

Meeting Minutes

Board of Governors – Teleconference

February 16, 2010 @ 9:00am

In Attendance: John McKee, Chairperson, Board of Governors
Ted Blondin, Vice Chairperson, Board of Governors
Lani Cooke, Chairperson, Finance Committee
Sydney O’Sullivan, South Slave Representative

Sarah Wright Cardinal, President, Aurora College
Heather Meacock, Executive Assistant

Not Present: Ethel Blondin-Andrew, Sahtu Representative
Denise Kurszewski, Beaufort Delta Representative

1. Call to Order & Adoption of Agenda

The meeting was called to order by the Board of Governors Chairperson, Mr. McKee at 9:11am on February 16, 2010.

Motion#BG01-2010: To adopt the agenda as presented.

Moved by: Ted Blondin

Seconded by: Sydney O’Sullivan

Unanimous/Carried

2. Declarations of Interest

There were no declarations of interest at this time.

3. Approval of French Financial Statements

Motion#BG02-2010: To approve the French Financial Statements as provided.

Moved by: Lani Cooke

Seconded by: Sydney O’Sullivan

Unanimous/Carried

4. Legal Issues

Motion#BG03-2010: To go IN CAMERA at 9:16am on February 16, 2010.

Moved by: Ted Blondin

Seconded by: Lani Cooke

Unanimous/Carried

Motion#BG04-2010: To come out of IN CAMERA at 10:18am on February 16, 2010.

Moved by: Sydney O’Sullivan

Seconded by: Ted Blondin

Unanimous/Carried

5. International Travel Requests

Ms. Wright Cardinal reviewed the briefing notes for each of the three international travel requests put forward to the Board for recommendation to the Minister for approval.

- **Margaret Imrie, Vice President, Academic**
 - UArctic Board of Governors Meeting
 - March 23-27, 2010
 - Aix-en-Provence, France

Motion#BG05-2010: To recommend to the Minister, Education, Culture and Employment approval of international travel to Aix-en-Provence, France from March 23-27, 2010 for Ms. Margaret Imrie to attend the UArctic Board of Governors meeting.

Moved by: Lani Cooke

Seconded by: Ted Blondin

Unanimous/Carried

- **Gloria Bott, Instructor, Health Programs**
 - International Nurse Educator Conference
 - April 11 – 14, 2010
 - Sydney, Australia

Motion#BG06-2010: To recommend to the Minister, Education, Culture and Employment approval of international travel to Sydney, Australia from April 11 – 14, 2010 for Ms. Gloria Bott to attend the International Nurse Educator Conference.

Moved by: Ted Blondin

Seconded by: Sydney O'Sullivan

Unanimous/Carried

- **Margaret Imrie, Vice President, Academic**
 - UArctic Council Meeting
 - June 2 – 5, 2010
 - Yakutsk, Russia

Motion#BG07-2010: To recommend to the Minister, Education, Culture and Employment approval of international travel to Yakutsk, Russia from June 2 – 5, 2010 for Ms. Margaret Imrie to attend the UArctic Council meeting.

Moved by: Lani Cooke

Seconded by: Sydney O'Sullivan

Unanimous/Carried

6. Other Business

- Draft Communication Plan – will be forwarded out to Board Members for review and further discussion at the Board meeting in March
- Capital Planning Committee
 - Need for a Motion to formally create the committee
 - Budget for the Committee will be determined
 - Briefing note summarizing the meetings and work done by the committee will be provided to the Board for review and as an update

- Briefing note will be provided to the Minister, ECE and Deputy Minister for an update

Motion#BG08-2010: To adjourn the Board of Governors teleconference at 11:10am on February 16, 2010.

Moved by: Ted Blondin

Board of Governors – Meeting Minutes

May 13, 2010

Teleconference

In Attendance: Ted Blondin, Vice Chairperson, Board of Governors
Sydney O'Sullivan, Chairperson, Policy & Programs Committee
Ethel Blondin-Andrew, Sahtu Representative
Margaret Thom, Elder Representative
Tammy Soanes-White, Staff Representative
Sarah Wright Cardinal, President, Aurora College
Celestine Evans, A/CFO
John Laratta, Contracted CFO
Heather Meacock, Executive Assistant

Not Present: John McKee, Chairperson, Board of Governors
Lani Cooke, Chairperson, Finance Committee

1. Call to Order & Adoption of Agenda

Mr. Blondin called the meeting to order at 7:48pm as Chairperson in Mr. McKee's absence, and led the meeting with an opening prayer.

Motion#BG31-2010: To adopt the agenda as presented.

Moved by: Ethel Blondin-Andrew

Seconded by: Margaret Thom

Unanimous/Carried

2. Declarations of Interest

There were no declarations of interest noted at this time.

3. Financial

Ms. Evans, A/CFO and Mr. Laratta presented the briefing notes and financial information provided to the Board.

- **Variances**

There was some confusion regarding the total presented as deficit and whether or not it should include amortization.

- **Amortization**

Mr. Laratta, Ms. Wright Cardinal and the new CFO will look at ways to present amortization information differently in the future. The Board would like to see our statement with and without amortization included.

- **PW&S – Utilities/Maintenance**

At this time there is still confusion within the regions as to what this change means for each Campus location. The Campus Directors are working with their regional PW&S Departments to determine what will be left as a campus responsibility and what will be PW&S's responsibility. An update will be provided to the Board at the June 2010 meeting.

- **Reserve Fund (for Capital infrastructure)**

The Board discussed the pros and cons for establishing an Aurora College Reserve Fund in relation to funding provided by the GNWT and how these items would be presented in the year

end numbers. The Board will table this item for further discussion once the new CFO has had time to review and adjust to her new position as CFO with the College.

- **Third Party monitoring**

The Board encouraged the College to work on strengthening and increasing third party funding partnerships in all regions. Increased third party funding will assist to offset recent budget reductions.

The Board requested further information on the change with the Aboriginal Human Resource Development Strategy (ARHDS) which has been replaced by the Aboriginal Skills and Employment Training Strategy (ASETS). What impact will this will have on Aurora College? A briefing note will be provided for the Board at the June 2010 meeting.

- **BOG Travel Budget**

This item has been tabled and will be monitored to determine what additional funding can be re-allocated to the Board's travel budget to allow for increased travel and travel costs. This item will be under review.

4. International Travel Requests

Motion#BG32-2010: The Board of Governors recommends to the Minister, Education, Culture & Employment that international travel be approved for Ms. Annika Trimble to attend the Circumpolar Agricultural Conference in Alta, Norway from September 5 – 8, 2010.

Moved by: Ethel Blondin-Andrew

Seconded by: Sydney O'Sullivan

Unanimous/Carried

5. Other Business

- **June BOG Meeting – New Dates – June 15 – 18, 2010 in Inuvik**

The Board Members agreed to the change of dates for the June Board meeting in Inuvik and confirmation of quorum was received. Travel and meeting arrangements will be made by the Office of the President.

