



Board of Governors' Meeting Minutes March 31 – April 1, 2015 Yellowknife, NT

In Attendance: Sydney O'Sullivan, Chairperson, Board of Governors
Paul Andrew, Elder Representative
Karen Lepine-McFeeters, Student Representative
Kathy Tsetso, Dehcho Representative
Mary Beckett, Beaufort Delta Representative
Sheila O'Kane, Staff Representative
David Miller, Yellowknife Representative
Ethel Blondin-Andrew, Sahtu Representative (Day Two – Only)
Vacant, North Slave Representative

Jane Arychuk, President, Aurora College
Diane Reed, Vice President, Education & Training
Heather McCagg-Nystrom, Vice President, Community & Extensions
Jeff O'Keefe, Vice President, Student Affairs
Pippa Seccombe-Hett, Director, Aurora Research Institute
Jayne Murray, Manager, Communications & College Relations
Sarah Tilley, Director, Aurora Campus
Celestine Starling, Acting Director of Finance/CFO
Heather Meacock, Executive Assistant

Joanne McGrath, Director, Education Operations & Development, ECE
Benjamin Scott, Director, Reform & Innovation (Adult/Post-Secondary Education & Skills Training), ECE
Tammy Allison, Manager, Capital Planning, Finance & Capital Planning, ECE
John Dinner, Board Governance Services (Contractor)

The Board of Governors moved forward with the agenda in an order based on agreement from the Members to fit in with time allocations and scheduled presentations. Motions made by the Board were assigned a motion number based on the order in which they occurred.

1. Opening Prayer

2. Occupational Health & Safety - Tool Box

Layout of the meeting facility including washrooms, fire exits were reviewed.

3. Call to Order & Adoption of Agenda

The Chairperson called the meeting to order at 8:45 a.m. March 31, 2015.

Motion#BG01-2015: To adopt the agenda as presented.

Moved by: David Miller

Seconded by: Sheila O'Kane

Unanimous/Carried (March 31, 2015)

4. Meeting Process

a. November 2014 – What Went Well (WWW) & Areas for Attention (AA)

The Chair reviewed the WWWs and AAs from the last meeting, specifically comments regarding the lack of public attendance. Notification is sent out to all the regional partners, Aboriginal organizations and MLAs, as well as postings on Facebook and general notification to all staff and students. Attendance may be impacted by scheduling meetings during business hours. Newspaper ads have produced minimal success. Based on the high cost and low public attendance, the Board agreed previously to try less costly advertising options.

b. Action Items (from November 2014)

The Action Items list was reviewed: many have been completed and several are included for this meeting.

c. Next Meeting – June 9-10, 2015 – Fort Smith

- **Travel on June 8, 2015; Meeting on June 9-10, 2015; Travel on June 11, 2015**

The dates were changed to coincide with the Youth Symposium.

5. Declarations of Interest

No declarations of interest were made.

6. Scheduled Deputations

- a. CICan Presentation – Denise Amyot, President, Colleges and Institutes Canada
(Dinner Presentation – Tuesday March 31, 2015)**

7. Information Items

a. Correspondence Listing

Information item. Correspondence is provided to the Board as and when it is received or sent. A duplicate copy of all correspondence was available in hard copy.

8. Members' Round Table

a. Sahtu Region (Ms. Ethel Blondin-Andrew)

Nil

b. North Slave Region (Vacant)

Nil

c. Yellowknife Region (Mr. David Miller)

- The member will be attending the convocation ceremony in May at the Yellowknife North Slave Campus as the Board representative.
- The member would like the College to continue discussions regarding a 'New' campus facility for Yellowknife.

d. South Slave Region (Ms. Sydney O'Sullivan)

- The member facilitated the Legendary Sky Project – Night Sky event. The collaboration, which includes Parks Canada and the South Slave Research Centre, ARI, provided opportunities for sharing Traditional Knowledge...
- The member attended the Skills 4 Success Symposium in Yellowknife. She indicated the event focused more on employment, but there were education-related aspects. More information was made available to interested members.

e. Dehcho Region (Ms. Kathy Tsetso)

The member provided a written report that had been provided with the meeting package.

- There is a need for community skills inventory listings, to move forward with strategic program planning and to provide supports within the programs, communities and regions. Recent hardships (suicides, deaths, illness, etc.) in communities demonstrate the need for 'Team

Supports'. Does Aurora College have a role in providing supports and or programming to educate individuals to provide these supports?

- Community Learning Centres need supports for all aspects of life, which currently are not available or are very limited.
 - The College should look at investing in a mentorship program.
 - The member would like to see the Forest Management training delivered in the Dehcho and Sahtu regions in addition to the delivery in Fort Smith.
 - The communities have concerns about the lack of trades development, by the College independently or collaboratively with community organizations/businesses.
- f. Beaufort Delta Region (Ms. Mary Beckett)**
- It was the member's first meeting: she highlighted her business background, noting that her perspective on items/issues is from that of a business.
 - The member noted that, especially in Inuvik, events held in a College facility (community or college events) create support for the College and makes it a larger part of the community.
- g. Elder (Mr. Paul Andrew)**
- The member asked if there an opportunity for the College to partner with the Seniors Society to allow for a greater wealth of Elder supports for our students
- h. Staff (Ms. Sheila O'Kane)**
- The member noted the recent call-out to staff has resulted in increased responses than before previous meetings.
 - Child care for students and staff continues to be raised as a major issue.
 - The member indicated that the hiring of term positions rather than indeterminate positions, as well as the rotation of program staff due to funding issues, is causing low morale among staff, specifically at Aurora Campus.
 - The member attended video-conferenced meeting between staff at each campus and the President during recent weeks. Similar meetings were held between students at each campus and the President.
 - The member indicate that the lack of base-funded programs at Aurora Campus is causing concern in the community of Inuvik. Suspension of the Office Administration and Business Administration programs, and the decision to reallocate funds that had been used to run the Trades Access II program have resulted in staff morale issues and worry about the future of the campus in the community.
 - The Chairperson responded that she hopes the Skills 4 Success initiative will address funding needs of the College, including information specific to Aurora Campus.
 - Regarding staff morale, the Elder representative asked how and if the College recognizes staff who receive internal or external awards.
 - The College acknowledges staff achievements through all staff email release, President's weekly updates, in the College newsletters and other avenues.
- i. Student (Ms. Karen Lepine-McFeeters)**
- Common themes brought forward by students are:
 - Child care access, availability and supports.
 - Student housing – eligibility and the process to apply/receive housing is considered problematic, especially for local students.

