



**Policy & Programs Committee, Board of Governors
Teleconference – January 18, 2016
Minutes**

In Attendance:

Kathy Tsetso, Chair, Board of Governors (BOG)
David Miller, Chair, Policy & Programs Committee, BOG
Sheila O’Kane, Committee Member, Staff Representative
Olga Aviugana, Committee Member, Student Representative

Jane Arychuk, President, Aurora College
Diane Reed, Vice President, Education & Training
Heather Meacock, Executive Assistant

1. Call to Order & Adoption of Agenda

The meeting was called to order by the Chairperson at 3:35pm on January 18, 2016.

Motion #PC01-2016: To adopt the agenda as presented.

Moved by: Sheila O’Kane

Seconded by: Olga Aviugana

Unanimous/Carried (January 18, 2016)

2. Declarations of Interest

No declarations at this time.

3. Program Revisions – For Approval

a. Office Administration Program – Revisions

Motion #PC02-2016: The Policy & Programs Committee recommends to the Board of Governors, approval of the revisions to the Office Administration Program as presented.

Moved by: Sheila O’Kane

Seconded by: Olga Aviugana

Unanimous/Carried (January 18, 2016)

b. Social Work Program – Revisions

The Committee requested more information be relayed to the students on the specific types of writing styles that are expected and accepted in the College’s programs.

Motion #PC03-2016: The Policy & Programs Committee recommends to the Board of Governors, approval of the revisions to the Social Work Diploma Program as presented.

Moved by: Kathy Tsetso

Seconded by: Sheila O’Kane

Unanimous/Carried (January 18, 2016)

4. Policy Revisions – For Approval

a. C.50 Academic Freedom

Motion #PC04-2016: The Policy & Programs Committee recommends to the Board of Governors, approval of the revised policy C.50 Academic Freedom as presented.

Moved by: Kathy Tsetso

Seconded by: Sheila O’Kane

Unanimous/Carried (January 18, 2016)

b. H.01 – Rental of Heavy Equipment

Motion #PC05-2016: The Policy & Programs Committee recommends to the Board of Governors, approval of the revised policy H.01 Rental of Heavy Equipment as presented.

Moved by: Sheila O’Kane
Seconded by: Kathy Tsetso
Unanimous/Carried (January 18, 2016)

5. Governance Handbook – Update

Additional time is required to work through the edits for the Governance Handbook, allow for the Board to work through edits on the Terms of References (TOR) for committees and some positions at the upcoming Board meeting. Draft TORs will be provided to the Board as workshop items and the full handbook will come forward to the Board in June 2016 for final review and approval.

6. Adjournment

Motion #PC06-2016: To adjourn the meeting at 4:25pm on January 18, 2016.

Moved by: Sheila O’Kane