

As Administrator for Aurora College, acting as the Board of Governors, I have reviewed all relevant documents and approve the following as presented on June 8, 2018:

- **Finance**
 - Write offs for a total of \$24,238.96 as presented. **(Ref. #Admin-17-2018)**

Balance exceeds seven years		
Customer Name	Accounting Date	Outstanding Amount
BISCAYE, ALANA	31/08/2010	44.75
BISCAYE, ALANA	03/11/2010	100.00
CAMPBELL, LUKE	16/06/2011	60.00
CATHOLIQUE, DAWN	12/05/2011	103.14
COTCHILLY, MICHAEL	26/01/2011	433.50
COTCHILLY, MICHAEL	24/02/2011	465.00
COTCHILLY, MICHAEL	29/03/2011	77.50
COTCHILLY, MICHAEL	12/04/2011	325.00
COTCHILLY, MICHAEL	14/04/2011	215.00
DURHAM UNIVERSITY, UK	30/06/2011	2,807.91
ELANIK, DANIEL	12/01/2011	238.00
ELANIK, DANIEL	14/02/2011	21.00
ELANIK, DANIEL	18/02/2011	30.00
FENTON, JONATHON	02/11/2010	84.15
FENTON, JONATHON	22/12/2010	226.95
INNUARAQ, ROSIE	14/01/2011	4,928.72
INUVIK WORKS	25/03/2011	50.00
LEFEBVRE, CHRISTINA	22/04/2011	242.47
LENNIE, JOANNE	31/08/2010	289.80
LENNIE, JOANNE	30/09/2010	82.83
LENNIE, JOANNE	30/09/2010	79.95
LENNIE, JOANNE	31/10/2010	85.00
LENNIE, JOANNE	30/11/2010	350.00
MACDONALD, ERNIE	02/03/2011	174.75
MARLOWE, DARRYL	12/05/2011	2,443.69
OKPIK, NICHOLAS	24/08/2010	1,648.41
OKPIK, NICHOLAS	23/11/2010	144.00
OKPIK, NICHOLAS	30/11/2010	56.40
OKPIK, NICHOLAS	10/02/2011	250.00
POKIAK, JESSICA	28/02/2011	2.47
SIBBESTON, SHAWNA	09/03/2011	48.35

SILASTIAK, DONALD	13/01/2011	37.00
TAMBOUR, PETER	10/01/2011	653.21
TESSEMA, ABEMELEK	10/06/2011	50.00
TOURANGEAU, NATASHIA	24/02/2011	424.95
TOURANGEAU, NATASHIA	29/03/2011	465.00
TOURANGEAU, NATASHIA	27/04/2011	263.50
VILLENEUVE, KEONE	04/01/2011	317.80
TOTAL		18,320.20

Balance under \$30		
Customer Name	Accounting Date	Amount
ALFRED-WEGENER INST - POTSDAM	27/03/2017	15.00
BLACK, JOSHUA DAVID	18/09/2017	17.65
CARDINAL, ROWAN D	01/06/2017	7.00
DILLON, CORINNE	01/03/2018	10.66
DRAGON SMITH, JOEL	22/02/2018	8.00
FRANCIS, ALEXANDER JOHN	28/11/2017	15.00
HAVIOYAK, DARRYL	28/11/2017	15.00
HAY RIVER DISPOSALS	16/05/2018	25.00
JEROME, LOUIS FRANK	01/03/2018	0.01
LEMOUEL, LAURANCE	28/11/2017	15.00
MACKEINZO, DILLON JAMES	14/07/2017	11.78
MCDONALD, KATHLEEN	01/02/2016	19.81
MCNEELY, VERNON J	14/07/2017	27.33
NEYANDO, ALLISON	01/06/2017	16.76
PETER, RAYLENE	02/11/2015	8.14
PETERSON, KARLA	16/01/2017	27.01
POKIAK, DEVALYNN	01/06/2017	13.59
PORTER, SCOTT	05/04/2018	15.00
STEWART, KURT	26/09/2012	3.98
YUKON, BLAIR	01/11/2017	10.00
TOTAL		281.72

Balance under 7 years (File for bankruptcy)		
Customer Name	Accounting Date	Outstanding Amount
LAMOUELLE, PRISCILLA	03/02/2015	200.00
LAMOUELLE, PRISCILLA	02/03/2015	465.00
LAMOUELLE, PRISCILLA	01/04/2015	465.00
LAMOUELLE, PRISCILLA	01/05/2015	465.00
LAMOUELLE, PRISCILLA	01/06/2015	232.50
LAMOUELLE, PRISCILLA	30/06/2015	120.00
LAMOUELLE, PRISCILLA	30/11/2015	3,849.66
Total		5,797.16