- The President noted the Student Accommodation Policy is under review. Options are being reviewed the use of student housing, eligibility, the application process and how housing is awarded.
- Meetings between the President, Student Representative and students at each campus should be held earlier in the semester, perhaps within the first month of each semester.
- The member noted she would like to ensure the Student Representative serves a meaningful purpose for both students and the Board.
- Regular information sessions with students at each campus (within the first month of each semester) would be helpful. Information such as available academic supports, policies, bylaws, etc could be shared.
 - A general listing of services/supports available could be handed distributed and available on-line.
 - Tutoring services differ between campuses. Could the availability of tutoring services be standardized across the College?
 - The staff member suggested a more 'Personal' approach to student services: e.g. meeting them at the airport, tour of the community, list of facilities in community, etc.
 - Regular sessions for students re: supports available on campus and in the community would be helpful.
 - The staff representative suggested student orientations in Aboriginal languages.

9. President's Update

Additional briefing notes and information were supplied as part of the meeting package:

- Awards
 - Staff and Student Awards for Convocations
 - Governors' General Student Award - Presentation
 - Premier's Award – nominations
 - Wise Women Award (NWT) – Dr. Pertice Moffitt (Manager, Health Research Programs, North Slave Research Centre, ARI)
- Programs & Partnerships
 - Reviews – Business and Office Administration programs
 - Rural and Remote Nursing Diploma
 - Nursing Program
 - Accreditation
 - Celebration of 20 years of Nursing Education
 - Research is being done on:
 - Post Degree for Bachelor of Education
 - Information Technology programming
 - Contract being negotiated for the Observer Communicator Program
 - Northern Adult Basic Education (NABE) Program – Last year of funding
 - Apprenticeship Innovation Funding Proposal (Yukon and Aurora colleges)
 - Office of Literacy & Essential Skills (OLES) – Proposal is moving forward
 - Access Program Redesign
 - Distance Learning - community programming and videoconferencing pilots
 - Mobile Trades Training Lab (MTTL) – Building Trades Helper in Tuktoyaktuk.

- Regional & Continuing Education Updates
 - Regional updates on programming and activities within the regions had been requested. Regional report briefing notes were supplied to all members; detailed report provided to specific regional Board Member.
- Pan Territorial University
 - The three Territorial Presidents plan to meet in Winnipeg at the Colleges and Institutes Canada (CICan) Conference. The President will provide an update at the June 2015 meeting. **(ACTION ITEM)**
- Skills 4 Success Initiative – Aurora College has representatives on a variety of committees and presenters at the S4S Symposium.
- Meetings with the President – Meetings were held with both staff and students at each campus using videoconference teleconference.
- Traditional Knowledge
 - Board members indicated that more emphasis should be put on Traditional Knowledge in both programming and in day-to-day operations.
 - The GNWT Traditional Knowledge Report link will be provided to the Board Members.
 - Indigenous Education Protocol for Colleges and Institutes Canada (CICan)
- Communications
 - Student Recruitment – Communities and Learning Centres
 - Tradeshows, social media, Youth Symposium, school visits, advertising
 - Earned Media
 - A 2014-15 earned media binder will at the June meeting. **(ACTION ITEM)**
- Student Services
 - Student Services Review - Actions
 - Jeff O’Keefe has been hired as Vice President, Student Affairs. Further actions from recommendations of the Student Services Review will be reported at future Board meetings.
 - Student Accommodation – Housing Review – The report has not yet been publically released.
 - Student Information System (SIS) – Administration will be presenting a business case requesting funding to GNWT. Unsuccessful requests have been submitted in the past by ECE staff for the College.
 - Student Success Centres – Services
 - Common Experience Payments – Educational Credits
 - Aurora College Week 2015
 - Enrolment Stats
 - Current student numbers are equally split between full and part-time students. Research is being undertaken into procedures used by other colleges to calculate student number statistics
 - The Board requested programming be listed as base, partially and third party funded. **(ACTION ITEM)**
 - Part of the business case for the SRS is a central repository of data to allow more detailed and varied reporting on student statistics.

- The number of students expected to convocate this year is 114.
- Student Fees – For Approval
 - The VP Student Services put forward a request that student fees be increased \$15 per term to cover printing and copying costs. Research had been conducted into how other colleges deal with these costs.
 - The Board deferred this item to the June 2015 meeting, and requested additional information on how the increased fees would apply to the summer semester, shorter periods of enrolment and students on practicums. **(ACTION ITEM)**

10. Education, Culture & Employment (ECE) Update

Tammy Allison, Manager of Capital Planning, ECE, presented on the GNWT Capital Planning process. Ms. Allison referenced the 10 Year Facility Plan completed in 2007. A review was undertaken in 2014 of the facility plan and currently a draft document is in process. She will provide an update at the June 2015 meeting. **(ACTION ITEM)**

Benjamin Scott, Director of Reform & Innovation (Adult/Post-secondary Education & Skills Training), ECE, presented on the Skills 4 Success Initiative and Symposium. A hard copy of the presentation made at the Symposium was provided

Joanne McGrath, Director of Education Operations & Development, ECE, provided ECE updates:

- Skills 4 Success – Expected Outcomes
- Dechinta – Support from ECE
 - Legislation re: Post-secondary Education in the NWT – possible changes/need for changes
 - Concerns were raised regarding ECE contracting teacher education programming through Dechinta Centre for Research & Learning that could have been provided by the College, and that the College had not been consulted.
- Aboriginal Language & Culture Instructor Program (ALCIP) - update on community deliveries
- Presentation to the Standing Committee on Social Programs (SCOSP) of the Legislative Assembly – ECE and Aurora College will present in May 2015
- A feasibility study for a Sahtu region Institute of Technology has been requested by Cabinet. The College will receive a copy if the report is made public.
- A call for expressions of interest for a transfer assignment to develop ALBE curriculum at ECE has gone out to College staff.

11. Finance

Acting Director of Finance/CFO presented finance items.

a. Variances

Variances were reviewed and the areas of deficit were noted, with the main contributing factors:

- Maternity/Parental Leave
- Worker's Safety Compensation Commission (WSCC) Premiums
- Annual Leave Payouts
- Unfunded Positions

b. BOG Budget Forecasting

Forecasted spending of the Board budget was reviewed. Meeting costs were based on full member attendance. The budget allocated funding for the Research Advisory Council (RAC), which has not been active.

- The Board Finance Committee will participate in planning the Board's budget. **(ACTION ITEM)**

12. Governance

a. Governance Review – Overview/Update –John Dinner

The contractor selected to conduct the Board Governance Review and Handbook development provided members an overview of his goals for the project, current status and upcoming actions. Member feedback on the initial report suggested further review and development regarding Board business, processes, relationship building within the GNWT, and the documents (handbook and orientation) about Board operational material. Members will be informally interviewed by the contractor, who will attend the June meeting.

b. Board Professional Development – Request – For Approval

The Board reviewed the professional development request submitted by Mr. Miller.

