin-Andrew  
Unanimous/Carried

The Board of Governors reviewed the additional draft policies and requested further revisions and review. These policies will be brought back to the Board in draft format for approval at the next Board of Governors meeting in January 2012.

**\*\* The Board of Governors skipped forward to Agenda Item #11 – Closing Remarks & Adjournment \*\***

#### **10. Other Business**

##### **a) Next Meeting Dates - Confirmation**

- January 24 – 25, 2012 – Yellowknife
- June 5 – 7, 2012 – Inuvik

**\*\*\*Teleconferences between meetings will be scheduled as and when needed\*\*\***

Mr. McKee reviewed the upcoming Board of Governors meeting dates, noting the January 2012 meeting would be his last meeting, with the expiry of his second term on the Board of Governors.

##### **b) Board Members' Term End Dates – Update**

The Board's membership was reviewed. The Board will review the participation on committees with the full Board at the January 2012 meeting.

Mr. McKee requested the Executive Committee look to set up a meeting with the NEW Minister of Education, Culture and Employment once known for a suitable time in November. The meeting will be scheduled to take place in Yellowknife.

#### **11. Closing Remarks & Adjournment**

The Board discussed further the vacancy for the Chairperson of the Finance Committee and Ms. Blondin-Andrew accepted the nomination for her to sit as the Chairperson until all the committee membership could be reviewed with the full Board in attendance.

**Motion#BG65-2011: To appoint Ms. Ethel Blondin-Andrew as the Chairperson of the Finance Committee for the Board of Governors on an interim basis until the committee membership can be reviewed with the full Board.**

Moved by: Margaret Thom  
Seconded by: Lani Cooke  
Unanimous/Carried



The Board further discussed what they would like to do in honour of Greg Kosztinka, Marketing and Communications Officer and his tragic passing. The Board has requested options to be presented at the next Board meeting for their approval.

Mr. McKee thanked the Board and made a special presentation to Ms. Cooke, thanking her for her service on the Board of Governors and wishing her well in her future endeavours.

**Motion#BG66-2011: To adjourn the Board of Governors meeting at 1:57pm on October 19, 2011.**

**Moved by: Lani Cooke**

**Seconded by: Ethel Blondin-Andrew**

**Board of Governors, Executive Committee – Meeting Minutes**  
**October 17, 2011**  
**Thebacha Campus, Fort Smith**

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In Attendance: John McKee, Chairperson, Board of Governors  
Ted Blondin, Vice Chairperson, Board of Governors  
Lani Cooke, Chairperson, Finance Committee  
Terry Weninger, Past President of Yukon College, Guest of the Board of Governors  
Sarah Wright Cardinal, President, Aurora College

Regrets: Sydney O'Sullivan, Chairperson, Policy and Program Committee

**1. Call to Order**

Mr. McKee, Chairperson of the Board of Governors called the Executive Committee meeting to order on October 17, 2011 at 10:30am and asked for a motion to move IN CAMERA.

**Motion#BG41-2011: To move IN CAMERA at 10:30am on October 17, 2011.**

**Moved by: Ted Blondin**

**Seconded by: Lani Cooke**

**Unanimous/Carried**

**Motion#BG42-2011: To come out of IN CAMERA at 4:40pm on October 17, 2011 and adjourn the Executive Committee meeting.**

**Moved by: Lani Cooke**

**Seconded by: Ted Blondin**

**Unanimous/Carried**