- **BOG Honouraria & Travel Claims**

The Board felt strongly that honouraria payments needed to be provided prior to events and that where possible advances made available for Board travel. The College is investigating the possibility of setting up direct deposit for all Board Members. An update will be provided to the Board at the June 2010 meeting.

- **New CFO**

Ms. Aranka Raffai will be starting with Aurora College on May 26, 2010 as the new Chief Financial Officer.

Motion#BG33-2010: To adjourn the teleconference meeting at 9:49pm on May 13, 2010.

Moved by: Sydney O'Sullivan

Board of Governors – Meeting Minutes
March 23 – 25, 2010
Fort Smith, NT
Thebacha Campus Complex – Room 148

In Attendance: **John McKee, Chairperson, Board of Governors**
 Ted Blondin, Vice Chairperson, Board of Governors
 Sydney O’Sullivan, South Slave Representative
 Margaret Thom, Elder Representative
 Frances Wolki, Student Representative
 Tammy Soanes-White, Staff Representative
 Ethel Blondin-Andrew, Sahtu Representative (Day Two Only)
 Sarah Wright Cardinal, President, Aurora College
 Heather Meacock, Executive Assistant to the President

Not Present: **Lani Cooke, Yellowknife Representative**

1. Opening Prayer

Ms. Thom led the Board meeting in prayer.

2. Welcome of New Members

Mr. McKee welcomed the three new Board Members to the meeting. Ms. Margaret Thom joins the Board as the Elder – Member at Large, Ms. Tammy Soanes-White joins the Board as the Staff Representative and Ms. Frances Wolki joins the Board as the Student Representative.

3. Call to Order & Adoption of Agenda

The meeting was called to order at 8:45am on Wednesday March 24, 2010 by the Chairperson of the Board, Mr. McKee.

Motion#BG09-2010: To approve the agenda as presented.

Moved by: Sydney O’Sullivan

Seconded by: Tammy Soanes-White

Unanimous/Carried

4. Declarations of Interest

There were no declarations of interest at this time.

5. Delegations

- Mayor Janie Hobart, Town of Fort Smith @ 10:15am March 24

6. Board of Governors – Old Business

- Approval of Previous Board Minutes

- Board Meeting Minutes - November 24-25, 2009

Motion#BG10-2010: To approve the Board of Governors meeting minutes from November 24-25, 2009 as presented.

Moved by: Ted Blondin

Seconded by: Sydney O'Sullivan

Unanimous/Carried

- Board Teleconference Minutes – December 7, 2009

Motion#BG11-2010: To approve the Board of Governors teleconference minutes from December 7, 2009 as presented.

Moved by: Sydney O'Sullivan

Seconded by: Ted Blondin

Unanimous/Carried

- Board Fax/Email Poll – Randall Villeneuve – January 2010

Motion#BG12-2010: To approve the fax/email poll for international travel for Mr. Randall Villeneuve as approved by the Executive Committee of the Board of Governors in January 2010.

Moved by: Ted Blondin

Seconded by: Sydney O'Sullivan

Unanimous/Carried

- Board Teleconference Minutes - February 16, 2010

Motion#BG13-2010: To approve the Board of Governors teleconference minutes from February 16, 2010 as presented.

Moved by: Ted Blondin

Seconded by: Sydney O'Sullivan

- Board Fax/Email Poll – Pertice Moffitt – March 2010

Motion#BG14-2010: To approve the fax/email poll for international travel for Ms. Pertice Moffitt as approved by the Executive Committee of the Board of Governors in March 2010.

Moved by: Ted Blondin

Seconded by: Sydney O'Sullivan

Unanimous/Carried

7. P&P Committee

Ms. O'Sullivan reviewed the minutes from the Policy & Programs Committee meeting held on March 12, 2010 by teleconference.

- P&P Committee Minutes (including changes) – March 12, 2010 – For Approval

Motion#BG15-2010: To approve the Policy & Programs Committee teleconference minutes from March 12, 2010 as presented.

Moved by: Sydney O’Sullivan

Seconded by: Ted Blondin

Unanimous/Carried

- Discussion on Honourary Certificates and Diplomas

The Board discussed the current process followed for the distribution of honorary certificates and diplomas on an annual basis from each Campus. The Board recognizes that these are important for the people of the North and therefore the Board will continue to support the College in presenting these awards as the current process allows.

8. Research Advisory Council (RAC)

The Board skipped forward to next agenda item resulting from the agenda link not opening for the group. The package will be printed for review by the Board.

- **Research Assistant & Fellowship Programs – For Approval**

Motion#BG23-2010: To approve the Research Fellowship Program application for Trevor Bennett in the amount of \$3000.00.

Motion by: Ted Blondin

Seconded by: Tammy Soanes-White

Unanimous/Carried

Motion#BG24-2010: To approve the Research Fellowship Program application for Suzanne Robinson in the amount of \$3000.00.

Motion by: Tammy Soanes-White

Seconded by: Frances Wolki

Unanimous/Carried

Motion#BG25-2010: To approve the Research Fellowship Program application for Jolie A.L. Gareis in the amount of \$3000.00.

Moved by: Margaret Thom

Seconded by: Sydney O’Sullivan

Unanimous/Carried

****Skipped to Agenda #15****

9. Business Planning

- **Programs & Services Proposals Top 5 (Update)**

Ms. Wright Cardinal reviewed the Top 5 listing for the Board and provided further information into the entire process of developing Programs & Services proposals and the working

relationship with ECE in moving these items forward. The College is looking to restructure this process and move in line with ECE's process. This is an ongoing restructure and Senior Management will continue to provide updates for the Board. It is expected that ECE will have provided a response to the draft proposal prior to the Board meeting with the Minister of April 21, 2010.

There was a discussion surrounding ALBE and community programming. Ms. Wright Cardinal provided general information on the Education Audit and indicated it is expected results will be available in the Spring. Community Programming will be undergoing a review and the College will be looking to update and restructure the ALBE programming. As information becomes available from the Education Audit it will be made available to the Board.

- **LMIT 2010 – 2011**

Ms. Wright Cardinal reviewed the document provided for information.

- **Multi Year Delivery Plan (MYDP)**

Ms. Wright Cardinal reviewed the document provided for information.

10. Capital Planning Committee

- **Board Committee Membership**

- **Finance Committee**

Motion#BG16-2010: To nominate Ms. Frances Wolki to sit as a member of the Finance Committee.

Ms. Wolki accepts the nomination.

Moved by: Tammy Soanes-White

Seconded by: Margaret Thom

Unanimous/Carried

Motion#BG17-2010: To nominate Ms. Tammy Soanes-White to sit as a member of the Finance Committee.

Ms. Soanes-White accepts the nomination.

Moved by: Frances Wolki

Seconded by: Margaret Thom

Unanimous/Carried

Motion#BG18-2010: To close the nominations and recognize Ms. Frances Wolki and Ms. Tammy Soanes-White as members of the Finance Committee of the Board of Governors.

Moved by: Ted Blondin

Seconded by: Margaret Thom

Unanimous/Carried

○ **Policy & Programs Committee**

The Board agreed that at this time they will look to fill the Chairperson position for the Policy & Programs Committee and look to fill the remaining openings with Board Members not in attendance at this time.