Motion#BG05-2015: The Board approves the request submitted by Mr. Miller to attend the Colleges and Institutes Canada (CICan) 2015 National Conference in Winnipeg in May 2015.

Moved by: Kathy Tsetso

Seconded by: Mary Beckett

Carried (Mr. Miller was excused from the vote) (March 31, 2015)

c. Policy & Programs Committee

The Policy & Programs Committee was unable to meet with quorum prior to this Board meeting. Agenda items for the Committee have been provided to the Board for review and approval.

i. Revisions to Aurora College Bylaws – For Approval

Motion#BG04-2015: The Board of Governors approves the revised Aurora College Bylaws (Bylaw #1 – Student Conduct, Bylaw #2 – Academic and Performance Standards and Bylaw #3 – Student Loss of Privileges, Penalties, Sanctions and Appeals) as presented and that they are moved forward to the Minister, Education, Culture and Employment for approval.

Moved by: Mary Beckett

Seconded by: Karen Lepine-McFeeters

Carried (1 Member abstained) (March 31, 2015)

ii. President's Evaluation Policy – For Approval

The Board Members reviewed the draft policy and felt that further revisions were needed. Ms. O'Sullivan will make further revisions based on the Board's direction and will forward out a revised draft for review. **(ACTION ITEM)**

iii. Business Administration Program – Revised – For Approval

Ms. Reed, Vice President, Education & Training Division, was invited to the floor to review the request for approval of the revised Business Administration Program before the Board to be implemented for the fall of 2015.

The Staff Representative of the Board noted for the minutes that the impact to both the staff, specifically at the Aurora Campus and the community of Inuvik, with the

postponement of the Business and Office Administration programs in Inuvik, and now the revision of the programs, has been huge.

The Board had concerns with the title of the 'Northern Stream' for the revised program and the optional work placement stream that is non-credit. The Board was concerned that an optional non-paid work stream would not provide incentive for students to select this as an educational option. Some members felt that enough development had not been put into areas of this program, specifically around the optional work placement. The Board requested additional information be brought back at the June 2015 meeting regarding the work placement and why it is a non-credit option, rather than a required practicum for credit. **(ACTION ITEM)**

Motion#BG08-2015: That the Board of Governors approves the revisions to the Business Administration Program as described in the revised program proposal submission and the program outline, with the following changes:

1. Change the title of Northern Stream;
2. Identify that the work placement stream becomes a work placement option.

(ACTION ITEM)

Moved by: Kathy Tsetso

Seconded by: Mary Beckett

Carried (4 votes for; 2 votes against; 1 member abstained) (April 1, 2015)

iv. Rural & Remote Nursing Program – New – For Approval

Ms. Reed reviewed the request for approval of the new program before the Board.

Motion#09-2015: The Board of Governors approves the new Rural and Remote Nursing program as described in the program proposal and program outline and that the College change the name to Post-Graduate Certificate Program in Rural and Remote Nursing.

Moved by: Karen Lepine-McFeeters

Seconded by: Kathy Tsetso

Unanimous/Carried (April 1, 2015)

13. Research

The Director of Aurora Research Institute presented on the following:

a. Aurora Research Institute (ARI) Overview

- Research Licenses
- Funding for Research Programs
- Research Summary by Category and Region for 2014
- Tri-Council Eligibility
 - Research Ethics Committee
 - Establishing the Animal Care Committee
 - Research Associate Program
- ARI Divisional Strategic Plan
- Regional Research Centres (Campuses) – Western Arctic Research Centre (WARC); South Slave Research Centre (SSRC) and the North Slave Research Centre (NSRC)
 - Logistical Support – Researchers
 - Western Arctic Geomatics Centre – Inuvik

- Community Involvement
 - Justin Trudeau's Tour of WARC
 - Regional Research Projects
 - Mallik Gas Hydrates Project
 - South Korean visit to the College and specifically to the NSRC
 - 50th Anniversary of Research
- b. Research Assistant and Research Fellowship – For Approval**
Motion#BG02-2015: The Board of Governors approves the requested total amount of \$40K to be granted under the Research Assistant and Research Fellowship Programs in 2015.
 Moved by: Sheila O’Kane
 Seconded by: David Miller
 Unanimous/Carried (March 31, 2015)
- c. Research Advisory Council (RAC) – (IN CAMERA)**
Motion#BG14-2015: To go IN CAMERA at 2:11pm on April 1, 2015.
 Moved by: Kathy Tsetso
 Seconded by: Karen Lepine-McFeeters
 Unanimous/Carried (April 1, 2015)
Motion#BG15-2015: To come out of IN CAMERA at 2:57pm on April 1, 2015.
 Moved by: Karen Lepine-McFeeters
 Seconded by: David Miller
 Unanimous/Carried (April 1, 2015)
Motion#BG16-2015: The Board of Governors appoints Ms. Alice Legat as the Traditional Knowledge Representative, Mr. André Corriveau as the Health Sciences Representative and Mr. John England as the Physical Sciences Representative on the Research Advisory Council of the Board. (ACTION ITEM)
 Moved by: David Miller
 Seconded by: Karen Lepine-McFeeters
 Unanimous/Carried
- d. Research Associate Program – (IN CAMERA)**
Motion#BG03-2015: The Board of Governors accepts the applications from Dr. Tom Andrews and Ms. Michelle Cote and appoints them as Research Associates with Aurora College.
 Moved by: Kathy Tsetso
 Seconded by: Karen Lepine-McFeeters
 Unanimous/Carried (March 31, 2015)

14. Strategic Plan

a. Interim Strategic Plan – Update

The Interim Strategic Plan is being developed and will be presented at the June 2015 meeting. Each Division and School will develop initiatives for July 2015-July 2017

15. Other Business

a. Legal Opinion – Follow up from November 2014 meeting (IN CAMERA)

Mr. Miller was excused from the meeting.

Motion #BG11-2015: To go IN CAMERA at 1:42pm on April 1, 2015.

Moved by: Sheila O’Kane

Seconded by: Paul Andrew

Unanimous/Carried (April 1, 2015)

Motion#BG12-2015: To come out of IN CAMERA at 1:59pm on April 1, 2015.

Moved by: Sheila O’Kane
Seconded by: Kathy Tsetso
Unanimous/Carried (April 1, 2015)

Motion#BG13-2015: The Board of Governors will not appoint Mr. Miller to the Research Advisory Council (RAC) due to a possible perception of conflict.

