



**Policy & Programs Committee, Board of Governors
Teleconference – October 5, 2016
Minutes**

In Attendance: **Kathy Tsetso, Chairperson, Board of Governors**
 Lynn Napier-Buckley, Chairperson, Policy & Programs Committee, BOG
 Shania Clark, Student Representative, BOG
 Jane Arychuk, President, Aurora College
 Diane Reed, Vice President, Education & Training
 Lauraine Armstrong, Manger, Policy Development & Institutional Research
 Heather Meacock, Executive Assistant

1. Call to Order & Adoption of Agenda

The meeting was called to order at 9:05am on October 5, 2016 by the Chairperson of the Committee.

Motion#PP07-2016: To adopt the agenda as presented.

Moved by: Kathy Tsetso

Seconded by: Shania Clark

Unanimous/Carried (October 5, 2016)

2. Declarations of Interest

No declarations at this time.

3. Program Revisions – For Approval

a. Policy J.05 – Capitalization of Assets

Motion#PC08-2016: The Policy & Programs Committee recommends to the Board of Governors, approval of the revised policy J.05 – Capitalization of Assets as presented.

Moved by: Kathy Tsetso

Seconded by: Shania Clark

Unanimous/Carried (October 5, 2016)

b. Policy J.07 – Collection of Accounts Receivable

Motion#PC09-2016: The Policy & Program Committee recommends to the Board of Governors, approval of the revised policy J.07 – Collection of Accounts Receivable as presented.

Moved by: Kathy Tsetso

Seconded by: Shania Clark

Unanimous/Carried (October 5, 2016)

4. Adjournment

Motion#PC10-2016: To adjourn the meeting at 9:18am on October 5, 2016.

Moved by: Kathy Tsetso

Seconded by: Shania Clark

Unanimous/Carried (October 5, 2016)