Motion#BG19-2010: To nominate Ms. Sydney O’Sullivan to sit as the Chairperson of the Policy & Programs Committee.

Moved by: Ted Blondin

Seconded by: Frances Wolki

Unanimous/Carried

Motion#BG20-2010: To close the nominations and recognize Ms. Sydney O’Sullivan as the Chairperson of the Policy & Programs Committee of the Board of Governors.

Moved by: Ted Blondin

Seconded by: Frances Wolki

Unanimous/Carried

• **Establishment of Committee & Terms of Reference – For Approval**

The Board had a detailed discussion surrounding the current capital issues and the need for the College to have an active role within ECE for planning and use of capital funds.

Motion#BG20-2010: To formally establish the Capital Planning Advisory Committee of the Board of Governors as per the Terms of Reference for this Committee.

Moved by: Frances Wolki

Seconded by: Tammy Soanes-White

Unanimous/Carried

Motion#BG22-2010: To appoint Mr. Ted Blondin, Ms. Lani Cooke and Ms. Sydney O’Sullivan as members of the Capital Planning Advisory Committee, with Mr. Blondin as the Chairperson. The Board felt the fourth member should be filled by the Beaufort Delta Representative which is currently vacant and will therefore leave unfilled until the June 2010 Board meeting.

Moved by: Frances Wolki

Seconded by: Margaret Thom

Mr. Blondin verbally summarized the activities he has been involved in to date with regards to the Capital Planning Advisory Committee. Mr. Blondin spoke of options and what he perceived the next steps to be. Mr. Blondin will consult and prepare and estimate of the cost associated with bringing Mr. Gordon Barefoot to the North to speak with the Board and possibly other GNWT departments and Aboriginal organizations on alternative funding solutions for capital infrastructure. The Board has requested that this be prepared in time to bring to Minister Lafferty at their April 21 meeting.

A political strategy is needed, specifically in relation to a new Yellowknife/North Slave campus facility involving the full support of other MLA's and Regional Leaders.

****The Board returned to Agenda #8****

11. Regional Updates (Board Members – Items to bring forward)

Items brought to the table for the Board's consideration or information included the following:

- Website
- Sahtu Training Centre – desire by leadership within the region
- Partnerships with Oil/Gas and Mining
- Sahtu region has a lot of skills to offer in various areas – could move around within the region to enhance other skills
- Implications of ASEP being disbanded
- Upgrading responsibility – Aurora College/K-12
- Capital Planning Committee
- Completion Ceremonies – Underground Miner Training Program
- Business Conference at Thebacha Campus
- Models of leadership - Perhaps have the School of Business students research models and bring back to the Board
- Policy & Program Committee – restructure the focus and definition
- Daycare issues for students specifically at Aurora Campus
- SFA issues – local students receive the same amount of SFA funding as those from out of town and travelling to school
- CLC 's small on space and in several locations are shared space
- Minister Chairs meeting in Fort Simpson – April 13 and 14
- Fort Liard CLC community visit

12. IT Overview (Jason Panter @ 4:00pm March 24)

Ms. Panter made a power point presentation to the Board on recent and upcoming activities within the IT Department at Aurora College, including the following:

- Cost Saving Measures being explored
 - Virtualization Technology – running multiple servers on one physical server – less equipment to purchase, less power to use, less space to occupy, simplified disaster recovery
 - Telephones – in Fort Smith, investigating the conversion of the telephones at Breynat Hall to IP phones to run over the network instead of paying \$1000 per month on phone lines
 - Technology behind the walls – facility planning. Getting the technology put in place at the time of construction instead of after the fact.
 - Fort Simpson Community Learning Centre was one example where we got in at the right time – ceiling mounted projectors with floor access
 - New Aurora Research Institute in Inuvik
- Bandwidth
 - ECE Business Requirements / Network Analysis

- CANARIE - Canada's Advanced Research and Innovation Network
- Canadian Space Agency – Capacity Credit
- Distance Education (Not sure if I covered all of these points)
 - Need is growing, instructors are eager to try and use
 - Receive funding from ECE for ALBE distance Education - \$26,000
 - 08/09 – 9 students in 12 courses
 - 09/10 – 40 students in 44 courses
 - Bandwidth is a big limitation – projects such as the ECE Network Analysis and CSA Capacity Credit can help to address this limitation
 - Instructor time is another - Many courses offer their own tutors and instructors, but students still want the face to face assistance delivered by our adult educators
 - Aurora College Learning Technology
 - Currently using WebCT, but no instructors very skilled
 - Moodle is what our Alberta-North partners have standardized on, and we are working to move there. Open Source, large user community willing to help

13. Finance (John Laratta via teleconference & Celestine Evans @ 10:00am March 25)

The Board began Day Two with this agenda item. Mr. Laratta joined the meeting via teleconference and Ms. Evans joined in person.

● 2010-2011 Budget Development

Mr. Laratta reviewed the briefing note relating to amendments requiring approval from the 2009-2010 Budget prior to reviewing the briefing note on budget development for 2010-2011.

The amendments/adjustments for the 2009-2010 Budget are as follows:

| | |
|----------------------------------|-----------------|
| ○ Enhancements for Utilities | \$ 9000.00 |
| ○ Maintenance & Utilities Budget | \$ -793,000.00 |
| ○ Northern United Place Lease | \$ 69,000.00 |
| ○ Thebacha Lease | \$ 7,000.00 |
| ○ UNW Increase | \$ 1,205,998.00 |

Motion#BG28-2010: To approve the budget adjustments/allocations as presented (noted above) for the 2009 – 2010 Budget.

Moved by: Ted Blondin

Seconded by: Tammy Soanes-White

Unanimous/Carried

The additions/adjustments for the 2010-2011 Budget are as follows:

| | |
|---|------------------|
| ○ Maintenance & Utilities Increase Allocation | \$ -1,850,000.00 |
| ○ Northern United Place Lease (Additional) | \$ 69,000.00 |
| ○ Thebacha Lease (Additional) | \$ 7,000.00 |
| ○ UNW Increase | \$ 502,000.00 |
| ○ Discretionary Partnerships | \$ 229,000.00 |
| ○ Environmental Monitoring | \$ 61,000.00 |
| ○ Trades Access | \$ 25,000.00 |

| | |
|---|---------------|
| ○ Personal Support Worker | \$ 85,000.00 |
| ○ Student Wellness Coordinator | \$ 100,000.00 |
| ○ Administration Office Certificate Program | \$ 150,000.00 |

Motion#BG29-2010: To approve the budget adjustments/allocations as presented (noted above) for the 2010-2011 Budget.

Moved by: Ethel Blondin-Andrew

Seconded by: Frances Wolki

Unanimous/Carried

- **Variances**

The Board has differed this item until their May 12, 2010 teleconference when accurate variances can be provided and therefore a clear picture of the College's short term financial future.

The Board has requested the Funding Allocation document prepared some time ago by Bill Hoggarth be re-circulated to Board Members for review and consideration.