Moved by: Mary Beckett
Seconded by: Karen Lepine-McFeeters
Unanimous/Carried (April 1, 2015)
Mr. Miller was invited back to the meeting.

b. Indigenous Education Protocol for College and Institutes , Colleges & Institutes Canada (CICan) – Paul Andrew

Mr. Andrew and Ms. Denise Amyot, President of Colleges and Institutes Canada (CICan) presented the Indigenous Education Protocol. The Board was asked to consider moving forward as a signatory on the Protocol.

Motion#BG10-2015: The Board of Governors approves to move forward with Aurora College becoming a signatory on the Indigenous Education Protocol for College and Institutes with CICan.

Moved by: Paul Andrew
Seconded by: Karen Lepine-McFeeters
Unanimous/Carried (April 1, 2015)

c. Student and Staff Awards Approvals

Motion#BG07-2015: The Board of Governors accepts the nominations for the staff and student awards as presented.

Moved by: Kathy Tsetso
Seconded by: Mary Beckett
Carried (Ms. Lepine-McFeeters was excused from the vote) (March 31, 2015)

d. International Travel

• **Denials – Information Item**

A briefing note was provided to the Board Members outlining a previously Board recommended request for international travel that was denied at the Ministerial level for two employees.

• **Request – For Approval**

Motion#06-2015: The Board of Governors recommends to the Minister, Education, Culture and Employment approval of the international travel request for Dr. Pertice Moffitt and Ms. Heather Fikowski to attend and present at the 16th International Congress on Circumpolar Health in Oulu, Finland in June 2015.

Moved by: Sheila O’Kane
Seconded by: David Miller
Unanimous/Carried (March 31, 2015)

e. Committee Membership

As Ms. Blondin-Andrew is attending her last meeting, the Board will require a new Chair for the Finance Committee.

Motion#BG18-2015: The Board of Governors nominates Ms. Mary Beckett to sit as the Chair of the Finance Committee.

Moved by: Paul Andrew
Seconded by: David Miller

Unanimous/Carried (April 1, 2015)

The Board will select additional members to fill the Finance Committee at the June 2015 meeting.

f. Board Members' Term End Dates – Update & Screening (IN CAMERA)

The Board Members screened all applicants, including those for the Research Advisory Council (RAC).

Motion#BG17-2015: The Board of Governors recommends Ms. Rennee Alexandra Lynn Napier Buckley (Lynn Buckley) be appointed as the South Slave Representative, effective August 2015, to the Minister, Education, Culture and Employment.

Moved by: Mary Beckett

Seconded by: Sheila O’Kane

Unanimous/Carried (April 1, 2015)

16. Looking Forward

a. March 2015 – What Went Well (WWW) & Areas for Attention (AA)

17. Closing Prayer & Adjournment

Motion#BG19-2015: To adjourn the meeting at 3:18pm on April 1, 2015.

Moved by: Kathy Tsetso



Board of Governors' Meeting Minutes June 9-10, 2015 Fort Smith, NT

In Attendance:

Sydney O'Sullivan, Chairperson, Board of Governors
Mary Beckett, Beaufort Delta Representative
Kathy Tsetso, Dehcho Representative
Karen Lepine-McFeeters, Student Representative
Paul Andrew, Elder Representative
David Miller, Yellowknife Representative
Sheila O'Kane, Staff Representative

Jane Arychuk, President
Diane Reed, Vice President, Education & Training (in part)
Heather McCagg-Nystrom, Vice President, Community & Extensions (in part)
Jeff O'Keefe, Vice President, Student Affairs (in part)
Pippa Seccombe-Hett, Director, Aurora Research Institute (in part)
Jayne Murray, Manager, Communications & College Relations (in part)
Celestine Starling, Director of Finance/CFO (in part)
Heather Meacock, Executive Assistant
Bambi Amos, Executive Assistant

John Dinner, Board Governance Services (Contractor)
Josée Clermont, CEO, Collège Nordique francophone
David Stewart, Associate Deputy Minister, ECE
Andy Bevan, Assistant Deputy Minister, Labour & Income Security, ECE
Shelley Kapraelian, Manager, Adult & Post-Secondary Education
Jacqueline McLean, Regional Superintendent – South Slave, ECE

The Board of Governors moved forward with the agenda in an order based on agreement from the Members to fit in with time allocations and scheduled presentations. Motions made by the Board were assigned a motion number based on the order in which they occurred.

1. **Opening Prayer**
2. **Occupational Health & Safety - Tool Box**
Layout of the meeting facility including washrooms and fire exists were reviewed.
3. **Call to Order & Adoption of Agenda**
The Chairperson called the meeting to order at 8:57am on June 8, 2015.
Motion#BG20-2015: To adopt the agenda with the addition of the President's Evaluation Policy to section 12. Governance and the President's evaluation to section 15. Other Business.
Moved by: Kathy Tsetso
Seconded by: Karen Lepine-McFeeters
Unanimous/Carried (June 8, 2015)
4. **Meeting Process**
 - a. **March 2015 – What Went Well (WWW) & Areas for Attention (AA)**
The Chairperson reviewed the WWWs and AAs from the last meeting.

b. Action Items - Summary

The Chairperson spoke to the process of identifying action items and the challenges with reporting on the status and accountability of items, both of an operational and strategic nature.

c. Next Meeting Dates & Locations

- **Fall 2015 Meeting** - Travel on November 3; Meeting on November 4-5; Travel on November 6 – LOCATION – Fort Smith
- **Winter & Spring 2016** – Dates to be set at the November 2015 meeting

5. Declarations of Interest

No declarations of interest were made.

6. Scheduled Deputations

No deputations were scheduled.

7. Board Correspondence – Information Item

Correspondence is provided to the Board as and when it is received or sent, as required. A duplicate copy of all correspondence was available in hard copy.

8. Members' Round Table

a. Sahtu Region (Vacant)

b. North Slave Region (Vacant)

c. Yellowknife Region (Mr. David Miller)

- The member attended the convocation ceremony for the Yellowknife North Slave Campus and is always pleased to be able to attend as the Board Representative.
- The member is always advocating for the Yellowknife College facilities and is pleased to know that it is on the radar with the GNWT.
- The member is looking forward to the President's update on the Northern University initiative after a meeting of the three northern colleges' Presidents.
- The member prepared a report on his attendance as a Board Representative at the Colleges and Institutes Canada (CICan) annual conference, in Winnipeg, May 24-27, 2015.

d. South Slave Region (Ms. Sydney O'Sullivan)

- The member attended the convocation ceremony for Thebacha.
- The member spoke to the presentation made by the President and herself to the Standing Committee on Social Programs (Legislative Assembly) and the process and preparation for that presentation.
- The member has attended and will be attending various completion ceremonies on campus for Thebacha. (Obs Com, ALBE)
- This will be the member's last meeting as her second term will conclude in August 2015.

e. Dehcho Region (Ms. Kathy Tsetso)

- The regional college staff are responsible for so many items in their community roles and are in need of full administrative support.
- Regional programming has been very well subscribed to and courses/programs are full and successful in completion. Additional programming and deliveries are moving forward and confirm the need for additional administrative support services regionally.
- The member sees the need for financial management and investment training and looks to the college for possible development in the future for community deliveries.

f. Beaufort Delta Region (Ms. Mary Beckett)

- The member attended the Aurora Campus convocation ceremony in Inuvik as the Board Representative.
- The recent confirmation of base funding support for the Environment and Natural Technology Program (ENRTP) delivery in Inuvik has put a positive buzz in the air in Inuvik for the campus and community.