Credit balance under \$30		
Customer Name	Accounting Date	Amount
HESSDORFER, SHELLEY	18/07/2017	-0.01
PAULATUK HOUSING ASSOCIATION	26/03/2018	-0.01
NAULT, TRISTA	07/05/2018	-0.01
FRANCIS, MICHAEL	22/03/2018	-0.05
CANADIAN NORTHERN ECONOMIC DEVELOPMENT AGENCY	15/11/2017	-0.20
COADY, COREY JOSEPH	08/01/2018	-0.34
MARTIN, ISAIAH	08/01/2018	-0.34
THOMPSON, STEVEN	08/01/2018	-0.34
JONES, DUSTIN	08/01/2018	-0.34
FRISE, JONATHAN JAMES	20/04/2018	-0.38
JONES, MELODY	31/07/2017	-1.00
BLACK, LOUISA	06/02/2018	-1.00
SKIPPINGS, GEORGE	10/01/2017	-1.05
ARCHIE, DONOVAN	11/09/2017	-1.05
PIERROT, KELCEY	17/05/2017	-2.00
CITIZENSHIP & IMMIGRATION	19/07/2017	-4.00
YELLOWKNIVES DENE FIRST NATION	19/02/2018	-4.01
MENACHO, WANDA	28/03/2018	-4.03
PETERS, GARRETT	08/09/2017	-6.05
KOE, RAYMOND	07/07/2017	-6.61
LOMEN, CALVIN EARL	07/03/2017	-7.00
MAYO, BRITTA	30/06/2017	-7.00
ROUSSELLE, ODILE	27/10/2017	-9.55
GAUDET, GLORIA	19/05/2017	-10.00
LAFFERTY, KAREN	19/10/2017	-10.00
TREGIDGO-CLAVETTE, JENNIFER	28/03/2018	-10.01
HERRELL, MONICA	02/03/2018	-10.70
UNIVERSITY OF EDINBURGH	17/01/2018	-15.00
RECEIVER GENERAL FOR CANADA	09/10/2015	-19.88
RECEIVER GENERAL FOR CANADA	13/10/2016	-28.16
Total		-160.12
Grand Total		\$24,238.96

- Aurora College 2018-2019 Budget as presented. **(Ref. #Admin-18-2018)**
- Surplus Requests
 - \$75,000 to support the third party delivery of the first year of the Practical Nurse (PN) program. **(Ref. #Admin-19-2018)**
 - \$130,000 for the completion of the procurement of residence furniture started in 2017/2018 for Aurora College residence units at all three campuses. **(Ref. #Admin-20-2018)**
 - \$114,000 for the Communications/Research Admin for 2019-2020, noting \$114,000 was approved to support this position for 2018-2019 in the budget. **(Ref. #Admin-21-2018)**
- **Policies – Revised**
 - To approve the following revised policies, as presented, to be implemented effective July 1, 2018:
 - Policy H.05 College Use of Aurora Research Institute Resources **(Ref. #Admin-22-2018)**
 - Policy H.06 Researchers’ Use of Aurora Research Institute Resources **(Ref. #Admin-23-2018)**

- Policy I.02 Research Administration (**Ref. #Admin-24-2018**)
- Policy I.03 Integrity in Research and Scholarship (**Ref. #Admin-25-2018**)
- Policy I.04 Ethical Conduct for Research Involving Human Subjects (**Ref. #Admin-26-2018**)
- Policy I.05 Care of Animals in Teaching and Research (**Ref. #Admin-27-2018**)
- Policy I.06 Intellectual Property (**Ref. #Admin-28-2018**)
- Policy I.07 Research Associate Program (**Ref. #Admin-29-2018**)

- **Research**

- Aurora Research Institute – Fee Schedule to include the addition of the following items (**Ref. #Admin-30-2018**):
 - 210 Sea Runner
 - A daily rate of \$300
 - A weekly rate of \$1,680
 - A monthly rate of \$5,400
 - Missed Booking Fees – Cancellation Fees
 - Equal to one (1) full day charge on each item in the fee schedule as reserved by the researcher who cancel their requests less than 48 hours prior to their booking.
 - Unmanned Aerial Vehicle (UAV) Program
 - UAV Pilot/data processing - \$600/day
 - DJI Phantom 4 Pro - \$35/day
 - DJI Inspire \$70/day
 - Sensefly eBee (RTK) - \$350/day
 - Multispectral Camera - \$70/day
 - Thermal Camera - \$200/day
 - Leica GS14 GPS (1 rover, 1 base station) - \$90/day
 - UAV Computer post-processing and storage - \$25/day
 - Theoh 360 Camera - \$15/day
 - Insta360 Pro Camera - \$50/day

- **International Travel**

- Urban & Regional Information System Association (URISA) GIS Professional Conference in Palm Springs, California, United States from October 9-12, 2018.
 - Dr. Garfield Giff, Manager, Geographic Information System (GIS) Programs (**Ref. #Admin-31-2018**)
- National Council of State Boards of Nursing (NCSBN) and Pearson VUE NCLEX Item Development Panel in Chicago, Illinois, United States from July 9-12, 2018.
 - Ms. Gloria Bott, Instructor, Health Programs (**Ref. #Admin-32-2018**)
- 17th International Congress of Circumpolar Health in Copenhagen, Denmark from August 12-15, 2018.
 - Ms. Katheryn Pender, Instructor, Health Programs (**Ref. #Admin-33-2018**)

June 12, 2018

Mr. Denny Rodgers
Administrator, Aurora College

Date