- **BOG Budget & Allocations**

The Board reviewed the document outlining the estimated costs for Board meetings as scheduled at each Campus, as well as their current budget allocation for travel. The Board has revised the list of travel considerations and requested that a revised spreadsheet be available for their review and further discussion at their teleconference on May 12, 2010. The Board will make a decision at this time regarding their travel budget and committee budgets.

The amount of \$30,000.00 will be re-allocated from the President's budget to the Board of Governors travel budget in the next fiscal year to offset the over expenditures annually in this budget.

- **Third Party Contract Form**

The Board is not required to approve internal forms and has supported the new format for collecting the required information regarding third party funding/contracts.

14. Thebacha Campus Report & Luncheon (Noon – 2:00pm March 25)

**** The Board returned to Agenda #11****

15. Other Business

- **International Travel Request for Sarah Wright Cardinal - For Approval**

Ms. Wright Cardinal received an email earlier today from the Deputy Minister, ECE asking if she would like to accompany along with the Chairperson of the Board, Minister Lafferty to this event and allow extra time to collaboratively meet with the University of Alaska.

Motion#BG26-2010: That the Board of Governors recommend to the Minister of Education, Culture and Employment that international travel be approved for Ms. Sarah Wright Cardinal and Mr. John McKee to attend the University of the Arctic Rectors' Forum in Fairbanks, Alaska from August 13 – 15, 2010 and an additional two days for attending meetings with the Minister at the University of Alaska and the estimated cost associated with travel increased to \$10K.

Moved by: Frances Wolki

Seconded by: Tammy Soanes-White

Unanimous/Carried

- **ACCC Rural and Remote – Aurora College Host (Aurora Campus)**

Ms. Wright Cardinal reviewed the briefing note and provided additional details regarding the request and what the College could offer.

Motion#BG27-2010: To approve Aurora College hosting the ACCC – Serving Aboriginal Learners in Rural and Remote Communities in September/October of 2010. The host campus will be the Yellowknife/North Slave Campus, allowing easier access from across Canada. The maximum budget for this event is \$5K with additional funds for this event coming from third party partnerships.

Moved by: Ted Blondin

Seconded by: Margaret Thom

Unanimous/Carried

- **Convocation Attendance**

- **Thebacha Campus Convocation – April 24, 2010**

- Sydney O'Sullivan (to confirm), John McKee or Margaret Thom if Sydney is not able to attend

- **Yellowknife/North Slave Convocation – May 1, 2010**

- Lani Cooked (to confirm) and Tammy Soanes-White

- **Aurora Campus Convocation – May 7, 2010**

- Ethel Blondin (to confirm)

Ms. Wright Cardinal noted at this time the College's participation in the NWT Chamber of Commerce AGM on April 14-15 in Yellowknife. Aurora College is the premier sponsor of this event and as such has two spots allocated for attendance. Ms. Wright Cardinal has requested that a Board Member accompany her to this event. Ms. Tammy Soanes-White will attend the event with Ms. Wright Cardinal.

- **Next Meeting Dates**

- **April 21, 2010 – Meeting with Minister Lafferty**

- **May 12, 2010 - BOG Teleconference (Financial – Variances)**

- **June 22 – 25, 2010 - BOG Meeting in Inuvik (One day dedicated to ARI)**

- Travel to Inuvik June 22 and meet

- June 23 & 24 meet
- June 25 meet and travel home
- October 12-14, 2010 – BOG Meeting in Fort Smith (Audit/Financial)
 - Travel to Fort Smith October 12
 - October 13 meet
 - October 14 meet and travel home
- January 17 – 19, 2011 – BOG Meeting in Yellowknife (P&S Proposal/Business Plan)
 - Travel to Yellowknife January 17/18
 - January 18 meet
 - January 19 meet and travel home
- May 2011 (Dates TBA) – BOG Meeting in Inuvik (Budget/Research)

Teleconferences between meetings will be scheduled as and when needed

****The Board skipped to Agenda #12****

****The Board will begin Day Two with Agenda #11 and John Laratta will participate via teleconference****

16. Closing Remarks & Adjournment

The Board Members verbally agreed, resulting from a request to switch committees that Ms. Frances Wolki will sit on the Policy & Programs Committee rather than the Finance Committee and that Ms. Ethel Blondin-Andrew will join the Finance Committee.

Motion#BG30-2010: To adjourn the Board of Governors meeting at 3:45pm on March 25, 2010.

Moved by: Sydney O'Sullivan

Board of Governors – Meeting Minutes

June 15-18, 2010 - Inuvik, NT

In Attendance: **John McKee, Chairperson, Board of Governors**
 Ted Blondin, Vice Chairperson
 Lani Cooke, Chairperson, Finance Committee
 Sydney O’Sullivan, Chairperson, Policy & Programs Committee
 Margaret Thom, Elder Representative
 Ethel Blondin-Andrew, Sahtu Representative
 Tammy Soanes-White, Staff Representative
 Sarah Wright Cardinal, President, Aurora College
 Aranka Raffai, Chief Financial Officer (Day One/Two)
 Margaret Imrie, Vice President, Academic (Day Two/Three)
 Pippa Seccombe-Hett, Director, Aurora Research Institute (Day Two/Three)
 Ashley Mercer, Contractor, ARI (Day Two/Day Three)
 Heather Meacock, Executive Assistant

The Board of Governors meeting was called to order at 2:43pm on June 15, 2010 by Mr. McKee, Chairperson of the Board.

1) Opening Prayer

Mr. Blondin opened the meeting with a prayer.

2) Call to Order & Adoption of Agenda

Motion#BG34-2010: To adopt the meeting agenda as presented.

Moved by: Sydney O’Sullivan

Seconded by: Tammy Soanes-White

Unanimous/Carried

3) Declarations of Interest

There were no declarations of interest declared at this time.

4) Delegations

- Miki O’Kane – 1:15pm Thursday June 17, 2010

5) Finance

Ms. Raffai was welcomed to the Board meeting and invited to the floor to present and review the financial information.

a) Budget

Ms. Raffai presented a Powerpoint to the Board summarizing the budget information.

The Board discussed the relationship between the College and ECE, and the understanding of College funding and what is required/will be required. ECE has agreed to find funding to allow Aurora College to conduct a complete analysis of the base budget and what is required to run this multi campus College. The College will look at Forced Growth submissions as a short term ongoing plan while the analysis is a midterm plan.

Motion#BG35-2010: That the Board of Governors approve the 2010/2011 Base Budget for Aurora College as presented.

Moved by: Ethel Blondin-Andrew

Seconded by: Lani Cooke

Unanimous/Carried

b) Variances

Ms. Raffai presented a Powerpoint to the Board summarizing the variances in revenue and in expenditures.

c) Write Offs

Ms. Raffai reviewed the briefing note outlining the write off's being requested for Board approval.

Motion#BG36-2010: To approve the write offs as presented.