- The member would like to see the continuing education programming used as a source of additional revenue and provide more options and deliveries for the communities. Generally a variety of courses (cooking, personal wellness, hobbies, computer, and a variety of others) have generally been well subscribed to and could provide a consistent source of revenue.
- g. Elder (Mr. Paul Andrew)**
 - The member spoke to the importance of relationships with Elders and the important role of being an Elder.
 - The member would like to see the College develop stronger partnerships with Elder/Senior groups.
- h. Staff (Ms. Sheila O’Kane)**
 - The member is finding the struggle between operational matters and strategic matters challenging.
 - The Yellowknife Representative noted that it is important for the Board to define the roles for the Staff and Student representatives.
 - The member would like to note for the record the devastation of the Aurora Campus at the loss of the Trades Access II Program delivery and the loss of a long term employee.
 - The member feels that the College has become very complicated to run as there is more paperwork, protocols and processes to follow than ever before.
 - The Student Services Review is a positive step and the member is glad to see items moving forward in response. She will be back in Fort Smith next week for the Student Services Division Planning Session.
- i. Student (Ms. Karen Lepine-McFeeters)**
 - The resource available to the students through the College website on student scholarships, bursaries and grants is great.
 - Currently it is a quieter time of year for students, after convocations and during practicums.
 - Student matters brought forward to the Member have been moved forward as operational items with the relevant Campus Director.

9. President’s Update

(The Yellowknife Representative excused themselves for 25 minutes of the presentation)

Additional briefing notes and information were supplied as part of the meeting package:

- Program Reviews – Office Administration, Access Redesign
 - Business Administration Program
- Services Reviews
 - Student Services Review
 - Staff attended the Canadian Association of Colleges & Universities Student Services Conference.
 - Student Services Division Planning Session – Fort Smith June 15-18, 2015.
 - Student Housing Review by the Program Review Office of the GNWT
 - Student Records System Business Case
- Community Program Deliveries
- Observer Communicator Program – negotiated five year delivery contract with Nav Canada.
- Pilot deliveries of Introduction to Early Childhood
- Completion Ceremonies and Campus Convocations
- Skills 4 Success Initiative (ECE)
- Funding Proposals – Update
 - Pan Territorial Framework for Industrial Training (Tri-Territorial)
 - Apprenticeship Innovation Fund Proposal (Yukon and Aurora colleges)
 - Office of Literacy & Essential Skills Proposal (Aurora College)
- Budgeting – Labour Market Funds (allowing to base fund programming)
- Partnerships

- Presentation at Colleges and Institutes Canada (CICan) National Conference
- Northern University
- Research Partnerships
- Memorandum of Understanding (Three Northern Colleges)
- Collège Nordique Francophone
- GNWT Traditional Knowledge Report – Collection of Aurora College information for submission.
- Indigenous Education Protocol for Colleges and Institutes (CICan) – Signing
- Discussions with Laurier University and University of Alberta
- Mine Training Society (MTS) – Funding partnerships.
- Yellowknife North Slave Campus
 - 10 Year Facility Plan – A new plan is still in development and is expected to be available and presented to the Board at the November 2015 meeting by Tammy Allison, Manager, Capital Planning with Education, Culture and Employment.
 - Glycol Leak- Information and Update
- Standing Committee on Social Programs (Legislative Assembly) Presentation – May 25, 2015
- Education, Culture & Employment Divisional Change – Aurora College Contacts
 - David Stewart – new Associate Deputy Minister
 - Andy Bevan – Assistant Deputy Minister, now responsible for Aurora College
- Student Financial Assistance changes
- Staffing and vacancies
 - The Board would like statistics on the ratio of Aboriginal employees with the College for Senior Management, middle Managements and all other staff. **(ACTION ITEM)**
- Student Services – Student Fees
 - The Board reviewed the proposed changes to the student fees, requested some additional changes, which were brought back for review and approval.
(The Student Representative was delayed for the start of day two – family matter)

Motion#BG21-2015: To approve the revised Student Fee Schedule as presented, to be applied at all three campuses.
 Moved by: Mary Beckett
 Seconded by: Sheila O’Kane
 Carried (June 10, 2015) (Student Representative not present for the vote)

10. Education, Culture & Employment (ECE) Update

- Skills 4 Success Initiative
- Labour Market Needs Assessment
- Student Financial Assistance – Changes & Enhancements
 - Online application.
 - Information will be updated and accessible on the GNWT website.
 - Changes will be in effect for the upcoming year but will also be retroactively applied to those students within the payback process currently.
 - The aim is to encourage students to stay in the North for education and employment.
- ECE reorganization of divisions and responsibilities – Aurora College now falls under Labour and Income Security Division
- Pilot Positions at regional ECE offices – Transition Officers

11. Finance

- a. **Audit Plan 2014-2015 Presentation (Office of the Auditor General of Canada)**
Mr. Guy LeGras, Audit Principal, Office of the Auditor General of Canada
Mr. Gregory Cebry, Director, Office of the Auditor General of Canada
Mr. Ben Renard, Project Leader, Office of the Auditor General of Canada
Ms. Louise Lavoie, Assistant Comptroller General, Finance, GNWT

The recently elected Chairperson of the Finance Committee was introduced to the Audit Team and chaired this section of the meeting. The Audit Team presented the 2015 Annual Audit Plan for Aurora College.

b. Budget 2015 – 2016 – For Approval

The budget was presented in detail for the Board. Surplus requests were rolled into the budget and outline for the Board.

Motion#BG26-2015: The Board of Governors approves the 2015-2016 Budget for Aurora College as presented.

Moved by: Mary Beckett

Seconded by: David Miller

Carried (6 votes for; 1 vote against) (June 10, 2015)

The Staff Representative voted against due to her issues with the cancellation of the Trades Access II programming at Aurora Campus in Inuvik and requested this was noted for the minutes.

c. BOG Budget Forecasting

As a standing item at each meeting, the Board reviews the projected and actual expenditures for the Board of Governors' budget.

d. Write Offs – For Approval

(The Yellowknife Representative was absent from this item.)

