



Aurora College Board of Governors

Title: Policy & Programs Committee, Board of Governors – Terms of Reference
Approved: Motion #BG30-2016 (June 9, 2016)

Stature

The Policy & Programs Committee is a standing committee of the Aurora College Board of Governors.

Purpose

The Aurora College Board of Governors has overall responsibility, on behalf of the Minister of Education, Culture and Employment (ECE) for the fulfilment of the responsibilities outlined in the Aurora College Act.

The purpose of the Policy & Programs Committee is to review all proposals for new College programming and policies. The Committee examines the role and responsibilities of the College, programming and administrative policies. College policies come to the Policy & Programs Committee after thorough review and revision at several levels within the College.

Membership

The Policy & Programs Committee is composed of at least three members from the Board of Governors.

The Chairperson of the Board of Governors and the President of Aurora College are ex-officio members. As an ex-officio member of the Policy & Programs Committee (PPC), the Chairperson of the Board has the same rights as other committee members and is counted in determining if quorum is present. The President of Aurora College has no voting privileges and is not counted in determining if quorum is present.

The majority of members of the committee will constitute quorum.

The Chairperson of the Policy & Programs Committee is appointed by the Board of Governors.

Functions and Roles

1. Based upon established operational plans, reviews and recommends College policies and bylaws by:
 - Reviewing new or updated policies
 - Reviewing new or revised bylaws relating to student conduct, academic standards, loss of privileges by students, and expulsion of students from the College
 - Proposing changes to bylaws of the Board

- Responding to Board requests for policy development activity.
2. Based upon established policy, reviews and recommends new or revised College programs by:
 - Reviewing new or updated programs.
 3. Other duties:
 - Keeping a full record of proceedings and decisions;
 - Presenting findings and recommendations to Board of Governors;
 - Participating in activity conducted jointly with other committees.

Meetings

The Policy & Programs Committee of the Board of Governors usually meets via teleconference prior to each face-to-face Board of Governors meeting; however, teleconference meetings are called as needed throughout the year.

References

Aurora College Act, R.S.N.W.T. 1988,c.A-7

Financial Administration Act, S.N.W.T. 2015,c.13

Financial Administration Manual