Moved by: Ted Blondin

Seconded by: Tammy Soanes-White

Unanimous/Carried

The Board moved ahead to agenda item #8.b)

6) Aurora Research Institute (ARI) Report & Luncheon

The chair was turned over to Mr. Blondin, Chairperson of the Research Advisory Council and Ms. Secombe-Hett was invited to the floor. Ms. Mercer was also invited to the floor to provide additional information relating to the ARI policy section of the agenda.

a) ARI Governance

i) Research Advisory Council (RAC)

The briefing note provided to the Board was reviewed and a discussion was held on the re-establishment of the RAC and the parameters of the Council. The Board agreed with the legislative requirement and the need for the re-establishment of the RAC and would come back to speak in more details about membership, purpose and how to increase the role and significance of ARI with GNWT. As the President of the College is the Science Advisor of the NWT and the Director of ARI is the Science Administrator of the NWT, ARI (Aurora College) should have a much greater role in the relationship of Research and the GNWT Departments.

The Board agreed to defer this item until the end of the ARI section

The Board discussed the issues surrounding the RAC and how to re-establish this council. A draft 'Call for Interest' will be prepared and advertised in August 2010. A revised and updated draft Terms of Reference will be provided at the next Board meeting along with additional suggestions for membership.

Motion#BG41-2010: To appoint Ted Blondin as Chairperson of the RAC and appoint Tammy Soanes-White as a member of the RAC and the third internal position will be the Beaufort Delta Representative.

Moved by: Lani Cooke

Seconded by: Ethel Blondin-Andrew

Unanimous/Carried

ii) Research Associate Program (RAP)

The briefing note provided to the Board was reviewed and a discussion was held. The Board requested further information at the next Board meeting. Ms. Seccombe-Hett will prepare a draft revised outline of the program and selection criteria, including a list of potential candidates for the Board to review and approve at the next Board meeting in October 2010.

iii) ARI Fee/Rate Changes

Motion#BG37-2010: That the Board of Governors approves the ARI Fee/Rate Changes presented:

- Boat, 14'-16' \$ 40.00 per day
- Outboard motor, 2 – 25 hp \$ 60.00 per day
- Crestliner w/40 hp \$125.00 per day
- Crestliner w/50 hp \$125.00 per day
- Harbercraft w/115 hp \$150.00 per day
- Harbercraft w/150 hp \$150.00 per day
- Toboggan \$ 20.00 per day

Moved by: Lani Cooke

Seconded by: Sydney O'Sullivan

Unanimous/Carried

b) Research Profile – Aurora College

i) Aurora College Research Programs – Annual Report

The Board discussed how to establish a method of internally publicizing research being done by staff and faculty. An annual report style document outlining all research being done for a given year, specifically highlighting that which is being done by staff, faculty and students, could be accessible internally and externally, if desired. This would provide an inventory of research being done, as well as a generalized knowledge of what was being researched and how that could be brought into programming and course work. The Board requested a draft plan for the development of an Aurora College Research - Annual Report be available for the next Board meeting in October 2010.

ii) Instructor/Research positions – Trial Model

The College is looking to expand the role of research within programming and course content. With this in mind ARI and Thebacha Campus are leading a trial with two positions at Thebacha Campus that will have a dual role between research and instructing.

iii) Communications - ARI/Aurora College Science Presentation Series

In an effort to bring research to the students and into the campuses, a series of research students were selected to present their research findings at each campus over the past academic year. ARI will look to continue these science presentations in the upcoming years with the support of the Board.

Motion#BG38-2010: That the Board of Governors supports ARI to develop the Science Presentation Series annually, using the Reserve Fund to cover costs associated with the Presentation Series and seek out additional funding options. The Board will review the recommended participants annually for approval and review of theme focus.

Moved by: Lani Cooke

Seconded by: Tammy Soanes-White

Unanimous/Carried

The Board moved ahead to agenda item #6.d)

c) Aurora College Policies to Support Research

Ms. Mercer was invited to the floor to present and provide information to the Board.

i) Institutional Eligibility – SSHRC & NSERC

Ms. Mercer spoke to the Board regarding institutional eligibility and what needed to be done to allow Aurora College to become eligible for research funding from these federal funding agencies – Social Sciences & Humanity Research Council (SSHRC) and Natural Sciences & Engineering Research Council. In order to be eligible, Aurora College must develop a set of policies and ethical guidelines for research and the policies need to specifically geared to meet the standards set out by these funding agencies.

There is a considerable amount of funding potentially available to faculty, staff and students, especially with the agencies focusing on the North.

The Board supports the development of a set of policies and ethical guidelines around research and will discuss the development of specific policies in more detail below. The Board has requested drafts be prepared for their review at the October 2010 Board meeting.

ii) Policy

(1) Intellectual Property Policy

The briefing note provided to the Board was reviewed and discussed. The Board is supportive of the creation of an Intellectual Property Policy and the revision of existing related policies. The Board has requested a draft be available for their review at the next Board meeting in October 2010.

(2) Traditional Knowledge Intellectual Property Policy

The briefing note provided to the Board was reviewed and discussed in specific detail with relation to a generalized Intellectual Property Policy. The Board recognizes the need for a separate Traditional Knowledge Intellectual Property policy and supports the work on this initiative.

Ms. Blondin-Andrew sits on the Senate for the University of Alberta (UofA) and agreed to look into what UofA has for a policy on Traditional Knowledge Intellectual Property.

iii) Committees

(1) Ethics Review Committee – Update

(a) Ethics Review Committee and Industry – Our role

The briefing note provided to the Board was reviewed and greater details provided. A discussion was held and the Board is supportive of removing the responsibility to conduct external ethics reviews from the Ethics Review Committee. A draft policy will be prepared as directed by the Board and provided for review and approval at the next Board meeting in October 2010.

(2) Animal Care Committee

The Board was in support of the establishment of an animal care committee. A draft policy will be prepared as directed by the Board and provided for review and approval at the next Board meeting in October 2010.

The Board returned to agenda item #6.a)

d) Mallik – Gas Hydrates

i) Update

Ms. Seccombe-Hett summarized the highlights from the Mallik Gas Hydrates project.

- Publication of research results
- Negotiation of an agreement between ARI and JOCMEG for sump monitoring for the next seven years

ii) International Travel Request

- **Ms. Sarah Wright Cardinal & Ms. Pippa Seccombe-Hett – Japan**

Ms. Wright Cardinal and Ms. Seccombe-Hett have been invited to attend and present as significant contributors to Gas Hydrates research at the International Symposium on Methane Hydrate Resources being held in Tokyo, Japan from November 15 – 17, 2010. This symposium will highlight, primarily the results from the Mallik Gas Hydrates project, but also results of gas hydrates research off the coast of Japan.

NRCan is looking to add a Canadian Hosted Event that will be, co-hosted by ARI. The Board recognized the need to ensure the involvement of specific Aboriginal Government leadership (Inuvialuit Regional Corporation) with this project and future projects.

Motion#BG39-2010: The Board of Governors recommends to the Minister of Education, Culture and Employment that international travel be approved for Ms. Sarah Wright Cardinal, President and Ms. Pippa Seccombe-Hett, Director of ARI, to attend and present at the International Symposium on Methane Hydrate Resources in Tokyo, Japan from November 15 – 17, 2010.