Motion#BG27-2015: The Board of Governors approves the write offs of account receivable balances as presented.

Moved by: Sheila O'Kane

Seconded by: Mary Beckett

Carried (June 10, 2015) (Yellowknife Representative not present for the vote)

e. Variance Reporting

The variance report was reviewed in detail for the Board's information.

12. Governance

a. Governance Review –Update – Mr. John Dinner (Evening Closed Session)

b. Policy & Programs Committee – Minutes for Approval

The Committee Chairperson presented the draft minutes and recommendations for approval.

Motion#BG22-2015: To approve the Policy & Program Committee minutes as presented, accepting the recommendations made to the Board.

Moved by: Mary Beckett

Seconded by: Kathy Tsetso

Carried (6 votes for; 1 member abstained) (June 10, 2015)

The Staff Representative abstained due to her issues with the cancellation of the Trades Access II programming at Aurora Campus in Inuvik and requested this was noted for the minutes.

(Student Representative not present for the vote)

c. President's Evaluation Policy – For Approval

As per direction from the Board at the March 2015 meeting, revisions were made and the draft policy has been brought back to the Board for review and approval.

Motion#BG23-2015: The Board approves the President's Evaluation Policy as presented.

Moved by: Kathy Tsetso

Seconded by: David Miller

Unanimous/Carried (June 10, 2015)

13. Research Update

Additional briefing notes and information were supplied as part of the meeting package:

- Research Licenses – anticipating 200 this year, a very high volume.
 - Understaffed for processing, large demand on current staff.
- Ethics Review Committee
- Online data and searchable repository of research information
- POLAR licensing system
- Compendium of Research

- NWT Scientists Act
 - There is a need to review the Act and look at possible legislative change. The Board has provided direction for the President to engage in discussions with the Department of Education, Culture and Employment on the process for review and changes. **(ACTION ITEM)**
- Convocation Ceremony at Aurora Campus included recognition of ARI staff for the first time.
- Regional Research Centres – Western Arctic Research Centre (WARC), North Slave Research Centre (NSRC) and South Slave Research Centre (SSRC)
 - Summer students
 - Landscaping and education gardens (WARC)
 - Conoco Phillips Speaker Series – Dr. Max Friesen
 - Science Outreach
 - Support of Northern Organizations
 - Sahtu Renewable Resources Board
 - Inuvialuit Regional Corporation
 - Gwich'in Social Cultural Institute
 - Logistics and Special Events (WARC)
 - Hosts of information exchanges – WARC and a Russian research station
 - 50th Anniversary of Research Celebration
 - Staff Awards
 - ARI Strategic Planning
 - Research Ethics Committee (REC)
 - The Department of Health & Social Services has requested assistance through the use of the Research Ethics Committee for support of health research as this is the only functioning ethics committee in the NWT.

14. Strategic Plan

a. Interim Strategic Plan – For Approval

- The summary listing of initiatives was reviewed by the Board. Minor changes were requested and additional information was provided by the President.
- Reporting on the initiatives will be a standing item at each Board meeting.
- The Board has requested that a presentation be made at the November 2015 Board meeting on the Aurora College Act and process for moving forward with legislative changes to the Act. **(ACTION ITEM)**
- The Board has discussed and would like to hold a Board Retreat in the Fall prior to the November meeting to look at board governance and strategic planning in detail.

Motion#BG24-2015: The Board of Governors approves the Interim Strategic Plan with the noted changes, as presented.

Moved by: Kathy Tsetso

Seconded by: David Miller

Unanimous/Carried (June 10, 2015)

Motion#BG25-2015: The Board of Governors approves a Fall 2015 planning retreat with a focus on governance and planning.

Moved by: Paul Andrew

Seconded by: Sheila O’Kane

Unanimous/Carried (June 10, 2015)

15. Other Business

a. Committee Membership – Elections

Motion#BG31-2015: Ms. Tsetso has been nominated to sit as Chairperson of the Board effective August 21, 2015 and accepts the nomination.

Moved by: Karen Lepine McFeeters

Seconded by: Sheila O’Kane

Unanimous/Carried (June 10, 2015)

The Board agreed to defer the elections for the Vice Chairperson of the Board until the November meeting with the hopes of a full membership.

Motion#BG32-2015: The Board appoints Ms. Beckett as an internal member of the Research Advisory Council (RAC).

Moved by: Kathy Tsetso

Seconded by: David Miller

Unanimous/Carried (June 10, 2015)

Motion#BG33-2015: The Board appoints Mr. Andrew to sit on the Finance Committee as well as retain his current membership on the Policy & Programs Committee.

Moved by: Mary Beckett

Seconded by: Sheila O’Kane

Unanimous/Carried (June 10, 2015)

The Board agreed to defer the appointments for other committee vacancies until the November meeting with the hopes of a full membership.

b. Board Members’ Term End Dates – Screening (IN CAMERA)

Motion#34-2015: To go IN CAMERA at 2:35pm on June 10, 2015.

Moved by: Sheila O’Kane

Seconded by: Mary Beckett

Unanimous/Carried (June 10, 2015)

Motion#BG34-2015: To come out of IN CAMERA at 2:49pm on June 10, 2015.

Moved by: David Miller

Seconded by: Sheila O’Kane

Unanimous/Carried (June 10, 2015)

Motion#BG35-2015: The Board of Governors recommends to the Minister, Education, Culture and Employment that Ms. Joyce Rabesca of Behchoko be appointed as the North Slave Representative and Ms. Nicole Richards of Norman Wells be appointed as the Sahtu Representative on the Board of Governors.

Moved by: David Miller

Seconded by: Karen Lepine-McFeeters

Unanimous/Carried

c. President’s Evaluation (IN CAMERA)

The Staff and Student Representative were excused from the IN CAMERA session, along with all staff.

Motion#28-2015: To go IN CAMERA at 1:20pm on June 10, 2015.

Moved by: Mary Beckett

Seconded by: Kathy Tsetso

Carried (June 10, 2015)

Motion#29-2015: To come out of IN CAMERA at 1:51pm on June 10, 2015.

Moved by: Kathy Tsetso

Seconded by: David Miller

Carried (June 10, 2015)

Motion#30-2015: The Board of Governors accepts the President’s Evaluation as indicated by the Executive Committee and recommends the President receives an annual bonus.

Moved by: David Miller

Seconded by: Kathy Tsetso

Carried (June 10, 2015)

d. Housing Review (IN CAMERA)

Motion#BG37-2015: To go IN CAMERA at 2:55pm on June 10, 2015.

Moved by: Kathy Tsetso

Seconded by: Karen Lepine-McFeeters

Unanimous/Carried (June 10, 2015)

Motion#BG38-2015: To come out of IN CAMERA at 3:05pm on June 10, 2015.

Moved by: Kathy Tsetso

Seconded by: Mary Beckett

Unanimous/Carried (June 10, 2015)

Motion#BG39-2015: To accept the response to the Housing Program Review as prepared by Aurora College Management.

Moved by: Kathy Tsetso

Seconded by: Mary Beckett

Unanimous/Carried (June 10, 2015)

16. Looking Forward

a. **June 2015 – What Went Well (WWWs) and Areas for Attention (AAs)**

17. Closing Prayer & Adjournment

Motion#BG40-2015: To terminate the Board meeting at 3:08pm on June 10, 2015.

Moved by: Kathy Tsetso

Carried



Board of Governors' Meeting Minutes November 4-5, 2015 Fort Smith, NT

In Attendance: Kathy Tsetso, Chairperson, Board of Governors (Dehcho Representative)
Mary Beckett, Chairperson, Finance Committee (Beaufort Delta Representative)
David Miller, Chairperson, Policy & Programs Committee (Yellowknife Representative)
Lynn Napier-Buckley, South Slave Representative
Karen Lepine-McFeeters, Student Representative
Sheila O'Kane, Staff Representative
Jane Arychuk, President, Aurora College
Senior Management of Aurora College (as required)
Heather Meacock, Executive Assistant

The Board of Governors moved forward with the agenda in an order based on agreement from the Members to fit in with time allocations and scheduled presentations. Motions made by the Board were assigned a motion number based on the order in which they occurred.

1. Opening Prayer

2. Occupational Health & Safety - Tool Box

The layout of the meeting facility was reviewed, including washrooms and fire exists.

3. Call to Order & Adoption of Agenda

The Chairperson called the meeting to order at 8:45am on November 4, 2015.

Motion#41-2015: To adopt the agenda as presented.

Moved by: Mary Beckett

Seconded by: David Miller

Unanimous/Carried (November 4, 2015)

4. Meeting Process

a. June 2015 – What Went Well (WWW) & Areas for Attention (AA)

The Chairperson reviewed the responses received at the conclusion of the June 2015 meeting.

b. Action Items - Summary

The Chairperson reviewed the action items and their status/conclusion.

c. Next Meeting Dates & Locations

- Winter Meeting 2016 – Yellowknife - February 16 (Travel); Meeting February 17-18; February 19 (Travel)
 - Committee Meetings Prior to Winter Meeting (as needed – times to be determined)
 - Finance Committee – January 19, 2016
 - Policy & Programs Committee – January 18, 2016
- Spring Meeting 2016 – Inuvik – Week of June 6, 2016
 - Committee Meetings Prior to the Spring Meeting (as needed – times to be determined)

- Finance Committee – May 17, 2016
- Policy & Programs Committee – week of May 16, 2016

5. Declarations of Interest

No declarations of interest were made.

6. Scheduled Deputations

No deputations were scheduled.

7. Board Correspondence

Correspondence is provided to the Board as and when it is received or sent, as required.

8. Members’ Round Table

The Board discussed the purpose of this agenda item during their governance workshop and based on no reporting structure back to communities at this time, the Board will remove this standing item from their meeting agendas.

Board Members noted the following as items for their round table:

- Vacant building spaces in Yellowknife for possible consideration of use for a ‘New’ campus facility for the College
- Programming for the Aurora Campus in Inuvik
- Staff Representative position on the Board – consideration for a three (3) year term
- Student housing and maintenance and related policies
- Student Associations
- Communication between Students and Instructors
- Programming for Communities

9. President’s Update

At the recent Board Governance workshop the structure of reporting to the Board at each meeting for the President and Director of the Aurora Research Institute was changed. A written report summarizing current and upcoming initiatives, activities, strategic direction and other items the Board had requested or is required to be briefed on, was provided to the Board.

a. Programs – For Information

- **Regional Deliveries & Continuing Education**
- **Canadian Immigration Commission Proposal**
- **Northern Adult Basic Education (NABE) Project - Update**

b. Communications

● **Annual Report – Draft for Approval in Principle**

The Board was asked to approve the Annual Report for the year ending June 30, 2015 in principle noting that the financial statements would be added once finalized by the Office of the Auditor General and approved by the Board at a later date.

Motion#BG56-2015: The Board of Governors approves in principle the draft Annual Report for the year ending June 30, 2015 as presented.

Moved by: David Miller

Seconded by: Karen Lepine-McFeeters

Unanimous/Carried (November 5, 2015)

c. Student Services

● **Enrolment Stats**

The Board requested a change to the presentation layout of the statistics to move in line with the organization structure of the College, by Schools rather than by campus.

- **International Students**

Motion#BG42-2015: The Board of Governors approves Aurora College to run a pilot allowing early confirmation of acceptance to a maximum of 15 qualified international applicants seeking entry into the Business Administration Program who would attend the program at Aurora Campus (Inuvik) for the 2016-2017 academic year, provided that all program admission requirements are met and proof of English proficiency for the 2016-2017 academic year.

Moved by: Lynn Napier-Buckley

Seconded by: Mary Beckett

Carried (4 voted For; 1 vote Against) (November 4, 2015)

10. Risk Management – Update (IN CAMERA)

Motion#BG43-2015: To go IN CAMERA at 10:48am on November 4, 2015.

Moved by: David Miller

Seconded by: Karen Lepine-McFeeters

Unanimous/Carried

Motion#BG44-2015: To come out of IN CAMERA at 11:12am on November 4, 2015.

Moved by: David Miller

Seconded by: Sheila O’Kane

Unanimous/Carried

11. Education, Culture & Employment (ECE) Update

Due to weather circumstances and delayed flights Mr. David Stewart, Deputy Minister for ECE was unable to attend the meeting. The agenda items were for information only.

a. DRAFT - 10 Year Facility Plan (Aurora College Facilities) – Ann Peters, Contractor for ECE

b. Legislative Process – David Stewart, Deputy Minister, ECE

The President will follow up on next steps and process with the Department, bringing it back to the Board.

c. Skills 4 Success – 10 Year Strategic Framework – David Stewart, Deputy Minister, ECE

12. Finance

a. Financial Statement 2014-2015 Update (Office of the Auditor General of Canada)

- **November 4, 2015 @ 2:00pm via teleconference**

- The Audit is expected to be completed within the next two weeks and financial statements finalized for Board approval.

- The Board will meet with the Audit Team, via teleconference, for the presentation of the financial statements on November 24, 2015 at 10:00am.

b. BOG Budget Forecasting

As a standing item at each meeting, the Board reviews the projected and actual expenditures for the Board of Governors’ budget.