Moved by: Ethel Blondin-Andrew

Seconded by: Lani Cooke

Unanimous/Carried

Motion#BG40-2010: To ensure the involvement of Aboriginal Groups on this project and specifically to have representation to co-host at the Canadian Embassy Event in conjunction with this International Symposium on Methane Hydrates Resources in Tokyo, Japan.

Moved by: Ethel Blondin-Andrew

Seconded by: Lani Cooke

Unanimous/Carried

e) NWT Science Agenda

The information provided to the Board was reviewed and a discussion held. A hard copy of the Science Agenda will be provided to the Board. The Board supports ARI in an enhanced role in implementing the Science Agenda and supports ARI seeking out resources to allow for ARI to take and active role in the implementation of the Science Agenda.

The Board returned to agenda item #6.c)

7) Policy & Programs

The chair was turned over to Ms. Sydney O'Sullivan, Chairperson of the Policy & Programs Committee and Ms. Imrie was invited to the floor to review the briefing notes and documents provided to the Board for approval.

a) Program Outlines – For Approval

i) Bachelor in the Science of Nursing Program

The briefing note provided to the Board was reviewed and discussed.

Motion#BG42-2010: To approve the revised program outline for the Bachelor in the Science of Nursing Program as presented.

Moved by: Tammy Soanes-White

Seconded by: Margaret Thom

Unanimous/Carried

ii) Social Work Diploma Program

The briefing note provided to the Board was reviewed and discussed.

Motion#BG43-2010: To approve the revised program outline for the Social Work Diploma Program as presented.

Moved by: Ted Blondin

Seconded by: Ethel Blondin-Andrew

Unanimous/Carried

At this time the Board requested an update on the ALBE review. Ms. Wright Cardinal provided a summary to date and will provide an update/report to the Board at the next Board meeting in October, 2010.

b) An Aurora College Academic Council: Discussion

The briefing note provided to the Board was reviewed and discussed. Ms. Imrie will bring additional information forward to the Board at the meeting in October 2010 for consideration and review.

Motion#BG44-2010: To approve continued research into an Academic (Education) Council for Aurora College. This will be brought back to the Board at the October 2010 meeting.

Moved by: Ethel Blondin-Andrew

Seconded by: Margaret Thom

Unanimous/Carried

The Board discussed as an additional item the need to update and complete training for the Emergency Response Plan.

Motion#BG45-2010: The Board of Governors approves the use of \$60K to fund an update and training for the Emergency Response Plan of Aurora College.

Moved by: Ted Blondin

Seconded by: Sydney O'Sullivan

Unanimous/Carried

8) Board of Governors – Old Business

a) Approval of Previous Board Minutes

i) Board Meeting Minutes – March 2010

Motion#BG46-2010: To approve the meeting minutes as presented from the March 2010 Board of Governors meeting.

Moved by: Ted Blondin

Seconded by: Ethel Blondin-Andrew

Unanimous/Carried

ii) Board Teleconference Minutes – May 13, 2010

Motion#BG47-2010: To approve the meeting minutes as presented from the May 13, 2010 Board of Governors teleconference.

Moved by: Tammy Soanes-White

Seconded by: Sydney O’Sullivan

Unanimous/Carried

b) Board Honouraria, Direct Deposit & Advances

Ms. Raffai reviewed the information and document provided to the Board surrounding the policies and directives for the payment of honourarium and duty travel expenses. The College will be looking at updating the current systems in place for payment and in the interim will provide honourarium and duty travel expenses as efficiently as possible.

The Board returned to agenda item #6.a)

c) Updates

i) Capital: YK Campus; Inuvik Residence (PW&S)

Mr. Blondin, Chairperson of the Capital Committee and Ms. Wright Cardinal provided an update to the Board on the Capital matters, specifically Yellowknife Campus and the Inuvik Family Residence. The College will continue communication with ECE on these matters and update the Board as required.

The Board discussed the need to revisit the distribution of ‘Schools’ throughout the College locations. There needs to be further discussion on the lead campus model and to include future plans for ‘Schools’, such as the School of Business Leadership/Training and Community Leadership along with others. Ms. Soanes-White agreed to take the lead on researching Leadership Training – Community Leadership, working closely with the Vice President, Academic and the Policy and Programs Division of the College. Additional information will be brought back to the Board at the October 2010 meeting.

ii) Changes to the Aboriginal Human Resource Development Strategy (AHRDS)

Ms. Wright Cardinal reviewed the briefing note provided to the Board for information.

9) Other Business

a) Committee Membership

Motion#BG48-2010: To appoint Margaret Thom and Lani Cooke to the Policy & Program Committee.

Moved by: Ted Blondin

Seconded by: Tammy Soanes-White

Unanimous/Carried

b) Next Meeting Dates

i) October 4-6, 2010 – BOG Meeting in Fort Smith (Audit/Financial)

- (1) October 4 Travel to Fort Smith– AM flight (October 3 travel for some)
- (2) October 4 & 5 meet
- (3) October 6 meet and travel home (October 7 travel for some)

ii) January 17 – 19, 2011 – BOG Meeting in Yellowknife (P&S Proposal/Business Plan)

- (1) January 17 Travel to Yellowknife (January 16 travel for some) & Meet
- (2) January 18 meet
- (3) January 19 meet and travel home (January 20 travel for some)

iii) May 2011 9-12 – BOG Meeting in Inuvik (Budget/Research)

- (1) May 9 Travel to Inuvik (May 8 travel for some) & Meet
- (2) May 10 & 11 meet
- (3) May 12 meet and travel home (May 13 travel for some)

*****Teleconferences between meetings will be scheduled as and when needed**

10) Closing Remarks & Adjournment

Motion#BG49-2010: To adjourn the meeting at 4:08pm on June 17, 2010.

Moved by: Lani Cooke

Board of Governors – Meeting Minutes
October 4 – 5, 2010
Thebacha Campus Complex – Fort Smith – Room 148

In Attendance: John McKee, Chairperson, Board of Governors
Ted Blondin, Vice Chairperson, Board of Governors
Lani Cooke, Chairperson, Finance Committee
Sydney O’Sullivan, Chairperson, Policy & Programs Committee
Tammy Soanes-White, Staff Representative

Sarah Wright Cardinal, President, Aurora College
Heather Meacock, Executive Assistant to the President
Aranka Raffai, Chief Financial Officer (Section 4)
Margaret Imrie, Vice President, Academic (Section 5)
Delphine Paulette, Acting College Registrar (Section 5)
Pippa Seccombe-Hett, Director, Aurora Research Institute (Section 6)

Regrets: Ethel Blondin-Andrew, Sahtu Representative
Margaret Thom, Elder Representative
Sandra Suliman, Beaufort Delta Representative

Day One – Monday October 4, 2010

1. Opening Prayer

Mr. Blondin led the Board of Governors meeting in an opening prayer.

2. Call to Order & Adoption of Agenda

Mr. McKee, Chairperson of the Board of Governors called the Board of Governors meeting to order at 10:25am on October 4, 2010.

Motion#BG50-2010: To adopt the agenda as presented.