Motion#57-2015: The Board of Governors will contribute \$1000.00 per campus (3) for a one time donation to the 2015 Student Christmas program at each campus.

Moved by: Karen Lepine-McFeeters

Seconded by: David Miller

Unanimous/Carried (November 5, 2015)

13. Governance

a. Governance Review –Update – Mr. John Dinner

- The Board has been asked to review the latest draft of the Governance Handbook and provide feedback by November 27, 2015 to Mr. Dinner.
- Further review and discussions will be needed on:
 - Staff and Student representative positions - clarity on their role
 - Elder Representative - defining their position and role
 - Length of appointments – Staff Representative
 - Expanded role of the Executive Committee to include a governance function
- The Board reviewed the Board Bylaws and made changes to be finalized for review and approval at the next Board meeting.

b. Revised Policy – E.05 Health & Safety – For Approval

Motion#BG49-2015: The Board of Governors approves the revised policy E.05 Health and Safety as presented, to be implemented January 1, 2016.

Moved by: Kathy Tsetso

Seconded by: Mary Beckett

Unanimous/Carried (November 4, 2015)

c. New Policy – G.20 Digital Signatures – For Approval

Motion#BG50-2015: The Board of Governors approves the new policy G.20 Digital Signatures as presented, to be implemented January 1, 2016.

Moved by: Mary Beckett

Seconded by: Lynn Napier-Buckley

Unanimous/Carried (November 4, 2015)

d. Retiring Policies

Motion#BG51-2015: The Board of Governors approves the retirement of policies E.02 Alcohol and Illegal Drugs, F.05 Instructor’s Qualifications, F.06 Exchange Program Staff, and G.13 Short Term Education Leave for Senior Staff.

Moved by: Kathy Tsetso

Seconded by: Mary Beckett

Unanimous/Carried (November 4, 2015)

e. Office Administration Program – Review

Motion#BG52-2015: The Board of Governors accepts the Evaluation Report and approves the Response documents for the Office Administration Review as presented.

Moved by: Mary Beckett

Seconded by: Karen Lepine-McFeeters

Unanimous/Carried (November 4, 2015)

14. Research Update

The Director of the Aurora Research Institute joined the Board via teleconference to follow up any questions resulting for her report to the Board.

The Board confirmed December 3, 2015 for a teleconference with the contractor developing the strategic plan for the Aurora Research Institute, to provide input.

a. **Research Advisory Council – GNWT Membership (IN CAMERA)**

Motion#BG53-2015: To go IN CAMERA at 8:54am on November 5, 2015.

Moved by: David Miller

Seconded by: Mary Beckett

Unanimous/Carried (November 5, 2015)

Motion#BG54-2015: To come out of IN CAMERA at 9:12am on November 5, 2015.

Moved by: Mary Beckett

Seconded by: Lynn Napier-Buckley

Unanimous/Carried (November 5, 2015)

b. **International Travel Request (Moffitt)**

Motion#55-2015: The Board of Governors recommends to the Minister of Education, Culture and Employment approval of the international travel request for Dr. Pertice Moffitt to attend and present at the Arctic Indigenous Education Conference (AIEC) and spend an additional week for professional development working with colleagues at the University of Tromso in Norway in March 2016.

Moved by: Sheila O’Kane

Seconded by: Lynn Napier-Buckley

Unanimous/Carried (November 5, 2015)

15. Strategic Plan – Update

- A draft plan will be provided to the Board February/March 2016 for Board review and approval.
- The President will consult with the Department (ECE) in moving forward and will use what is being done for the Aurora Research Institute as an example and possible template.

16. Other Business

a. **Committee Membership – Elections**

Motion#BG45-2015: Ms. Beckett has been nominated to sit as the Vice Chairperson of the Board of Governors (Chair, Research Advisory Council) and accepts the nomination. Ms. Beckett will remain as the Chair, Finance Committee on an interim basis until such time as a new Chair can be elected.

Moved by: Lynn Napier-Buckley

Seconded by: Karen Lepine-McFeeters

Unanimous/Carried (November 4, 2015)

Motion#BG46-2015: The Board of Governors appoints Ms. Napier to sit on the Finance Committee.

Moved by: Mary Beckett

Seconded by: David Miller

Unanimous/Carried (November 4, 2015)

Motion#BG47-2015: The Board of Governors appoints Ms. O’Kane to sit on the Policy & Programs Committee.

Moved by: David Miller

Seconded by: Mary Beckett

Unanimous/Carried (November 4, 2015)

Motion#BG48-2015: In the case of all Board of Governors’ committees, quorum consists of the majority of appointed members.

Moved by: David Miller

Seconded by: Mary Beckett

Unanimous/Carried

b. Board Members' Term End Dates - For Information

17. Looking Forward

The Board has streamlined their approach to feedback on meetings as a result of their governance workshop.

18. Closing Prayer & Adjournment

Motion#BG58-2015: To adjourn the meeting at 1:46pm on November 5, 2015.

Moved by: Lynn Napier-Buckley

Carried (November 5, 2015)



Board of Governors' Teleconference Minutes November 24, 2015

In Attendance: Kathy Tsetso, Chairperson, Board of Governors (Dehcho Representative)
Mary Beckett, Chairperson, Finance Committee (Beaufort Delta Representative)
Lynn Napier-Buckley, South Slave Representative
Sheila O'Kane, Staff Representative

Jane Arychuk, President, Aurora College
Celestine Starling, Director of Finance/CFO
Heidi Melenchuk, Director of Finance/CFO (Incoming)
Heather Meacock, Executive Assistant

Mr. Guy LeGras, Audit Principle, Office of the Auditor General of Canada
Mr. Gregory Cebry, Director, Office of the Auditor General of Canada
Mr. Ben Renard, Project Leader, Office of the Auditor General of Canada

Regrets: David Miller, Chairperson, Policy & Programs Committee (Yellowknife Representative)
Karen Lepine-McFeeters, Student Representative

1. Aurora College Financial Statements for Year Ending June 30, 2015 – For Approval

The Chairperson called the meeting to order at 10:05am on November 24, 2015.

Motion#59-2015: To approve the Financial Statements for the year ending June 30, 2015 as presented.

Moved by: Kathy Tsetso

Seconded by: Lynn Napier-Buckley

Unanimous/Carried (November 24, 2015)

2. Other Business

A reminder that feedback on the last draft of the Governance Handbook is due to Mr. Dinner by November 27, 2015.

3. Adjournment

Motion#BG60-2015: To adjourn the meeting at 10:19am on November 24, 2015.

Moved by: Mary Beckett

Carried (November 24, 2015)