Moved by: Lani Cooke

Seconded by: Sydney O’Sullivan

Unanimous/Carried

3. Declarations of Interest

There were no declarations of interest at this time.

4. Finance

Ms. Raffai was invited to the floor to present and review the Financial Section.

a) Audited Financial Statement - For Draft Approval

Ms. Raffai presented the Audited Financial Statement through a Powerpoint presentation. The Board agreed to review the remaining agenda items under the Finance section prior to passing a motion on the Audited Financial Statement.

b) Reclassification to Cover Expenditures – Powerpoint

Ms. Raffai reviewed the briefing note provided and Ms. Wright Cardinal provided additional information on the request for the new internal position of Marketing and Communications Officer. This position will be a trial position and information will be brought back to the Board in the spring for further discussion and review.

Motion#BG51-2010: To approve the development and staffing of a new internal position – Marketing and Communications Officer, on a trial basis out of the Public Affairs contract service budget. Reporting information will be provided to the Board at the Board of Governors meeting in May, 2011.

Moved by: Sydney O’Sullivan

Seconded by: Tammy Soanes-White

Unanimous/Carried

c) Minor Capital 2010/2011

• Emergency Response Plan – Funding Update

Ms. Raffai presented the Minor Capital information via Powerpoint. Ms. Wright Cardinal provided additional information for the Board.

d) ARI Move - \$65K

Ms. Raffai reviewed the briefing note provided through a Powerpoint presentation.

Motion#BG52-2010: The Board of Governors approves the use of surplus funding to cover the cost of \$63,500 associated with the ARI move as outlined in the briefing note.

Moved by: Lani Cooke

Seconded by: Ted Blondin

Unanimous/Carried

e) Public Works & Services – Update

• Last Quarter PW&S Expense Analysis

Ms. Raffai provided an update for the Board through a Powerpoint presentation. The President and Chief Financial Officer will be meeting with the Deputy Minister of PW&S later on in October to discuss various responsibilities. The Board will be provided with an update at the January 2011 Board meeting.

The Board skipped to section #5

f) Follow Up & New Issues

Ms. Raffai presented follow up items from the June 2010 Board meeting via a Powerpoint presentation.

- Budget 2010/11 – By Program**
- Amortization**
- Acceptable Variance**
- Capital Reserve**

The Board requested the paper that has been prepared on a having a College Foundation be resent to all Members. The College will follow up with ECE on fundraising and possible implications to base funding as a result of fundraising for capital projects. Collected information will be brought back to the Board at the January 2011 meeting.

- **Future Accounting Changes**

Ms. Raffai reviewed the new accounting standards and the options for Aurora College, noting that the GNWT had already decided Aurora College should be classified as an Other Government Organization (OGO). Ms. Raffai supports this classification.

Motion#BG54-2010: That the Board of Governors supports the classification of Aurora College as an Other Government Organization (OGO) for accounting purposes. Two letters will be prepared: one to the Office of the Auditor General; and one to GNWT, confirming the Board of Governors support and motion of this classification.

Moved by: Lani Cooke

Seconded by: Tammy Soanes-White

Unanimous/Carried

With the completion of the Finance section of the agenda the Board looks to pass a motion on the Draft Audited Financial Statements.

Motion#BG55-2010: The Board of Governors approves the Draft Audited Financial Statements as presented.

Moved by: Ted Blondin

Seconded by: Sydney O'Sullivan

Unanimous/Carried

5. Office of the President

Ms. Wright Cardinal was invited to the floor to present and review the Office of the President section of the agenda.

a) President's Update

Ms. Wright Cardinal provided a summarized report for the Board in addition to the Powerpoint presentation.

The items presented by Ms. Wright Cardinal included:

- ❖ Recruitment – College Wide
- ❖ Strategic Goals – Progress
- ❖ Priorities – Board and Directors – in alignment
- ❖ College's Mandate
- ❖ Business units of the College
- ❖ Aboriginal Inclusion
- ❖ Student Success
- ❖ Staff Orientation – College Wide role

b) Enrollment

Ms. Paulette was invited to the floor as Acting College Registrar to present the current enrollment numbers. Enrollment numbers, including all the Community Learning Centers (CLCs) will be completed by the end of October. Numbers appear to be up College Wide, in part to community visits through the NWT and the global economic downturn.

c) College Image & Advertising

Ms. Imrie was invited to the floor to provide an update to the Board on the College Image and Advertising. A timeline of ongoing advertising and publications was provided to the Board. Ms. Imrie provided several examples of recent advertising documents and in house publications including:

- ❖ Faculty & Staff Handbook
- ❖ Aurora College Academic Calendar
- ❖ Award & Scholarship Handbook
- ❖ Program Advertising
- ❖ RAC Call for Interest Advertisement

Ms. Wright Cardinal provided additional detailed information on the expansion of the previous Public Affairs position, now being called the Manager of College Relations and Communications. Additional information was also provided on the role of the Marketing and Communications Officer.

d) Policy & Definition Revisions – For Approval

Ms. Imrie reviewed the briefing notes provided to the Board, outlining the revisions to the policies and definitions presented for approval.

- **Policy revisions**
 - **B.02 Policy Development**
 - **C.12 Program Application, Admission and Continuation**
 - **C.44 Registration**
 - **D.05 Student Accommodation**
 - a. Policy with track changes
 - b. Policy with accepted changes (clean copy)
- **Policy Definitions**
 - Full-time students
 - In-town students
 - Out-of-town students
 - Unacceptable behaviour – students
 - Unacceptable behaviour – faculty and staff

Motion#BG53-2010: The Board of Governors approves the revisions made to Policy B.02 – Policy Development, Policy C.12 – Program Application, Admission and Continuation, Policy C.44 – Registration, Policy D.05 Student Accommodation and the revisions made to the definitions for Full-time Students, In-town Students, Out-of-town Students, Unacceptable Behaviour – Students and Unacceptable Behaviour – Faculty and Staff as presented with an implementation date of November 1, 2010.

Moved by: Lani Cooke

Seconded by: Ted Blondin

A priority programming list has been removed from the Student Accommodation policy to allow annual changes of priority housing based on lead campus programming.

Unanimous/Carried

e) 2009/2010 Honour Roll

Ms. Imrie reviewed the briefing note provided as an information item.

f) Governor General's Award

Ms. Imrie reviewed the briefing note provided as an information item.

The Board returned to section #4f)

6. Members' Round Table

a) School of Business & Northern Leadership (Tammy)

Ms. Soanes-White was invited to present the research completed on developing a School of Business and Northern Leadership. The Board would like to use this presentation at the next Board meeting in January to assist in a detailed discussion on programming.

Day Two – Tuesday October 5, 2010

7. Minister's Visit

The Minister of Education, Culture and Employment (ECE), Deputy Minister, Assistant Deputy Minister and the Minister's Executive Assistant joined the Board meeting.

Mr. McKee welcomed the Minister and his team, and outlined the timeline for today. The Minister addressed the Board with opening remarks touching on:

- Aboriginal Student Achievement (ASA)
- Aboriginal Languages Plan
- Adult Literacy and Basic Education Review
- Adult Recognition Model of the NWT High School Diploma
 - Territorial ALBE/ABE Conference 2011
- Strategy for Teacher Education
 - Teacher Education in communities – Behchoko and Beaufort Delta
- Trades and Apprenticeships
 - Upgrades at Thebacha Campus
 - Mobile Trades Training Lab
- NWT Labour Force Development Framework: 2010 – 2020
- Scientific Research
- University of the North
 - Walter & Duncan Gordon Foundation – Conference November 4, 2010
- Funding Allocation and Accountability Framework - Review
- University of Alaska Fairbanks – Visit and development of MOU

The Minister was provided additional information from the Board and the President on:

- Student Enrolment numbers
- Branding and Marketing of Aurora College
- Upcoming ACCC – Rural and Remote Symposium being hosted by Aurora College
- Accountability Framework – ongoing work with the Department of ECE
- ACUNS Presentation and invitation to have the President as the Keynote Speaker at their AGM in Ottawa
- Re-establishment of the Research Advisory Council (RAC) and the importance of the Council
- Science Agenda – College's role and participation

8. Aurora Research Institute (Pippa)

Mr. Blondin, Chairperson of the Research Advisory Council, addressed the Minister with respect to research and an emphasis on the Science Agenda and the need for a collaborative role between the College and ENR.

Ms. Secombe-Hett was invited to the floor to present the Aurora Research Institute Section.

a) Policies – Update

The policy preparation is underway and final drafts should be available for the Board to review and approve at the January 2011 Board meeting. The development of these policies is necessary to become eligible for Tri-Council Research Funding as well as promoting new opportunities. The application process to both the Social Sciences & Humanities Research Council (SSHRC) and the Natural Sciences & Engineering Research Council (NSERC) should be completed by January 2012.

As discussed at the June Board meeting, the development of an Ethics Committee policy will ultimately remove ARI from conducting external ethics review in research licensing applications. Removal of this duty will create complications and challenges for research in the NWT. The Board has requested an options paper outlining the issue, possible options as well as the costs associated with the options be prepared and presented at the January 2011 Board meeting. Ms. Wright Cardinal will also discuss this matter with the Deputy Minister of ECE and ENR at an upcoming meeting.

b) Research Advisory Council (RAC) – Update

• Terms of Reference (Draft)

The Board reviewed and noted changes. The changes will be made and the finalized document will be resent to the Board. The Board requested a definition of Scientific Research be included in the Terms of Reference and suggested several names for possible RAC members. Mr. Blondin and Ms. Secombe-Hett will look to make contact with the suggested candidates to seek out their interest in sitting on the Board. This will be an agenda item for the January 2011 Board meeting.

The Board skipped to section #9

The Board has requested that the paper prepared a few years ago by Mr. Bill Hoggarth on the Aurora Research Institute be resent to all Members.

Motion#BG58-2010: To approve the Terms of Reference for the Research Advisory Council (RAC) as presented with all noted changes. The document will be resent to the Board members once amended.

Moved by: Ted Blondin

Seconded by: Lani Cooke

Unanimous/Carried

- **Call for Interest – Advertisement**

The Board deferred review of the applications until the January 2011 Board meeting in hopes of attracting more applicants. The Board has requested keeping the application dates open until the January meeting when they can revisit the submissions.

9. Delegations

- **Mayor Janie Hobart, Town of Fort Smith – 11:00am Wednesday October 5, 2010**

Emergency Preparedness

The Mayor expressed hope that the Town of Fort Smith and Aurora College would work together to look into the delivery of Emergency Preparedness training. The Board supports the College looking into this further. An update will be provided at the January 2011 Board meeting.

The Mayor provided details about the recent MOU with the Recreation Centre and Aurora College and suggested a Press Release/Photo Opportunity.

10. MOU with University of Alaska – Discussion with the Minister

The Minister of ECE, Deputy Minister, President of Aurora College and Board Chairperson all travelled to the University of Alaska Fairbanks in August 2010 to tour and meet with various colleagues at the University on a variety of topics. ECE, Aurora College and the University of Alaska Fairbanks are looking to develop a general MOU allowing the sharing of information on research initiatives and programming. Aurora College will work with the Deputy Minister, ECE and the University of Alaska Fairbanks to prepare the MOU, press release and a signing ceremony.

11. College Directors' Presentation (All Directors)

a) Directors' Retreat Outcomes – Summary

The Directors collaboratively presented a Powerpoint presentation on the five strategic projects derived from the Directors retreat at Tsu Lake providing the goal(s) and a tentative timeline.

1. Completing Our Organizational Design
2. Challenging the Student Services Paradigm
3. Aboriginal Perspectives

4. Contract Review, Approval & Administration
5. Developing the Role of Research

12. Board of Governors – Old Business

a) Approval of Previous Board Minutes

- **Board Meeting Minutes – June 2010**

Motion#BG56-2010: To approve the Board of Governors meeting minutes from the June 2010 Board meeting as presented.

Moved by: Lani Cooke

Seconded by: Sydney O’Sullivan

Unanimous/Carried

- **Finance Committee Teleconference Minutes – August 2010**

The Board Members restated for the record that they were not aware, nor suspected any fraudulent acts in the preparation of the Audit and Audited Financial Statements.

Motion#BG57-2010: To approve the Finance Committee teleconference minutes from August 2010 as presented.

Moved by: Ted Blondin

Seconded by: Tammy Soanes-White

Unanimous/Carried

b) Review of BOG Action Items from June 2010

Ms. Wright Cardinal reviewed the Board Action Table from the June 2010 Board meeting.

- #10 Education/Academic Council will be deferred to the January 2011 Board meeting at which time further information will be provided to the Board on the development of a council. The Board also discussed the College as a GNWT arm vs. an independent organization.
- The Board requested a ‘Case Study’ of Yukon College and their Education Council as well as a general overview of the College and various processes they may have followed to get them to where they are today. Ms. Wright Cardinal will look into asking Yukon College to make a guest presentation at the January 2011 Board meeting.

The Board returned to section #8b)

13. Other Business

The item was provided for information only.

a) Next Meeting Dates

- **January 17 – 19, 2011 – BOG Meeting in Yellowknife (P&S Proposal/Business Plan)**
 - January 17 Travel to Yellowknife (January 16 travel for some) & Meeting
 - January 18 Meeting
 - January 19 Meeting and travel home (January 20 travel for some)

- **May 9-12, 2011 – BOG Meeting in Inuvik (Budget/Research)**
 - May 9 Travel to Inuvik (May 8 travel for some) & Meeting
 - May 10 & 11 Meeting
 - May 12 Meeting and travel home (May 13 travel for some)
 -

*****Teleconferences between meetings will be scheduled as and when needed**

- b) **Board Members' Term End Dates – Information Item**
 - **Committee Membership**

14. Closing Remarks & Adjournment

Motion#BG58-2010: To adjourn the Board of Governors meeting on October 5, 2010 at 4:00pm.

Moved by: Sydney O'Sullivan

Seconded by: Tammy Soanes-White

Unanimous/Carried